Appendix A

Minutes of the Regular Meeting of the Imperial Estates General of the Adrian Empire November 7 – 8, 1998

I. CALL TO ORDER

10:25 ***Called to order By Sir Frederick***.
Sir Stefan's Welcome
Announcement: Sir Stefan is calling an additional estates meeting to deal with items not covered in this session. This meeting will be held in Las Vegas in January 1999. Exact date and location to be announced (rescheduled to February 27 - 28, 1999).

List of Imperial ministry appointments distributed.

10:35 Quorum call. Total seated estates counted, 38 present in person or by proxy. ***Quorum established***.

Synnovia of Dragon's Mist noted as present by proxy and abstaining on all matters.

10:40 Motion to suspend the order of the day.
Passed without objection.

II. MINUTES (FOR APPROVAL)

A. GRAND ASSEMBLY MINUTES:

(1) IMPERIAL WAR: EAST.
Approved by acclamation.

(2) IMPERIAL WAR: WEST.
Approved by acclamation.

(3) SENATE POLL OF GRAND ASSEMBLY.
Disapproved by acclamation.
As the 1998 Senate actions were not properly presented to the Imperial Grand Assembly, the Senate actions shall be reviewed at this or a subsequent meeting of the Imperial Estates General. All Senate-approved Writs not reviewed at this meeting shall continue as law until reviewed at a subsequent meeting.

B. JULY SENATE MEETING MINUTES.

1:10 The Senate called itself into session, and discussed its minutes as a committee of the whole.

The following corrections for the Minutes of the 7-18-1998 were presented and discussed:

1st page, ROLL CALL: [Dame Lyonene is listed as not present. True, but, due to non-participation, she was not eligible to vote at all. Also, her name was misspelled. The line referring to her should simply be stricken; also, the following language should be inserted after "DAME GWENLLIAN": "WHO HAD NOT BEEN DUCHESS OF SANGREAL 60 DAYS PRIOR TO THE MEETING, BUT HELD THE VOTE BY VIRTUE OF A PROXY FROM THE OUTGOING

CROWN"]

1st page, "ARTS" (report of Minister of Arts and Sciences): [After "ARTS AND SCIENCES MANUAL MOTION-STRIKE: V.WARS,C: ENTRIES, SEC:2 GROUP ENTRIES CHANGE - COLLEGIUMS TO CONSIST OF ONE OR MORE CLASSES" add "MOTION FAILED"]

2d page, between 2d and 3d paragraphs: [insert, "MOTION TO AMEND ARTICLE XVI.B. WAS WITHDRAWN IN FAVOR OF A SUBSEQUENT DIRECTION TO THE CHANCELLOR TO REWORD THE SECTION IN ACCORD WITH THE INTENT OF THE IMPERIAL ESTATES GENERAL AT THE MEETING OF 11/97 (SEE 7TH PAGE).]

3d page, last paragraph: "MOTION-THAT THE SENATE RESOLVE TO OFFICIALLY STATE ITS INTERPRETATION OF THE LAW: THAT THE STEWARD SHALL BE ALLOWED TO DISBURSE FUNDS TO THE CHARTERED SUBDIVISIONS IN ACCORD WITH THE SPLIT SET FORTH IN ARCTICLE IV.B. OF THE BYLAWS WITHOUT PRIOR OR SUBSEQUENT APPROVAL BY THE IMPERIAL CROWN OR ESTATES FOR THOSE MEMBERSHIPS SENT DIRECTLY TO THE EMPIRE. MOVED - ESP..."

3d page, MOTION-APPROVAL OF THE FINANCIAL STATEMENT FOR THE PREVIOUS REIGN...: [replace "GRAND ASSEMBLY" With "IMPERIAL ESTATES GENERAL"]

4th page, first paragraph: "MOTION-TO DISAPPROVE THE REIMBURSEMENT TO SIR NIKOLAI FOR $400 IN ATTORNEY FEES WHICH WERE EXPENDED BY SIR NIKOLAI FROM HIS OWN FUNDS WITHOUT AUTHORIZATION..."

4th page, 3d paragraph: [AFTER "$15 PER INDEPENDENT BANKING REGION" add "PER MONTH, FOR A TOTAL OF $30 PER CHARTERED SUBDIVISION PER BI-MONTHLY PERIOD"]

4th page, last paragraph: [replace "GRAND ASSEMBLY" with "IMPERIAL ESTATES GENERAL" and "PROPOSE" with "PURPOSE"]

5th page, 2d to last paragraph: [insert "TO DAME WILLOW" between "REIMBURSEMENT OF FUNDS" and "IN THE AMOUNT OF"]

6th page, 1st paragraph: ["FRANCOIS" is misspelled]

6th page, 2d to last paragraph: "...A MEMBER MAY PARTICIPATE IN ONLY ONE EVENT..." [as opposed to "ONLY ON EVENT"]

6th page, LEX KATHERINAE JOHANNISQUE PRIMA: [strike "SEE APPENDAGE"]

6th page, last paragraph: "MOTION-THE STEWARD MANUAL OF 1992 BE REMANDED TO THE JURISDICTION OF THE IMPERIAL CROWN. THE IMPERIAL CROWN SHALL BE RESPONSIBLE TO REVISE..." [it is not "null and void"]

7th page, 4th paragraph: [replace "GRAND ASSEMBLY" with "IMPERIAL ESTATES GENERAL"]

7th page, 5th paragraph: [strike the word "FIFTEEN"; strike "AND ONE ARMORED CHAMPIONS BATTLE. THERE SHALL BE EIGHT WAR POINTS IN THE ARTS AND SCIENCES CONSISTING OF FOUR MASTERS LISTS AND FOUR KNIGHTS LISTS. (SEE ARTS AND SCIENCES MANUAL FOR SPECIFIC DIRECTIONS)" and replace with ", ONE ARMORED CHAMPIONS BATTLE, AND A NUMBER OF COMPETITIONS IN THE ARTS AND SCIENCES PURSUANT TO THE CURRENT ARTS AND SCIENCES MANUAL."; strike "FOUR ARTS LISTS" and replace with "HALF THE COMPETITIONS IN THE ARTS AND SCIENCES"; the last sentence should read, "IF TWO CO-CONTENDERS ARE KNIGHTS COMBATANT, THE CO-CONTENDERS MAY DECIDE BETWEEN THEMSELVES WHO SHALL FIGHT THE ARMORED CHAMPIONS BATTLE." Note: due to the subsequent passage of the amendment to Article XVI.B. at the 13th page, the section regarding Knights Combatant representing themselves in the armored champions Battle was later changed to read, "Knights Combatant are encouraged to represent themselves in the armored champions battle, but it is not required."

7th page: [insert before the last paragraph a paragraph as follows, "THE SENATE APPROVED WITHOUT OBJECTION THE CHANCELLOR'S FINDING ON ARTICLE XVI (PAGES 24-26 OF THE SENATE AGENDA)"]

7th page, last paragraph: [after "SIR NIKOLAI", insert, “AT PP.26-30 OF THE SENATE AGENDA, EXCEPT THAT THE WORDS `RULING NOBLE' SHALL NOT BE USED TO REPLACE THE CURRENT BYLAW LANGUAGE (E.G. `CROWN') IN ARTICLES VI.E., VI.F.4.a., OR ANY OTHER SECTION PENDING FURTHER REVIEW BY THE IMPERIAL CHANCELLOR"]

8th page, 1st paragraph: [the motion, beginning "MOTION - TO ADDRESS VICEROYS AS..." should be stricken entirely. The actual motion was, "MOTION-TO AUTHORIZE AND DIRECT THE IMPERIAL CHANCELLOR TO REVIEW THE BYLAWS FOR REFERENCES TO `CROWNS' AND CLARIFY ANY DISTINCTIONS AMONG IMPERIAL, ROYAL, DUCAL, VICEREGAL, OR OTHER CROWNS"

8th page, 3d paragraph: [replace "GRAND ASSEMBLY" with "IMPERIAL ESTATES GENERAL"]

9th page, after the "RECESS FOR LUNCH": [insert "ON MOTION DULY MADE AND SECONDED, THE SENATE UNANIMOUSLY RESOLVED THAT THE SIGNATORIES TO THE ADRIAN IMPERIAL BANK AND DEPOSIT ACCOUNTS SHALL BE SIR CEDRIK AND SIR NIKOLAI."]

10th page, REVISION-ARTICLE IX.C.3.G
[Some typos. Should read, "THE TERM HOLD AN OFFICE SHALL BE DEFINED AS ANY PARTICIPATION IN A GIVEN MONTH WHICH HELPS FACILITATE AN EVENT OR OTHERWISE ASSIST THE ADMINISTRATION OF THE ADRIAN EMPIRE, INC."

10th page, ARTICLE I: GENERAL: [insert "MOTION FAILED" at the end]

11th page, 2d paragraph: "MOTION-TO REDUCE THE REQUIRED NUMBER OF WARS PER YEAR TO BE CONDUCTED BY CROWNS FROM TWO TO ONE"

12th page, H. ARCHERY KNIGHTHOOD PROPOSAL: [strike "SEE APPEN."]

13th page, between 1st and 2d paragraphs: "MOTION-TO AMEND ARTICLE XVI.A.3 MOTION FAILED"

13th page, 2d paragraph: [strike "SEE APPEN " This passed, but with several amendments. The text of the original proposal is in the Senate Agenda at pages 41-44.

The amendments are as follows:

page 42, XVI.D.1.a.i.: [stricken]
page 42, XVI.D.1.a.ii: [renumbered as "i"; the last two sentences, starting with "The site..." are stricken]
page 43, XVI.D.2.b.: [strike everything but the title, and insert the original language: "The Grand Assembly is automatically summoned to decide the acceptability of the declared candidates for the Imperial Throne."]
page 43, XVI.D.3.: [strike everything but the title, and insert the original language (typos and all): "A non-combatant contending for the Crown must don armor and join their army on the field. If the contender is not a Sergeant or better in the Combatant Roll, they may not carry or use a weapon on the field during armored battles. Only contenders must join their army, noncombatant consorts need not appear on the field."]
page 43, XVI.D.4.: [2d sentence: replace "At the close" with "During"; 3d sentence: replace "shall address" with "shall have the right to address"; strike the sentence beginning "The four (4) largest armies..." entirely; in subsection a., strike the first two sentences, leaving only the sentence beginning, "In the case where there is clear..."]
Page 44, XVI.D.6: [strike the last two sentences beginning, "At the end of the first day..."]
Page 44, XVI.D.7.: [replace "the populace of the chartered subdivisions represented by that war site" with "the number of members in attendance at that war site"; replace "within 24 hours" with "by 7:00 a.m. Pacific Time on Labor Day"; after the sentence, "Upon receiving all the points, the Chancellor shall tabulate the results and announce the winner of the Imperial Crown War." insert "Tie-breaking: On signing up for the Imperial War, each member shall pick a candidate by secret ballot. In the event of a tie, the ballot shall determine the victor. If the ballot is tied, one of the battles/competitions shall be selected as a tie-breaker. The contender(s) who had won the randomly-selected tie-breaking point

shall be declared the victor(s)."]

13th page, 2d paragraph: At the urging of Umbria, the minutes should reflect as follows.

> "It was suggested that an amendment to the Manual of Combat be passed proscribing non-participants from yelling information to combatants. There was discussion, but no action taken."

N.B. The current and incoming Imperial Chancellery stated that the portion of Article V to which amendment failed on the 11th page of the Senate Minutes, shall be considered dead law.

1:42 Move back from the committee of the whole.

Accepted the Minutes as corrected without objection.

Imperial Grand Assembly ratification of Senate actions tabled, to be resubmitted at the next meeting of the Imperial Estates General.
Ayes 18 Nays 16 Abs. 5

C. APPROVAL MINUTES OF ESTATES GENERAL NOV. '97

Accepted without objection with the following Corrections:

Cover: [replace "Grand Assembly" with "Imperial Estates General"]

Page 2: [The Senate minutes are listed as having been approved with some corrections, but the corrections are not listed. Instead, the minutes should read, "The Senate minutes were approved without correction, but with an acknowledgement of non-material typographical and grammatical errors; however, the Senate did note that Sir Stefan's proposal to amend Article VII, adding a section "B", had not been submitted to the Imperial Grand Assembly for ratification. To rectify this oversight, Sir Stefan's proposal was resubmitted to the entire Imperial Estates General as an amendment to the bylaws as indicated in section B of the Ministers' reports set forth in these minutes. It was also noted by the Senate that item IV on the second page of the 1997 Senate Minutes (regarding the keeping of Imperial Records and publishing them on the Website) had also not been presented for ratification by the Imperial Grand Assembly. The Senate determined that the purpose of that proposal was not to amend the bylaws, but rather to state the Senate's collective opinion regarding how the Imperial Ministry's operations could be improved. This would be a non-binding resolution similar to item I.1 on the second page (regarding Adria's stated policy on an `umbrella corporation')."

Page 3, 3d italicized sentence: "acclamation" is misspelled.

Page 4, Physicker Manual: [The first italicized sentence should read, "Dame Tachelle announced that the

new physicker manual was ready, but not yet available for submission to the Imperial Estates General for approval."

Page 4, Rolls Manual: [strike the last paragraph starting with "The Grand Assembly"]

Page 5, at top: [immediately prior to "2. General Rolls report." add the following paragraph, "As the passage of the above section disposed of Sir Thomas' proposal that the Senate lay down the specific means by which a Steward may be replaced (tabled at the 7/97 Senate Meeting-- see item III, 3d page of 1997 Senate Minutes), that proposal was deemed raised from the table and resolved."

Page 6, Arts and Science Manual: [at the end of this section, add "The Proposed 1996 and 1997 Manuals of Arts and Sciences were presented for approval. The 1996 Proposed Manual had already been play-tested for the past year as an authorized deviation from the 1992 Manual. The 1996 and 1997 Proposed Manuals were Substantially similar, with a small number of differences. The Imperial Estates General resolved to adopt the 1997 Proposed Manual as to format, and to adopt all portions therein not in conflict with the 1996 Proposed Manual. Subsequently, the author of the 1996 Proposed Manual (Dame Delia) and the author of the 1997 Proposed Manual (Dame Katayana) met and conferred to try to iron out any conflicts. By the second day, the two authors were able to resolve several of the conflicts. The Imperial Estates General resolved to adopt all sections on which the two authors could agree. With regard to the remaining conflicts, each conflict was presented to the body for resolution. In each case, Dame Delia advanced the cause of the language pursuant to the 1996 Proposed Manual while Dame Katayana advanced the cause of the language pursuant to the 1997 Proposed Manual. On a case-by-case basis, the body resolved each conflict in favor of one or the other Proposed Manual. Toward the end of the meeting, there still remained a small number of conflicts to resolve, and insufficient time to resolve them. The two authors announced that they felt confident that the remaining issues could be resolved between them.

The body resolved to approve, IN ADVANCE, whatever language would meet with the approval of BOTH authors, with the final manual to be reviewed at the Senate Meeting in 7/98. Not long after the meeting's conclusion, a compromise was reached, and the official Manual of Arts and Sciences was published.

Dame Katayana pointed out that Article XVI.B. would have to be changed to accommodate the new Manual, once it was published, as the new Manual called for eight war points in the Arts, while the current bylaws called for six.

Without objection, the body resolved to amend Article XVI.B. to accommodate the new Manual, and

authorized and directed the Chancellor to reword the section accordingly."]

III. MINISTER'S REPORTS

A. STEWARD'S REPORT

(1) 501(C)(3)

ADRIA HAS 501(C)(3) STATUS. IT IS SIR NIKOLAI'S HOPE TO BE ABLE TO REPORT AT THE NEXT MEETING THAT NINE OF THE CHARTERED SUBDIVISIONS ALSO HAVE THE STATUS. OTHER CHARTERED SUBDIVISIONS CAN ADD AT ANY TIME. ARAGON PLANS ON RAISING UP TO $10,000 THIS YEAR. EKATERINEGOROD INDICATES THAT THEY CAN SOLICIT SUBSTANTIAL DONATIONS FROM THEIR MUNICIPALITY. DRAGON'S MIST, TERRE-NEUVE AND OTHER CHARTERED SUBDIVISIONS HAVE ARTICULATED EXCITING PLANS. THE IMPERIAL HOSPITALER'S OFFICE PROBABLY NEEDS A MINISTER TO HELP COORDINATE FUND-RAISING.

KEEPING 501(C)(3) STATUS REQUIRES GOOD ACCOUNTING PRACTICES. MORE THAN THAT, WE NEED TO FOCUS MORE ON THE EDUCATIONAL NATURE OF OUR ORGANIZATION. DOCUMENTATION FROM ARTS TOURNEYS NEED TO BE COMPILED, SAVED, AND ORGANIZED TO FORM A LIBRARY. WE NEED MORE EDUCATIONAL ARTICLES IN THE NEWSLETTER, AND THAT MEANS THE CHRONICLER PROBABLY NEEDS AN EDUCATION EDITOR.

(2) EXPENDITURE REPORTS

Note here that the reader should refer to the following exhibits regarding expenses presented:

Imperial Register dated 11/7/98 as presented by Dame Kitara [Exhibit A]; Expenses of 501c(3) and corporate accounting expenses as presented by Sir Nikolai [Exhibit B]; and, Minutes of the Senate, July 1998 (As the budget items of that meeting had not been properly submitted for ratification to the Imperial Grand Assembly, they were resubmitted for approval by the Imperial Senate and Imperial Grand Assembly jointly.)

(a) CURRENT REIGN

i. THE REGISTER OF THE IMPERIAL ACCOUNTS WAS PRESENTED BY DAME KITARA [Exhibit A].

Accepted as presented without objection

The Steward's Office is directed by this body to provide before the next meeting of the Estates General:
-- Expenditures for the Chocolate War
-- Check copies of all missing checks
-- Research "unknown" and "split" expenses; and,
-- Western Imperial War costs.

Motion to approve expenditures as presented by Dame Kitara

Motion to table (York).
Defeated on voice vote.

Expenditures approved

ii. EXPENDITURE REPORT BY SIR NIKOLAI

501c(3) expenses (Senate Minutes Page 3) in the amount of $4,846.10, paid by Sir Nikolai and to be reimbursed to him:

--$500 application fee for the Empire*;
--$500 application fee for nine chartered subdivisions* Aragon, Chesapeake, Umbria, Terre-Neuve, Esperance, Sangreal, York, Valley of Kings, and Dragon's Mist;
--$400 fees to Arthur Lohr, CPA, who began the 501(c)(3) project prior to Guillory-Chavez (De De) taking over.
--$2141.25 in preparation costs [Exhibit B summary slip and Guillory-Chavez bills through 7/13/98]
--$1304.85 De De's Steward Manual [Exhibit B summary slip and Guillory-Chavez bills through 7/13/98]

Approved
Ayes 34 Nays 1 Abs 4

Attorney fees in the amount of $400.00 to James Brown for consultation regarding the feasibility of receipt of donations from other similar organizations prior to our receiving 501(c)(3) status.

Approved without objection
(originally disapproved by the Imperial Senate at the meeting of 7/98, but resubmitted at this meeting. On approval, Sir Nikolai indicated that the $400 would be his donation to the organization, and a receipt was issued).

Additional 501(c)(3)/accounting expenses since the Senate meeting advanced by Sir Nikolai and to be reimbursed to him (see that portion Exhibit B following the hand-written page depicting 255 copies to the Adrian Empire on 7-13-98):

--$75.00 Guillory-Chavez invoice

#46;
--$248.63 Guillory-Chavez invoice #49;
--$12.00 Guillor-Chavez invoice #67
--$67.04 David E. Marcus 5/98 statement;
--$590.53 David E. Marcus 6/98 statement
--$63.75 David E. Marcus 7/98 statement; and,
--$618.75 David E. Marcus 9/98 statement.

Approved on voice vote (Sir Nikolai indicated that he would donate all costs incurred to David E. Marcus, Law Offices, and waive any reimbursement Total donation: $1340.07).

On 70%-30% split of 501c(3)/accounting costs (excluding the application fees), that 30% of all such costs (as indicated above, and as may be incurred in the future) be billed back to the chartered subdivisions (Senate Minutes Page 4) for so long as dues continue to be split 70/30 between the Imperium and the Chartered Subdivisions. Costs to be divided per capita.

Approved on voice vote.

The $500 application fee for the Empire to be borne by solely by the Empire; the $500 application fee for the chartered subdivisions to be billed to the nine listed chartered subdivisions, with the cost divided per capita.

Approved without objection

Senate Minutes pages 4-6 reimbursements for funds advanced on behalf of the corporation by members, with the exception of $66.27 to Sir Duriel, and for expenditures of the Imperium:

-- $ 597.93 to Sir Nikolai, Estates Agenda 11/97;
-- $565.13 Sir Dilvish, Senate Agenda 7/98;
-- $27.88 Dame Willow, Arts materials to shires;
-- $1500.00 reservation of Western Imperial War site by Imperium (It was noted that more funds were raised in site fees than the cost of reserving the site); and,
-- $210.00 reservation of Eastern Imperial War site, cost advanced by Sir Nikolai, and to be

reimbursed (originally budgeted by the Senate at $300, cost of War site was actually $240 less $30 for site fees owed by Sir Nikolai for himself and his entourage; it was noted that $168 in site fees were raised over and above costs which may have included the feast, and that the $168 was split $84 to York which administered the Eastern War and $84 to the Imperium).

Approved without objection

Senate Minutes Page 5, $66.27 to Sir Duriel.

Approved on voice vote.

Additional expenses of the Empire to be reimbursed to members who advanced the funds:

- -- $621.41 to John Holdman, for Estates Agenda 1998;
- -- $210.00 to Sir Nikolai, for E. Imp. War (a duplication of the action taken by the Imperial Estates General above);
- -- $29.00 to Skye O'Malley, for P.O. Box; and,
- -- $17.35 to Dame Kitara, for copies.

Approved on voice vote.

Banking resolution: The signatories to the Adrian banking and deposit accounts shall be updated to the following:

Sir Nikolai (Ethan Marcus)
Dame Kitara (Kathryn Burges)
Skye O'Malley (Kristine Trulock-Hanson)

Approved without objection

Reimbursement of $2,253.00 to Sir Nikolai for Liability Insurance for the period of 8/98 to 8/99.

Approved without objection

(b) PRIOR REIGN

Accounting presented by Dame Isabeau [Exhibit C]. Documentation provided. Steward's Office to work with Dame Isabeau to revise and present in a typewritten/tabular form.

Further note that four (4) items (##527-

530) presented in this accounting were actually approved at the meeting of the Imperial Estates General of 11/96 .

All items EXCEPT checks #538 and #544 approved on voice vote.

Check #538 in the amount of $23.34 ***disapproved on voice vote and Sir Mathgamain directed to reimburse the Empire in the above amount.***

Check #544 - War expenses. ***Tabled without objection to the next meeting pending further research.***

(3) STEWARD'S MANUAL (Sir Nikolai's report as follows)

AT THE LAST SENATE MEETING, THE SENATE VOTED TO GIVE THE 1992 STEWARD'S MANUAL OVER TO THE IMPERIAL THRONE AND ALLOW IT TO BE MODIFIED BY THE IMPERIAL STEWARD'S OFFICE IN CONSULTATION WITH THE IMPERIAL CROWNS. CURRENTLY, THE 1992 STEWARD'S MANUAL IS STILL LAW, BUT SUBJECT TO CHANGE AS I HAVE JUST DESCRIBED (ALTHOUGH THE DUES SCHEDULE CONTAINED THEREIN IS OUTDATED, AND ALL STEWARDS SHOULD BE GUIDED BY THE DUES SCHEDULE IN ARTICLE IV OF THE BYLAWS). IN ADDITION, WE HAVE A "HOW TO" STEWARD'S MANUAL FROM SIR DURIEL (PUBLISHED THIS YEAR). AND AN ACCOUNTANT'S STEWARD'S MANUAL (ALSO PUBLISHED THIS YEAR BY DE DE CHAVEZ, OUR PAID ACCOUNTANT). SIR DURIEL'S MANUAL IS SIMILARLY A GUIDE ON HOW TO DO WHAT IS EXPECTED OF A STEWARD AS SET FORTH IN THE 1992 MANUAL. DE DE'S MANUAL IS A LIST OF PROCEDURES DESIGNED TO KEEP OUR 501(C)(3) STATUS AND TO HELP WITH THE PREPARATION OF OUR TAX RETURNS. NONE SUPERSEDES THE OTHER. ALL THREE MANUALS ARE IMPORTANT AND SUPPLEMENT EACH OTHER. IN ADDITION, DAME KITARA THE INCOMING SENIOR IMPERIAL STEWARD, WILL HOPEEULLY PRESENT A FOURTH MANUAL OF PROCEDURES DEVELOPED DURING THE HONEYMOON PERIOD TO GET US THROUGH THIS LATEST STEWARD'S OFFICE CRISIS. ULTIMATELY, THE STEWARD'S OFFICE WILL BE DEVELOPING A SYSTEM TO COORDINATE THE MANUALS.

(4) BUDGET (Sir Nikolai's report as follows)

CURRENTLY, HERE ARE OUR PROJECTED ANNUAL IMPERIAL EXPENSES.

EASTERN IMPERIAL WAR (MEMORIAL DAY)	$1000.00
WESTERN IMPERIAL'WAR MEMORIAL DAY)	$1500.00
EASTERN IMPERIAL WAR (LABOR DAY)	$1000.00
WESTERN IMPERIAL WAR (LABOR DAY)	$1000.00
IMPERIAL CORONATION	$1000.00
LIABILITY INSURANCE	$2400.00
ERROR AND OMISSION INSURANCE	$1600.00
NEWSLETTER	$3000.00

ADMINISTRATION (AGENDAS, CARDS, ETC.)	$1500.00
ACCOUNTING AND TAXES (ALL REGIONS) [including $450 for preparation of a tax return, and $15 per independently-banking chartered subdivision per month for reconciliation of individual accounts, as budgeted by the Imperial Senate in 7/98]	$2500.00
WEB SITES	$1000.00
P.O. BOX	$58.00
CAPITAL RESERVE	$1800.00
TOTAL	$19,358.00

NOT COUNTING THE POSSIBILITY OF FUNDRAISING, SOMETHING OF WHICH WE CANNOT BE SURE, HERE ARE OUR INCOME PROJECTIONS:

EASTERN IMPERIAL WAR (MEMORIAL, DAY)	$1000.00
WESTERN IMPERIAL WAR (MEMORIAL DAY)	$1000.00
EASTERN IMPERIAL WAR (LABOR DAY)	$1000.00
WESTERN IMPERIAL WAR (LABOR DAY)	$1500.00
IMPERIAL CORONATION	$1000.00
REGIONAL ACCOUNTING CONTRIBUTION	$1800.00
ABOUT 250 PARTICIPATING MEMBERSHIPS	$4375.00
ABOUT 500 ASSC. /FAMIILY MEMBERSHIPS	$1750.00
TOTAL	$13,425.00
SHORTFALL	-$5933.00

AS YOU CAN SEE, THE WARS AND EVENTS ARE PROJECTED AS BREAK-EVEN PROPOSITIONS. ALSO, WE ARE PROJECTING THAT THE CHARTERED SUBDIVISIONS WILL PAY THEIR SHARE OF THE COST OF DE DE'S ACCOUNTING (ABOUT $15 PER REGION PER MONTH). NEWSLETTERS ARE CALCULATED AT $1 PER MONTH PER PARTICIPATING MEMBER ($12 X $250 = $3000). THE WEB SITES ARE CALCULATED AS TWO SITES AT $125 PER QUARTER. MEMBERSHIPS ARE CALCULATED AS ANNUAL, AND MULTIPLIED BY 70% 'WITH NO DISCOUNTS TAKEN INTO ACCOUNT. THE CAPITAL, RESERVE IS FOR UNFORESEEN EXPENSES, OVERRUNS, AND TO COVER EVENTS THAT DON'T BREAK EVEN.

To approve the budget, with the Imperial Crown authorized and directed to find the best quote for officer/director liability coverage (listed as "errors and omissions" above) within our budget, and obtain that insurance. Passed.
Ayes 26 Nays 9 Abs. 5

Nays:
Baron Glendorren
Barony of the Black Rose
March of the Full Moon
March of the Whear Elat Auro
County Anoon
March of the Black Horde
Rex Esperance

Baron von Laagersuufer
Barony of the Golden Horde

N.B. Omitted from the above budget was $400 approved in 1997 to assist the Imperial Crown with travel throughout the Empire. This would increase the shortfall by an additional $400. Also, it should be noted that the Imperial Crown appointed Sir William Baine to seek the best quote on officer/director liability insurance.

(5) PROPOSALS FOR DUES CHANGES

Motion to table dues changes (by York) failed.

The Estates General called itself into a By-laws convention.

To change the dues distribution to 100% remission to the Imperium. 2/3 majority required. Passed.
Ayes 29 Nays 9 Abs. 3

Motion to amend ARTICLE IV(B) as follows:

[REPEALED WITH ALL, SUBSEQUENT SECTIONS BEING RE-LETTERED IN SEQUENCE]

ARTICLE IV(B):

[ARTICLE IV(C) RE-LETTERED WITH "CROWN" SUBSTITUTED FOR "ROYAL CROWN"]

ARTICLE IV(C): [ARTICLE IV(D) RE-LETTERED]

ARTICLE IV(D): [ARTTCLE IV(E) RE-LETTERED]

MEMBERSHIP DUES ARE SET AT THE FOLLOWING:

MEMBERSHIP TYPE	SEMI-ANNUAL	ANNUAL	LIFE
SINGLE	$18.00	$30.00	10 *
GROUP	+($6.00 * X)	+($10.00 * X)	N/A

X = PER EACH ADDITIONAL MEMBER OVER THE INITIAL MEMBER.

To change the dues amounts. 2/3 majority required.
Passed.
Ayes 25 Nays 4 Abs. 5

Motion: GROUP MEMBERSHIPS SHALL BE CAPPED AT $50 ANNUALLY, $30 SEMI-ANNUALLY. THIS CAP DOES NOT APPLY TO ASSOCIATE MEMBERSHIPS

Amount of the cap on Group memberships amended to $70.00 annually, $42 semi-annually.
2/3 majority required. Passed.

Ayes 24 Nays 9 Abs. 6

ARTICLE IV(E): ARTICLE IV(F) RE-LETTERED.
Passed without objection.

(6) MEMBERSHIP [REPORT WITHOUT PROPOSALS]

(A) ADDITIONAL DETAILS REGARDING HOW TO INTERPRET ARTICLE III ARE INCLUDED IN THE UPPER LEFT HAND CORNER OF THE CURRENT APPLICATIONS, WHICH SHOULD BE APPENDED TO THE STEWARD'S MANUAL ALONG WITH THE OTHER FORMS.

(B) THE STEWARDS' MANUAL SHOULD BE UPDATED WITH THE; CURRENT FEE SCHEDULE.

(7) FUNDRAISING [PROPOSED ESTATES WRIT]

Proposal: THAT THE STEWARD'S MANUAL BE SUPPLEMENTED WITH THE PROPOSAL THAT 30% OF PROCEEEDS OF DONATIONS AND FUNDRAISING RECEIVED BY CHARTERED SUBDIVISIONS BE FORWARDED TO THE IMPERIUM. SITE FEES WOULD REMAIN LOCAL, ALTHOUGH FLEXIBILITY MIGHT BE MAINTAINED ON THIS ISSUE IN CASE OF ANOTHER SHORTFALL.

Withdrawn

(8) BUDGET (REVISITED)

THE FOLLOWING IS THE ANNUAL PROJECTED INCOME EXCLUDING FUNDRAISING AND DONATIONS AFTER PASSAGE OF THE ABOVE DUES CHANGES.

EASTERN IMPERIAL WAR IMEMORIAL DAY)	$1000.00
WESTERN IMPERIAL WAR (MEMORIAL DAY)	$1000.00
EASTERN IMPERIAL WAR (LABOR DAY)	$1000.00
WESTERN IMPERIAL WAR (LABOR DAY)	$1500.00
IMPERIAL CORONATION	$1000.00
REGIONAL ACCOUNTING CONTRIBUTION	$0.00
ABOUT 250 PARTICIPATING MEMBERSHIPS	$7500.00
ABOUT 500 ASSC.IFAMILY MEMBERSHIPS	$5000.00

TOTAL $18,000.00 SHORTFALL -$1358.00

ALTHOUGH A SHORTFALL REMAINS, IT IS LESS THAN THAT WHICH WAS ALLOCATED TO "CAPITAL, RESERVE" ($1800). ALSO, WE HOPE THERE WILL BE SOME INCOME FROM DONATIQNS AND FUNDRAISING. FINALLY, WE HOPE WE WERE OVERLY CONSERVATIVE AND ESTIMATED OUR COSTS A BIT HIGH. A BIT OF BELT-TIGHTENING MAY HELP. EITHER WAY, IT IS CLOSE. IN THE ABOVE CONSIDERATION, THE $70/$42 CAP IS NOT CONSIDERED. PROJECTED DUES MAY BE SLIGHTLY LESS. ALSO, LIFE MEMBERSHIPS ARE NOT CONSIDERED.
Accepted without objection

N.B. Omitted from the above budget was $400 approved in 1997 to assist the Imperial Crown

with travel throughout the Empire. This would increase the shortfall by an additional $400.

B. SOVEREIGN OF ARMS REPORT
Accepted without objection

C. OTHER MINISTERS: ROLLS AND PHYSICKS
Chronicler: Dame Francesca Killshanning.
Written copy submitted [Exhibit F].
Accepted without objection

Herald: Nigel the Byzantine
Accepted without objection

Rolls: Sir Coda
Doomsday book to be published by end of calendar year 1998.
Accepted without objection

Hospitaler: Sir William Baine
Accepted without objection

Arts: by Sir Jehan
Accepted without objection

Physicker: by Sir Jehan
Accepted without objection

War and Joust: by Sir Jehan
Accepted without objection

Imperium: by Sir Jehan
Accepted without objection

Patriarch of the Church of Adria: by Sir Jehan in writing. Four (4) items presented for inclusion on the agenda [Exhibit D] and tabled without objection to the next meeting.
Accepted without objection

Judicial Reform Committee (Ad Hoc): Sir Jehan
Presented in writing. Four (2) items presented for inclusion on the agenda [Exhibit E] and tabled without objection to the next meeting.
Accepted without objection

IV. CHARTERS FOR APPROVAL:

The charters for approval were presented and reviewed as a body (See charters for specific borders):

Aloria -- Siloam, Oklahoma and surround;
Gridia -- Swainsboro, Georgia and surround;
Galanche Dragun -- parts of Illinois;
Ekaterinegorod -- Pueblo and Boulder Colorado; and,
Midnight Sun -- Southeastern Alaska.

All charters accepted without objection

V. OLD BUSINESS

Item V tabled as a whole until the next meeting.

V. NEW BUSINESS (Old and New business were both numbered "V" in the agenda -- a typo)

Items 1-5 will be considered at the next meeting as Old Business. Items 6-31 were withdrawn by Sir Nikolai as having been incorrectly presented. They will be resubmitted in proper form and shall appear on the agenda for the next meeting of the Imperial Estates General.

32. MOTION TO APPROVE THE REIGN OF DAME KATHERINE AND SIR JEHAN SUCCESSFUL.

Motion to table failed.

On the motion. Approved.
Ayes 17 Nays 9 Abs. 15

VI. MANUALS

ARCHERY MANUALS

Will be considered at the next meeting as Old Business.

VII. COUNCIL OF THE ADRIAN EMPIRE INC., THE EMPIRE OF CHIVALRY AND STEEL, AND THE KINGDOM OF AVALON.

Item VII tabled in it's entirety until the next meeting of the Council.

VIII. ANNOUNCEMENTS

Stated on the record without objection.

Rasmo Lagersuufer requests that the Empire move to reduce costs as quickly as possible. Specific areas of focus: e-mail delivery of documents from the Imperium; accounting costs, which Rasmo feels are high compared to rates he feels can be gotten from other sources.

IX. ADJOURNED by Sir Frederick at approximately 15:30 Sunday.

Respectfully Submitted by the Chancellery,

The Chancellor gratefully acknowledges the work of HIH Sir Nikolai, Sir William de Grosse and HG Sir Karl for drafting these minutes,

Thank you, to Their Imperial Majesties, and the Estates of the Empire for your patience, assistance and support,

Sir William Baine
Chancellor