

**Minutes of the Meeting of the Imperial Estates  
General of the Adrian Empire, Inc.  
July 2000**

**I. Call to Order (66 potential votes; 60 present by person or proxy)**

**II. Roll Call**

**III. Consent Calendar**

**IV. Minutes of November 1999 Imperial Estates Meeting (passed without objection)**

**V. Imperial Reports**

- A. State of the Empire
- B. Chancery Report
- C. Judiciary Report  
Report on the outcomes of trials and the status of ongoing investigations or trials.
- D. Imperial Steward's Report
  - 1. Subdivision Reporting
  - 2. Income Tax filing
  - 3. Financial Report
  - 4. Budget (see Appendix item A)
  - 5. Expenditure Action Items
  - 6. Review of Imperial Steward's Manual
- E. Imperial Rolls Minister Report
  - 1. Subdivision Reporting
  - 2. Doomsday Book
- F. Imperial Physicker Report  
(nothing to report)
- G. Imperial Arts & Sciences Minister Report
  - 1. Current status of Arts in the Empire
  - 2. Arts & Sciences Manual/Judging Manual
- H. Imperial Minister of War & Joust Report  
*Draft revision of the Combat Manual is available for review and input, posted at the Imperial website.*
- I. Imperial Chronicler's Report  
*No report.*
- J. Imperial Minister of Archery Report  
Currently working on play testing revision to war archery arrows; a demonstration was presented by Sir Waylon of one of the proposed replacement fiberglass "boy scout safety" arrows. [There are two basic types currently being reviewed]
- K. Imperial Sovereign of Arms Report

**VI. Clarifications** **passed without objection**

*Recently the question has been raised as to how a Domain can meet the requirement to be recognized as an Imperial Domain when it is required for them to have registered heraldry, which in effect they cannot register until they have formed. Following is the section of the Bylaws regarding Domains, and then the Sovereign of Arms input on the matter.*

**9. DOMAINS**

A Domain recognized by the Imperium may give and take enforceable oaths, and have it's own distinctive heraldry. To be recognized as an Imperial Domain, an association must:

- a. include members from more than one chartered subdivision;
- b. have maintained a reasonable membership level for at least one year;
- c. have registered heraldry;
- d. have submitted rules on how a member joins, and,
- e. how a member quits.
- f. Members of an Imperial Domain may have armigerous and sumptuary rights as granted by

the Imperial Crown, or by the College of Heraldry (subject to approval of the Imperial Crown).

From the Office of the Sovereign of Arms:

The official opinion of the Imperial College of Arms regarding item 9.c on the requirement that Domains have registered armory is thus:

Requirement 9.c may be satisfied in the eyes of the Imperial College of Arms by any of the following circumstances:

- 1) A member of the potential Domain has registered a badge in their personal name with the express intent of reserving it for the Domain once its charter is granted (such should be indicated on the form).
- 2) A member of the potential Domain expresses the intent to transfer a piece of armory registered in their personal name to the Domain.
- 3) The members of the potential Domain have presented forms to the Imperial College of Arms at the same time as they present their Charter to the Imperial Crown for approval.
- 4) The members of the potential Domain have begun the process of designing arms in consultation with any member of the College of Arms at the time they have begun discussions with the Imperial Crown with regard to attaining Domain status.

Once their Charter is approved, the members of the Domain have the following armigerous rights:

A Domain is considered to be a corporate body that is armigerous at the level of Lord or Lady in the Empire as prescribed by the Imperial Estates Writ on Armigerous Rights &c. Members of the Domain may display the Domain's registered armory as prescribed in said Writ.

I hope this is satisfactory for you.

In service,  
Nigel  
Fleur-de-Lis

## **VII. OLD Business**

### **OB 1                              moved & seconded to table (38 ayes, 14 naves, 1 abstain)**

(author Sir Terrin Greyphis a &b , c by the chair)

Proposal to amend the bylaws to re-establish the distribution of funds between the empire and the local chartered subdivision.

- a. Proposed split: 50% empire / 50% local chartered subdivision
- b. Alternate split: 60% empire / 40% local chartered subdivision
- c. Alternate split 70% Empire / 30 % local Chartered Subdivisions

## **VIII. New Business**

### **NB 0                              tabled by author**

Author HIM Dame Elisabeth Grey

This purpose of this proposal is to provide for a calendar based annual renewal date, and to clarify existing law. Current practice of random annual renewals confounds budget management due to the ongoing “trickle” of renewals. At no time can the Empire realistically project a budget based on “real” membership numbers.

Organizations with calendar based annual renewals project budgetary requirements based on the ability to determine the renewed membership annually. Based from this position, with a reasonable estimate of the organization's membership for the remainder of the year, budgeted expenditures can be tailored to work to the numbers determined. Paperwork is streamlined, and membership renewal verification only needs to be accomplished once per year, reducing the amount of work for the Royal and Imperial Steward's offices. Since a once a year "proofing" of membership would be possible, lapsed or incomplete renewals can be tracked down and corrected more efficiently.

In order to implement an efficient collection of membership dues that is fair and consistent in practice throughout the Empire we propose the following revision (strike-thru text is deleted, underlined is added):

#### ARTICLE IV.A GENERAL

Membership dues are set by the Imperial Estates General. Dues may be paid in annual or semi-annual installments to the Steward of the Empire. ~~Dues may be paid to the Steward of a chartered subdivision, but must be sent as presented, to the Steward of the Empire. The current practices of subdivisions of a chartered subdivision in handling dues shall not be altered. Any subdivision or chartered subdivision created after March 1st, 1992 shall comply.~~ Membership fees are due annually, on the first day of each year. During the interim conversion period, dues will be pro-rated. New memberships will be prorated quarterly as collected throughout the year.

*Note: Memberships will be accepted via mail to the Imperial Stewards office with payment made by personal check, cashiers check, or money order only. Persons wishing to hand a third party their renewals to collect and send on their behalf do so at their own discretion and risk. At the 30 day, 60 day, and 90 day mark (past due) the Imperial Steward will send a listing, to each subdivision of renewals received. Membership cards will be sent to the membership directly by return mail for receipt purposes. Members can check on their renewals with either the Imperial or Royal Steward's office. For the remainder of the year the Imperial Steward will issue monthly updates listing new members and membership transfers as needed.*

#### **NB 1                    tabled by author**

Author HIM Dame Elisabeth Grey

Current law allows semi-annual membership payments. Current practice is to treat them, for record keeping, as a six month membership, requiring new waivers and repetitive database entries for each payment. Consequently a surcharge of \$3/membership was imposed. In order to continue the practice of allowing semi-annual (twice yearly) installment payments on annual memberships, which would then be billed at the six month juncture, revise ARTICLE IV.E.SCHEDULE to read:

1.        **SINGLE**
  - Annual: 30.00 (may be made in two semi-annual installments)
  - Life: 10 times Annual Rate
  
2.        **GROUP**

X = per each additional member over the initial member.  
Cap on group memberships set at \$70.00 annually

  - Annual: +(\$10.00 \* X) (may be paid in two semi-annual installments)
  - Life: N/A

*Note: suggest sending a simple postcard or "e-billing" reminders 30 days prior to the six month mark. No waiver is needed, as is already on file and this is an "installment" payment. If payment lapses 30 days past due date (60 days from date of billing) membership would lapse as according to current practice. Membership forms will be revised to allow members to select "full payment enclosed" or "Semi-annual installment payment enclosed, bill me later". This results in a savings in printing (one form instead of two) and time (data entry).*

**[Resolution (proposed by Sir Nicolai) to develop a system for regularizing the system for collection of dues be adopted – passed without objection]**

**Writ E-E-1** ratified as an Estates Writ, as amended, passed without objection

**Writ E-E-2** ratified as an Estates Writ, approved on voice vote

Amended to correct "cm" instead of "mm" units of measure.

[Recessed]

**-Called to order 10:30 am PST, Sunday July 16th**

**Review of Budget** (moved & seconded, passed without objection)

*Included review of meeting costs within "Administrative Costs" category, and proposed purchase of Quickbooks Pro licenses for reporting subdivisions.*

**[Resolution to form a committee to draft parliamentary procedure – passed without objection (Sir Nicolai, Sir Karl, Sir Wm. Bane)]**

**[Motion for today's parliamentary procedure – 2/3rds to consider or 2/3rds to kill: passed unanimously]**

**NB 2** tabled by author

Author HIM Dame Elisabeth Grey

Revise ARTICLE IV.F DISCOUNTS to read:

"Senior Citizens (55 years +) are allowed a 10% discount on annual membership only."

**NB 3** motion to consider passed; proposal failed

Estates Writ 8 (Author Lady Serene of Umbria)

*options added by the chair*

Amend "d. No individual may do more than 12 (twelve) classes per year for points."

Option 1 : 4

Option 2 : 6

Option 3 : 8

Option 4 : 10

**[motion to go into bylaws convention – passed without objection]**

**NB 4** passed as amended (ayes 44, nays 10, abstain 4)

Author the Earl Of Lincoln

Remove all impediments to a Crown succeeding themselves.

- strike "Crowns may not succeed themselves"

- insert "Crowns may succeed themselves by winning a Crown War."

**As amended: their reign is limited to two years consecutive, removing the Royal Crown Pax Regium in the second year (note: Pax Regium limitation does not apply to the Imperial Crown since date of Civil War is set in law).**

It is assumed that the sitting crowns would automatically be running unless they withdraw themselves from the race.

A. effective Imp War 2001

- B. effective IMP War 2000 **passed (48 ayes, 6 naves, 2 abstain)**

**[Candidacy of Sir Erik and Dame Elisabeth approved]**

**NB 5** **moved & seconded, passed without objection  
(remanded to the Sovereign of Arms)**

Earls and Comtessas that have served as King or Queen twice or more and have been voted two successful reigns may style themselves Duke or Duchess of the Blood , and shall hold precedence above all other Earls and Comtessas .

**NB 6** **tabled by author**

Author Sir Wm de Grosso  
Under "Appendix B": B.1 The Manual of Arts and Sciences.

Proposal: Convert this from Estates Writ to Continuing Crown Writ.

Author's Commentary:

This will take the A&S Manual to the same status as the Combat Manual. The primary purpose is to allow changes to the manual without having to convene the Estates.

**NB 7** **tabled by author**

Author Sir Wm de Grosso  
Modifying  
XI. Awards, Orders, Ranks and Titles  
C. Ranks  
2. Robe Roll

to Change the Tourney Win requirement to be defined by the A&S Manual, and allow the A&S Manual to define equivalent achievements which do not require a competitive "Tournament" format. In each case where "win(s) in a Knight's/Master's Tourney" is mentioned insert the parenthetical "(or equivalent as defined in the Manual of Arts and Sciences)".

ORIGINAL TEXT:

2. Robe Roll.
  - a. Apprentice.
  - b. Journeyman.
    - i. Participation in 3 Masters' Tourneys at Crown events.
  - c. Master.
    - i. Participation in 5 additional Masters' Tourneys at Crown events.
    - ii. 1 win in a Masters' Tourney at a Crown event.
    - iii. Participation in 2 demonstrations.
  - d. Knight Robe.
    - i. Participation in 10 Knights' Tourneys at Crown events.
    - ii. 1 win in the Knights' Tourneys at a Crown event.
    - iii. 1 master work.
    - iv. Participation in 3 additional demonstrations.
    - v. Participation in 1 war at a Crown event.
  - e. Knight Doctor.
    - i. Participation in 18 additional Knights' Tourneys at Crown events.
    - ii. 5 additional wins in the Knights' Tourneys at Crown events.
    - iii. 2 additional master works.
    - iv. Participation in 5 additional demonstrations.
    - v. Participation in 3 additional wars at Crown events.

- f. Knight Master.
  - i. Participation in 36 additional Knights' Tourneys at Crown events.
  - ii. 10 additional wins in the Knights' Tourneys at Crown events.
  - iii. 4 additional master works.
  - iv. Participation in 15 additional demonstrations.
  - v. Participation in 5 additional wars at Crown events.

## MODIFIED TEXT:

- 2. Robe Roll.
  - a. Apprentice.
  - b. Journeyman.
    - i. Participation in 3 Masters' Tourneys at Crown events.
  - c. Master.
    - i. Participation in 5 additional Masters' Tourneys at Crown events.
    - ii. 1 win in a Masters' Tourney (or equivalent as defined in the Manual of Arts and Sciences) at a Crown event.
    - iii. Participation in 2 demonstrations.
  - d. Knight Robe.
    - i. Participation in 10 Knights' Tourneys at Crown events.
    - ii. 1 win in the Knights' Tourneys (or equivalent as defined in the Manual of Arts and Sciences) at a Crown event.
    - iii. 1 master work.
    - iv. Participation in 3 additional demonstrations.
    - v. Participation in 1 war at a Crown event.
  - e. Knight Doctor.
    - i. Participation in 18 additional Knights' Tourneys at Crown events.
    - ii. 5 additional wins in the Knights' Tourneys (or equivalent as defined in the Manual of Arts and Sciences) at Crown events.
    - iii. 2 additional master works.
    - iv. Participation in 5 additional demonstrations.
    - v. Participation in 3 additional wars at Crown events.
  - f. Knight Master.
    - i. Participation in 36 additional Knights' Tourneys at Crown events.
    - ii. 10 additional wins in the Knights' Tourneys (or equivalent as defined in the Manual of Arts and Sciences) at Crown events.
    - iii. 4 additional master works.
    - iv. Participation in 15 additional demonstrations.
    - v. Participation in 5 additional wars at Crown events.

## Author's Commentary:

This change is fundamental to how the Robe Roll is structured, and is presented in the clear knowledge that it is the intention of the A&S Ministry and the Imperial Crown to change from a Tournament format for arts judging and milestones in the Robe Roll to one which does not require a competitive format.

**NB 8** **tabled by author**

Author Sir Wm de Grosso

Modify

- D. Imperial Crown War
- 5. Armed and Arts Combat

## ORIGINAL TEXT:

The number and types of battles shall be determined by Imperial Estates Writ, but in any case, there shall be an equitable mixture of light weapons, renaissance and armored battles and (1) armored champions battle

and a number of arts points as set forth in the current Manual of Arts and Sciences.

**CHANGE TO:**

The number and types of battles shall be determined by Imperial Estates Writ, but in any case, there shall be an equitable mixture of light weapons, renaissance and armored battles and (1) armored champions battle and a resolve arts points as set forth in the current Manual of Arts and Sciences.

**Author's Commentary:**

The number of categories in the Arts and Sciences has caused us a number of interesting problems over time as we have adjusted the number of points to fit the categories and have had several different systems for handling fractional points etc. We need to adopt a system which is not dependant on the number and variety of categories in the Arts and remove this complexity from the Bylaws.

**NB 9** **tabled by author**

Author Sir Wm de Grosso  
Change

XVI. Crown War  
B. War

**ORIGINAL TEXT:**

eight (8) arts points (consisting of four (4) Master's Tournament and four (4) Knight's Tournament)

**PROPOSED TEXT:**

six (6) arts points (consisting of three (3) to be resolved by scenario at the Master's level and three (3) resolved by scenario at the Knight's level)

**NB 10** **tabled by author**

Author Sir Wm de Grosso

Proposed Continuing Estates Writ

"For the total war points to be awarded at the Knight's or Master's level: 1/2 of the total points, rounded down to the nearest whole point, will be determined by total points of all entries at that level.

In the absence of scenarios set forth in the Manual of Arts and Sciences or by the Crown autocrat (and published per the same time requirements as for battle scenarios) war points for Arts and Sciences shall be determined as follows:

For the total war points to be awarded at the Knight's or Master's level:

- 1/2 shall be determined by total points of all entries at that level.
- 1/2 shall be determined by the top scoring item"

**Author's Commentary:**

This is proposed to provide a default system for determining the Arts points in the absence of any other direction.

**NB 11** **motion failed (12 ayes, 38 naves)**

Author Dame Willow

Up Grade the following from Guide lines to Estates writ .

"1998 The Adrian Empire Imperial Artisans and Judging Manual For the Arts and Sciences"

See Appendix B

**NB 12** **tabled by author**

Author HIM Dame Elisabeth Grey

The Operating Principles in ARTICLE I.C of the Bylaws sets forth considerations regarding Adrian’s “Shared commitment to a common purpose, values, and operating principles”. For the purpose of reflecting the Articles of Incorporation, add:

- “Promote research, education, and publication relevant to Western Culture within our period of history.”

**NB 13** **(placed on Consent Calendar)**

Author HIM Dame Elisabeth Grey

To clarify which member, in a family type group membership, is the designated point of contact for the purposes of official publications such as the Adrian Herald, add to ARTICLE III.B.1 PARTICIPATING SINGLE MEMBERSHIP:

“Serves as the primary point of contact for the purposes of notification and publications.”

**NB 14** **tabled by author**

Author HIM Dame Elisabeth Grey

Under ARTICLE III.B CATEGORIES OF MEMBERSHIP: Existing terminology is confusing, with the use of the term “group membership” used in both the Family and the Associate membership sections. Revise heading from “Participating Group Membership” to “Participating Family Membership”. Makes consistent with the current defining language of the item as “mundane family”.

*Note: Current definition reads: “ART. III.B.2 PARTICIPATING GROUP MEMBERSHIP: As Participating Single Member, includes all legal dependents of the participant's immediate mundane family.”*

**NB 15** **failed to consider**

Author HIM Dame Elisabeth Grey

For clarification of membership definitions, add to ARTICLE III.B.4 Associate Memberships:

”Not a Participating Membership.”

**NB 16** **(placed on Consent Calendar)**

Author HIM Dame Elisabeth Grey

To clean up language from proposal to law format, replace “would be” with “are”:

“The dues for said membership per member ~~would be~~ are set by the Imperial Crown in consideration of the number of memberships requested, and the cost of providing them with Imperial Services.”

**NB 17** **(remanded to Chancellor’s office without objection)**

Author: Dame Circe-Skye O’Malley of Umbria

Current Law: Article XI, Section B-3

STATUTE OF LIMITATIONS: The charges must be filed against a member within 30 days of the occurrence of the offense.

Proposed Revision:



STATUTE OF LIMITATIONS: The charges must be filed against a member within 30 calendar days of discovery of the offense.

The time limit for filing begins when a complainant files a grievance with the Chancellor's office. The day of filing said complaint is the day of discovery.

The offense shall have occurred no more than 90 calendar days prior to discovery.

If the offense happened more than 90 days in the past, charges shall not be filed, except in circumstances where mundane law dictates otherwise.

**NB 18 motion passed (29 ayes, 24 nays, 5 abstain)**

Author Sir Warhammer

PROPOSAL: The sect of the Adrian Church known as Iglesia de los Soldatos are to be officially elevated from sect status to Church status. As such the Iglesia de los Soldatos will not be a part of the Church of Adria but will, in fact, be its own entity.

*Commentary*

**CREATING A SECOND CHURCH IN THE ADRIAN EMPIRE !!!**

Good day Gentles of Adria. On this day it is my wish that the Church known as the Iglesia de los Soldatos be acknowledged as an official Church of The Empire of Adria. Not a Sect of the Church of Adria but its own entity. In this proposal I wish to show why it is needed, what the benefits are and I shall also address the concerns that plague so many about us. I cannot anticipate all concerns but I am sure any other concerns will be voiced. In reference to those unforeseen concerns I would be willing to allow for friendly amendments.

Before we get down to the rat killin' let me start by saying that this is not aimed as an attack of Sir Jehan nor any other members of the Church of Adria. Quite the opposite, he has done a great job in period ceremony and I would concede that he inspired me to research more of the Medieval Church.

Now many are asking, why start a different Church? Let me answer that with our mission statement. It is our mission to enhance the feeling of brotherhood and fun that many times are disappearing from wars. All too many times fun wars or wars for politics have come down to screaming matches. I have heard too many times of people who will not grace our Empire because of the hot feelings that were expressed in our wars. The members of the Church will work towards the goal of showing the populace how conduct should be in battle and in other tournaments.

The benefits to the Empire are two fold. One of course we will strive to keep things fun by example and reward. Furthermore, by the history that has been created, we are looked on as the schismatics. WE LIKE THAT !!!!!!!!!!! In the past we have been used to have fun Holy Wars. By all reports those Wars have been fun for both sides and no ill will began.

Now there are concerns about our Church. One is that we are haters of the Church of Adria. I think I have addressed that issue already. We do not hate the Church of Adria. If you heard any of our Church say that then they missed the point and I will make it my personal duty to set the party who said it straight.

The other concern is that of one of the titles in our Church. That being the issue of Sainthood. I carry this title and wish to retain the old system that was once adopted by the Church of Adria. However, because the issue keeps occurring with a degree of such intense feelings. Then I can assume that it is a very serious concern. In light of the strong feeling about the title I have renamed the title of Saint to Prophet. Since Saints were dead and prophets were not it works better anyway.

I will add that this Church is not a fly by night concept. Iglesia de los Soldatos has existed unofficially for two years .We have the loyalty of quite a few in Aragon, Terre Neuve , a few in Umbria , Esperance and Dragon Mist .

Well, I have made my speech and I leave it to you the estates that I have sworn to uphold to decide the fate of our group. I ask for your approval to make us our own entity.

Thank you.

**NB 19                    moved to consider w/out objection; remanded to Chancellor's office**

Author Sir Wm Bane

Article XI. A. line 2, after "extrapolated" insert "unless the Chancellery determines that no significant question of law has been raised." Note: the member is free to submit the issue to the Estates for legislative consideration (there is tremendous potential for waste or abuse if any member can arbitrarily summon a court--sitting courts can dismiss frivolous actions).

**NB 20                    failed to consider**

Author Sir Wm Bane

Article I. line 1: delete: "1150" insert: "1066" (to accommodate the end of the classical Norse and Saxon period; and, ascendancy of the Normans).

**NB 21                    withdrawn by author**

Author Sir Wm Bane

Article I. C. line 1: delete: "serves" insert: "serve".

**NB 22                    remanded to Chancellor's office without objection**

Author Sir Wm Bane

Article III. A. 1. line 2: delete: "for one of the following reasons" insert: "by" (reasons are given in A. 2., A. 1. refers to how).

**NB 23                    remanded to Chancellor's office without objection**

Author Sir Wm Bane

Article III. A. 2. b. after "law" insert: "and within sentencing guidelines" (current law could result in expulsion for conviction for the most minor of offenses).

**NB 24                    failed to consider**

Author Sir Wm Bane

Article III. A. 3. line 2: after "membership" insert "from the Adrian Empire, Inc. or any organization" (conduct so extreme warranting expulsion from another group may be considered do deny membership in ours).

**NB 25                    withdrawn by author**

Author Sir Wm Bane

Article III. B. 1. line 3: following "newsletter" insert: "; an Imperial Newsletter shall be available for an appropriate fee established by the Imperial Crown" (an Imperial Newsletter is a valuable service to members, but it's cost is burdensome, electronic availability can't reach all members, a hardcopy version should be available for its reasonable cost of production and postage).

**NB 26                    withdrawn for rewrite**

Author Sir Wm Bane

Article III. C. line 2: after "advancement" insert "; to hold decision making offices including Estates membership, Rulers of chartered subdivisions and the Empire, members must be at least 18 years of age." (grave concerns

have been raised regarding the appropriateness of minors to participate in contract and policy decisions and whether Estates votes should be held by minor children who may not be free to vote their own conscience).

**NB 27**                                 **tabled**

Author Sir Wm Bane

Article III. F. line 4: insert new sentence: "A group of associate members, see Article III. B. 4., large enough to be recognized as chartered subdivision may be so recognized despite existing in the same region as another chartered subdivision, subject of the Imperial Crown and a majority vote of the Imperial Estates." (a strong incentive for cross joining with Adria is to maintain group identification in multiple organizations i.e. an SCA Barony could under this amendment cross join and be recognized as a distinct Adrian chartered subdivision; clearly as separate subdivision its members would not unduly interfere in or control the existing Adria subdivision).

**NB 28**                                 **tabled**

Author Sir Wm Bane

Article III. F. line 4: insert new sentence: "Members, who for sufficient reason as determined by the Imperial Crown, are unable to participate in their chartered subdivision of residence may be permitted status of member at large of the Adrian Empire, Inc.; such members' participation shall be reported to the appropriate Imperial officer, and such members shall not participate in, or again be considered a member of the local chartered subdivision without express consent of the Ruler of the local chartered subdivision." (Okay, so you don't want to play with the locals, this status permits independence at a price, you are free to participate elsewhere but not to burden or interfere in the group you have chosen not to be a part of).

**NB 29**                                 **tabled**

Author Sir Wm Bane

Article IV. A. line 2: after "Empire." delete rest of paragraph; insert new sentence: "Additional separate dues for a chartered subdivision may be established by the Estates of the chartered subdivision and consent of the Imperial Crown in an amount not to exceed fifty (50) percent of Imperial fees. If such dues are established members must pay both to maintain Adrian membership." (The Empire needs all of its Imperial fees to operate, chartered subdivisions require operating funds as well; these must be reasonable and not unduly burden members).

**NB 30**                                 **withdrawn**

Author Sir Wm Bane

Article IV. B. line 1: after "Imperium" insert "of Imperial dues; and, 100 percent to the chartered subdivision of chartered subdivision dues if adopted."

**NB 31**                                 **remanded to Chancellor's office without objection**

Author Sir Wm Bane

Article IV. C. line 1: after "the" insert "Imperial".

**NB 32**                                 **passed on voice vote**

Author Sir Wm Bane

Article V. B. line 6: after "approval" insert: "but may waive the thirty (30) days notice" .

**NB 33**                                 **(placed on Consent Calendar)**

Author Sir Wm Bane

Article V. D. line 6: after "A member shall not" delete: "be allowed to participate in" insert: "receive credit for" and, line 7: after "advancement." insert new sentence: "The member shall decide which participation shall be recorded when attending multiple events." (members should be encouraged to attend events throughout the Empire and may accomplish more at one than another, which one counts should be up to the member since credit for advancement is normally only given for one).

*Note: are the number of list wins, demos, etc. limited?*

**NB 34 (placed on Consent Calendar)**

Author Sir Wm Bane

Article VII. F. 1. THE CHANCELLOR Line 2, after "summoning" insert "and chairing" then after "and" delete "chairing" insert "preparing"

**NB 35 (placed on Consent Calendar)**

Author Sir Wm Bane

Article VII. F. 3. THE STEWARD insert new line 3, NOTE: Under no circumstances shall any member obtain or use an ATM Debit card for any Adrian Empire, Inc. bank account including accounts of any subdivision.

**NB 36 remanded to Chancellor's office without objection**

Author Sir Wm Bane

Article VIII. D. CHARTERED SUBDIVISIONS after "Kingdoms" insert "Archduchies"

**NB 37 remanded to Chancellor's office without objection**

Author Sir Wm Bane

Article VIII. D. 2. After "DUCHIES" insert "AND ARCHDUCHIES"

**NB 38 withdrawn by author**

Author Sir Wm Bane

Article VIII. D. 2. ii. Delete "has" insert "must have"

**NB 39 remanded to Chancellor's office without objection**

Author Sir Wm Bane

Article VIII. F. there are significant agreement problems with this article between VIII. D. Chartered Subdivisions and VIII.E. Subdivisions. One solution: acknowledge that D. and E. requirements apply to their respective subdivisions, put back the "chartered" in line 4 and put back the reference to "E." in #4. Or, delete "chartered" from lines 3 and 4 and put back the "E." in #4.

**NB 40 remanded to Chancellor's office without objection**

Author Sir Wm Bane

Article IX. C. line 11. Admittance to knightly rank may be refused for having been found guilty in a judicial court--but who holds that authority? Therefore the provision should be amended in one of the following ways: Delete the provision; or, after "refused" insert either "by the Crown/Imperial Crown/ Estates/Court's sentence/Peers of the Chartered Subdivision/whoever was originally intended."

**NB 41 (placed on Consent Calendar)**

Author Sir Wm Bane

Article IX. C. 1. e. delete "BANNERETTE" insert "BANNERET" here and in all other references (both the rank and the banner according to A Dictionary of Heraldry, Edited by Stephen Friar, New York, 1987).

**NB 42 (remanded to Sovereign of Arms with NB5)**

Author Sir Wm Bane

Article IX. D.

14. delete "BARONET" (created by King James I in 1611) insert "BARON/BARONESS OF THE COURT OR OF THE EMPIRE"

16. delete "SIRE" (more a form of address with no acceptable feminine form) insert "LORD/LADY"

18. after "LORD/LADY" add "OF THE COURT OR OF THE EMPIRE"

**NB 43**            **strike/repeated item**

Author Sir Wm Bane

Article XI. A. line 2, after "extrapolated" insert "unless the Chancellery determines that no significant question of law has been raised." Note: the member is free to submit the issue to the Estates for legislative consideration (there is tremendous potential for waste or abuse if any member can arbitrarily summon a court--sitting courts can dismiss frivolous actions).

**NB 44**            **remanded to Chancellor's office without objection**

Author Sir Wm Bane

Article XI. B.

3. Delete "occurrence" insert "discovery" add line 2, "If discovery does not take place for more than one year from the occurrence of the offense then only mundane charges may be brought."

5. Line 5, please clarify what is meant by appeal to each Royal Peer, this is confusing, what was intended?

6. Line 2, following "Crowns" add "in accordance with sentencing guidelines."

10. TOO GENERAL--this isn't meant to preclude Adrian trial if mundane courts tried the member for the same action. More important, by this language a member could commit a serious offence, another member (perhaps a friend) could call for a mere Hundreds Court before the offender's own liege lord and accomplish a mild or even favorable ruling before a proper investigation was possible! This needs serious attention.

**NB 45**            **tabled**

Author Sir Wm Bane

Article XV. B. 4. Can this whole subdivision civil war and fief fee be clarified? At least in line 8, delete "working for a fief fee" insert "having accepted payment for fealty."

**NB 46**            **tabled**

Author Sir Wm Bane

Article VI. A. line 5 (probably): delete: "July" insert: "May" (this would make the meetings six months apart).

**NB 47**            **tabled**

Author Sir Wm Bane

Article VI. A. line 2: delete: "and the two senior members of the Estates Minor from each chartered subdivision" (much has been made of the unwieldy size of the Imperial Estates, since the retired titles and earned ranks are protected by Article VI. J. and the estates of the chartered subdivision are represented by greater estate holders and rulers--these additional representatives may be duplicative).

**NB 48**            **withdrawn (repeated item – see NB 46)**

Author Sir Wm Bane

Article VI. E. 3.: delete: "July" insert: "May" throughout. (therefore six months from the November -meeting).

**NB 49**            **withdrawn**

Author Sir Wm Bane

Article VIII. B. 1. b.: line 4: after "reign," insert: "or has attained the third level of Knightly Rank" (this construction logically follows from the first two and increases the pool of qualified candidates).

**[Consent Calendar passed without objection]**

**NB 50**            **remanded to Chancellor's office without objection**

Author Sir Wm Bane

Proposed Estates Writ. SENTENCING GUIDELINES

Whereas, it is widely held that the punishment should fit the crime; and, whereas, sentences for similar conduct and culpability have varied wildly throughout the Empire; and, whereas, it is reasonable and appropriate that intent, past conduct, repentance, and actual harm be considered in sentencing; and, whereas, it is the rightful power of the Imperial Crown to review all sentences and hear all pleas for mercy; therefore be it resolved, that the Imperial Crown, with the assistance of the Chancellery and such committees as established, research and establish binding sentencing guidelines for all Crowns throughout the Empire, to protect the rights and safety of all members of the Empire fairly and impartially. *(this is a bit more than anyone should do on short notice and should not be micromanaged by the Estates).*

<b><u>Proposed Budget Expenses</u></b>	<b>Projected</b>	<b>YTD</b>	<b>Donated Costs*</b>	<b>Total Value</b>	<b>Suggested 2001</b>
Eastern Imperial War	\$1,500.00	\$0.00	-	-	\$1,500.00
Western Imperial War	\$2,500.00	\$200.00	-	-	\$2,500.00
Easter Banner War	\$1,500.00	\$419.00	\$0.00	\$419.00	\$1,000.00
Western Banner War	\$2,500.00	\$1,209.86	\$115.00	\$1,324.86	\$2,000.00
Imperial Coronation	\$1,500.00	\$751.00	\$490.00	\$1,241.00	\$1,500.00
Liability Insurance	\$3,358.22	\$2.56	-	-	\$3,500.00
Error and Omission Insurance	\$1,600.00	\$0.00	-	-	\$1,600.00
Newsletter	\$3,600.00	\$2,375.43	\$1,200.00	\$3,575.43	\$5,000.00
Administration	\$2,000.00	\$587.00	-	-	\$2,000.00
Travel	\$400.00	\$400.00	\$1,800.00	\$2,200.00	\$800.00
Accounting and Taxes	\$2,500.00	\$2,484.76	-	-	\$2,500.00
Web Site	\$400.00	\$150.00	-	-	\$400.00
P O Box	\$58.00	\$0.00	-	-	\$58.00
Capital Reserve	\$2,000.00	\$0.00	-	-	\$1,000.00
Bank Charges	\$75.00	\$7.00	-	-	<b>\$75.00</b>
<b>Projected Total Expenditures</b>	<b>\$25,416.22</b>				<b>\$25,433.00</b>

### **Proposed Budget Income**

Eastern Imperial War	\$1,500.00	\$0.00	-	-	\$1,500.00
Western Imperial War	\$2,500.00	\$0.00	-	-	\$2,500.00
Eastern Banner War	\$1,500.00	\$589.00	-	-	\$1,000.00
Western Banner War	\$2,500.00	\$1,933.00	-	-	\$2,000.00
Imperial Coronation	\$1,500.00	\$751.00	-	-	\$1,500.00
Regional Accounting Contribution	\$0.00	\$0.00	-	-	\$0.00
About 250 Participating Members	\$13,350.00	\$13,013.01	-	-	\$13,000.00
About 500 Assc/Family Members	\$4,550.00		-	-	\$4,500.00
Lifetime Members	\$0.00	\$0.00	-	-	\$0.00
Donations	\$0.00	\$0.00	-	-	\$0.00
Other (Reimbursements-Dog Bite)	\$811.25	\$400.00	-	-	
<i>WIW99 Recovery Donations</i>	\$0.00	\$957.00	-	-	
<b>Projected Total Income</b>	<b>\$28,211.25</b>				<b>\$26,000.00</b>

### **Motion to adjourn, passed on voice**

-----END OF MINUTES -----

### **APPENDIX ITEM A:**

#### **July 2000 Budget Update**

The Proposed Budget Expenses are as approved at the November 1999 Meeting of the Imperial Estates. The YTD represents year-to-date expenditures. Donated Costs are those costs tracked as

necessary expenditures that have been donated, and the Total Value numbers represent what the budget item would cost to produce under normal circumstances. Suggested 2001 numbers reflect adjustments up or down based on the YTD or Total Value numbers. For instance, Adria cannot rely forever on the Imperial Chroniclers donating printing costs. Our recommendations and notations are listed below.

### **Cost Management Recommendations**

There are costs within our budget that are directly related to the increase and decline of membership. Insurance and newsletter costs, for instance, rise and fall according to the membership numbers. Some costs remain constant regardless, such as website space or post office box rental. Some costs, such as event costs, play little role in the dues base as they are “elective” expenses that can be managed up or down based on anticipated attendance and are generally cancelled out by the income they generate. And lastly, there are manageable costs that can be lessened based on revising the conduct of business to create more efficient alternatives. The last category is generally the most effective means of bringing down costs without cutting services and benefits. Following are some recommendations for future consideration:

- Offer a discounted membership to those who elect to have their Adrian Herald, and other publications delivered electronically [in PDF or HTML format].
- Obtain QuickBooks Pro licenses for all the “self-banking” subdivisions, and provide a template of reporting categories for subdivisions to use. Subdivisions then simply make a back-up file to send to the Imperial Steward monthly. This would reduce the amount of data entry for the accountant.
- Offer all official documents electronically, individually and as a package, for download and viewing purposes free, and charge a nominal fee to subsidize printing hardcopy documents.

### **Recommended Changes/Improvements**

Following are some suggestions for ways to improve some of our operational procedures that may involve cost increases or decreases. The main intent is to improve service.

- Offer a downloadable single point package of official documents and forms for subdivision’s use, probably through the Imperial Hospitaler’s Office.
- Increase web capacity by setting up satellite sites for events and the Ministries that can be linked, and unlinked, as need be from the website. This lessens the webmaster’s burden and decentralizes the work. Encourage every subdivision to have their own site that can be linked to the Imperial website.
- Consider an annual collegium (bi-coastal or not?) that combines combat, arts, and governmental training with displays of prowess in the forms of Pas de Armes, gallery display of projects, etc. Could become, additionally, an annual meeting for all members of Adria.
- Consider raising travel reimbursement fund; create a designated fund for donations to same.

### **Miscellaneous Expenses**

The costs incurred, which we considered to be Administrative in nature, but may be new in concept are as follows:

- Purchase of QuickBooks Pro (comes w/5 licenses) per accountant’s recommendation.
- Rental costs for the Meeting of the Imperial Estates

### **General Summary**

In general we feel that the budget is on track. We do feel, however, that we need to establish a revised accounting budget line item with the recognition that we are undertaking more than one year’s worth of work within the year 2000 work frame. Additionally we feel everyone should keep in mind that we have several items such as the Adrian Herald printing that are subsidized by “patrons” now, but may not always be.