
MINISTER'S REPORTS

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PRESIDENT'S REPORT

Dame Maedb Hawkins (Vicki Eldredge)

Much of the President's report will contain information from the Board of Directors' meeting (including proposed budgetary information for the fiscal year), which is scheduled for October, 2002. As soon after that as possible, the information will be published to the Estates as [2002November_president.pdf](#).

CHANCELLORS' REPORT

Sir William Baine

Contained in a separate document, [2002November_chancellor.pdf](#)

JUSTICAR'S REPORT

Friar Magus

I don't think that there has been a month that has gone by (to my recollection) where I was not fielding some sort of question via e-mail regarding the validity of someone's actions...basically they were small fires that I put out by lending a sympathetic ear to the person's woes...and thereby negating their desire to press charges.

Additionally I have kept the emails sent that regarded actual charges that were sent to me, just in case they were needed. I have 56 of them on record, and that doesn't count the ones regarding Dame Allora, of which there are nine (9). Additionally I did phone Allora at her request regarding the charges filed against her as she didn't seem to know exactly what they were. We spoke for nearly an hour. (rough guess)

Always my best, Friar Magus

MINISTER OF ROLLS

Dame Etaine Llywelyn

First off I'm going to say again that I have asked all subdivisions to send the hard copies to Dame Brynna, but all computer generated copies are to be sent to both of us. This is very important we both need to know what's going on. Some people are complying with the request most are not.

Next, we are using Crown reports only, no databases. If you need a copy of the crown report we use please let me know and I'll send you a copy. I even have a paper on how to figure your points if you need it.

There has been very little change in the amount of reports coming in. The subdivisions that have not complied with the bylaws before are still not turning in their reports. We have some divisions that say they are working hard to get their paperwork straight, but still nothing has come in from them. We are having people that are trying to track down missing records, but Dame Brynna says the box she has of old reports is in no order and it's hard to find anything.

	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JLY	AUG	SEP	OCT	NOV
Andorra, Shire													
Aragon, Kingdom	X	X	X	X	X	X	X	X	X	X			
Brandenburg, Archduchy						X	X	X					
Caerleon, Archduchy				X	X								
Castilles, Duchy									X	X			
Castilles, Archduchy													
Cambridge, Shire	X	X	X	X	X	X	X	X	X	X			
Chesapeake, Duchy			X	X	X	X	X	X	X	X			
Dragon's Mist, Duchy													
Dunvegan, Shire				X	X	X	X	X					
Ekaterinegorod, Archduchy	X	X	X	X	X	X	X	X					
Esperance, Kingdom			X	X	X	X	X	X	X				
Rathlin Isle, Shire							X	X					
Sangrael, Duchy			X	X	X	X	X	X	X				
Slivowitz, Shire													
Somerset, Shire					X	X	X	X	X				
Terre Neuve, Kingdom		X	X	X	X	X	X	X	X	X			
Tierra del Fuego, Archduchy													
Umbria, Kingdom			X	X	X	X	X	X					
York, Kingdom	X	X	X	X	X	X	X	X	X				

SOVEREIGN OF ARMS

Sir Nigel of Huntington

My Lords and Ladies of the Imperial Estates:

By the time you read this, the transition of office will have taken place in all but formalities. At the beginning of this Reign, I announced that I would not seek another term as Fleur-de-Lis King of Arms and would retire from that position. I am happy to announce that my immediate deputy, Sir Gregoire d'Avallon, Beltazure King of Arms, has agreed to take over the position of Fleur-de-Lis, and Their Incoming Majesties have accepted him as such.

Fear not: I shall not be retiring from the College of Arms; rather, I shall take the position of Beltazure and become Sir Gregoire's deputy. I have full confidence in Sir Gregoire's ability to run the College of Arms with talent, skill, and integrity, which is why I agreed to be part of his staff.

My four-year term as Imperial Sovereign of Arms has seen many changes in Adria in general and in the Art of Heraldry in particular.

The College of Arms has had a stable set of Rules that are now so ingrained that my subordinates often quote them back to me in defense of their positions (more often than not to their success, I might add). The stability of the Rules has gone a great deal towards encouraging heraldic expression, since individuals no longer fear that they will create a design that will be outlawed by the next Estates Meeting.

The College of Arms has a Web presence, something not enjoyed by any other ministry. It is my hope that as Beltazure I will have the time to give the Website the attention it needs to truly be a tool for everyone in the Empire to use.

The College of Arms now has an up-to-date Armorial and Ordinary; the Armorial so that people may look up arms by the registrant's name, and the Ordinary so that people may look up arms by the design elements. This project was not only the single most labour-intensive project of my tenure, but one of this term's greatest achievements and also my greatest joy.

Most importantly, the College of Arms has a pool of experienced heralds who are far from the ragtag rabble we once were. The discussion on the mailing list is often lively and informative, and many non-heralds who attend the list find themselves getting educated about our esoteric Art. There was more than one individual interested in being Fleur-de-lis, a fact with which I was most pleased. I look forward to the day when there will not be only a few choices for the job of Fleur-de-Lis, but many, all capable of upholding the high standards to which Adria has become accustomed.

On money: Since the Imperial Office conducts all business on the Internet, it has no operating expenses. Local heralds may collect small donations to cover their mailing expenses, but the Imperial Office itself pulls no money from the Imperial coffers.

I wish to thank the members of the Imperial Estates for the opportunity to serve.

In service,
Sir Nigel Seymour
Fleur-de-Lis King of Arms

MINISTER OF ARCHERY

Baron Black Arrow

The Minister of Archery has not filed a report.

MINISTER OF ARTS AND SCIENCES

Dame Aleta O'Barry

Unto their Most Imperial Majesties and the Estates of the Adrian Empire, greetings:

I took on the position of Imperial Arts and Sciences Minister at the Banner War West at the end of May this year. During the few months that followed these are the things that have transpired:

Banner War West: New Arts Manual used.

There were only 4 arts entries at this war. Arts Knights who were available took the time to review the Judging Manual for errors, omissions and clarification.

July 2002 Estates Meeting: New Arts Manual adopted

Imperial War: New Arts Manual was used

Feedback analyzed by authors: Dame Maude and Dame Juliana spoke about the scores received during this event and agreed that the tourney win set point was sound; it was the education of the judges that was now the issue.

1st Arts Knights Counsel called: In an attempt to help create a better sense of community among arts knights a meeting for all arts knights was called for at the end of combat Saturday evening. Due to the abundance of other activities, courts, not to mention dinner, the meeting was poorly attended. It is my hope to have this become an annual or bi-annual event on both coasts with a greater importance put on timing and attendance.

Announcement of a “Book of Deeds” for Arts Knights: HIH Dame Elisabeth and HIM Dame Maedb were instrumental in proposing that a book be established on each coast to be held by the Imperial Arts and Sciences Minster or Deputy Imperial Arts and Sciences Minster containing pages dedicated to every arts knight in the Empire. The format will be down-loadable from the Adrian Empire Website. Each knight will use this as a guide. The pages may contain a picture of their heraldry, a biography of accomplish-ments, date of knighthood, illuminations, drawings, etc. At the Arts Knight Counsel I provided a calligraphed and illuminated page that was signed by relatives and/or former vassals of two arts knights who had died in the past few months. This page will become the first entry in this book as a posthumous honor.

FAQ's pages added to Adrian Empire Website

In September 2002, at the mere suggestion that a FAQ's page would be a good idea, HIM Dame Maedb promptly came up with four (4) pages of questions and answers. These pages are now on the Adrian Empire Website and available to all. These pages will be added to with other questions presented to myself or other Arts Ministers throughout the Empire.

File for each regions kept by Imp. A&S Min. to track New Arts Manual reception and use

When I took on this position I was a bit dismayed that there was nothing in the way of past information to be handed over to me. It appears that the Imperial A&S Minister received spotty reports from the regions from A&S ministers and the most complete information is sent to the Imperial Rolls. While this is as it should be I feel that as an added safeguard the Imperial A&S Minister should receive reports from all regions, on time and in order. Should anyone need information about their points and somehow Rolls doesn't have or has lost the information, we would have a backup.

I have been asked to continue in this position of Imperial Arts and Sciences Minister and I have humbly accepted.

Respectfully submitted,
Dame Aleta O'Barry van Hansard
Imperial Arts and Sciences Minister

CHRONICLER

Sir Jakob de Jude

There has been an increase in postage, but with the increase on e-memberships (169 participating members who receive hard copies, 478 e-memberships), I believe we have stayed within budget .

I am stepping down as Imperial Chronicler, effective with the new reign, but look forward to working with my replacement.

MINISTER OF JOUST AND WAR

Sir Frederick von Burg

Greetings,

There is very little to report outside the manuals. Those can be better reported on by Coda and Arion. I have not received reports from the deputies (except Lord Wright Bentwood who has reported).

In service,
Sir Frederick

Sir Arion Hirsch

The following is a summary of the current status of all the things I have my fingers in...

Combat Manual

The class that was to be given at the Imperial War was canceled due to lack of people not passing out from the heat.

Marshals' Manual Round Table

Had a pretty good turnout for this one, about all the marshals that remained conscious (15 or so). Comments to the Marshals' Manual will be reviewed by Sir Coda, Sir Frederick and myself and incorporated into the Marshals' Manual.

Archery and Siege Weapons Manual

Still sitting on my electronic desk. Working with Sir Connor and others to generate a set of specifications for Adrian Siege Weapons.

Combat Cards

I've been handing out combat qualification cards in my area. I gave Sir Coda a stack too. We need to clarify what we do with the tests that the combatants and marshals take. Do we mail them to the Imperial Officer to file or just have the authorizing/qualifying marshal score the test and send the Imperial marshal the list of qualified combatants and authorized marshals?

I'm for the latter. Easier (and cheaper) to maintain the records. Sir Coda mentioned that he might be able to set something up on-line so people could check their status. Sounds awfully efficient and cutting edge to me. We'll have to poo-poo it! :)

The Lists officers need to be informed that they need to be requiring combatants to display the cards to them when signing in. This also behooves the Crown Marshals to issue the cards as soon as they can. All I did to make the cards I and Sir Coda have was to print out the page from the web site, take it to Kinko's with some heavy weight paper and copy the page 1-2 sided, then cut them out there.

In Service to the Empire,
Sir Arion Hirsch
Deputy Imperial Marshal

EARL MARSHAL

Sir Coda der Drachesohn

Greetings,

The combat manual and the marshal's guide have been implemented and are in use. We have received very, VERY little response to the new LAW, which requires marshal's to be certified and combatants to carry combat cards. If I were you I wouldn't look much past the end of this fiscal year before you won't be allowed to fight without presenting your current personal combat card to a certified marshal.

I don't want to deny anyone their opportunity, but if all the requirements aren't met, I'll have to. Likewise, the crowns will not be allowed to hold tournaments or wars if they can't produce enough marshals to run an event.

It boils down to this:

- Crowns must recruit marshals and get them certified.
- Marshals will be looking at combat cards and if you don't have one, you don't fight.

Crowns of Adria, If you want to carry out combat activities, these things must happen. Now.

Take the tests. It's easy, it's on-line and it's open book. You cannot fail. If you fail the test, you tried very hard and made mistakes on purpose. I am available to receive results pretty much anytime. Just don't call me in the middle of the night, my wife will rip your heart out and beat me over the head with it. I will accept photocopies or hand delivered tests. Come on now. This is easy and you have to do it. So do it.

As Adria grows, being a marshal is becoming more and more important. Soon, the Marshallate will be nearly as autonomous as the Sovereign of Arms office. You will run combat, freeing the CM to handle the different types of combat related management things that seem to get in the way all the time. You will also help free up the Crown to do the pointy hatted things that crowns do. (That will keep them out of your hair, hint hint.)

As Adria grows, personal documentation will become more and more necessary. Get into the habit of keeping it up to date and you will have fewer problems, resulting in more time to fight, drink and have fun! Hopefully this is a word to the wise.

Be safe, have fun, beat up your friends!

In service,
Sir Coda der Drachesohn
Earl Marshal of Adria

PHYSICKER

Sir Gryphon von Hohenheim

The Imperial Physicker has not turned in a report.

WEB MASTER

Sir Robert "Jestar" de la Fonteyne

Current Status

The Adrian Empire web site remains online and receives continuous updates for ministers, crowns, and documents. It has a very stable structure and is continuously being fine-tuned for usability from user feedback. We have outgrown the technical and customer support that SiteTurn can provide for our continued needs. Because of that, I am currently researching companies with service plans that can provide the technical and customer support we require and still provide the basic hosting services that SiteTurn had.

Planned and/or In-process

While many of these items are held over from the previous web master reports, there are still a number of items on my to-do list, as well as a large number of "wish list" items that are being researched. In no particular order are items from both lists below:

- **Add a functional, usable calendar for both Imperial and subdivision events.**
Status: Basic HTML has been used to create a page for the Imperial events. Subdivision events are still being reported on the individual subdivision pages. Various scripts and programs have been investigated, but either do not meet our needs, or are outside our budget. Further research and development is progressing.
- **Set up sub-hosting for other Imperial Ministries (Rolls, Steward, etc.) and subdivisions.**
Status: Siteturn does not support sub-domains. This issue is being addressed with the research for a new web hosting company.
- **Set up on-line memberships and Imperial event payments.**
Status: Research into this area led to many problems beyond the Empire's ability to handle (security, bank authorization, processing, etc.). Some of the web hosting companies being researched have on-line payment systems included with their basic charges (Siteturn would have required additional fees and still couldn't meet our technical and customer support needs), and are being investigated.

Miscellaneous

Subdivisions with a web site that also keep a mirror copy of the manuals and forms are asked to frequently check for updated documents at the Imperial web site. The Imperial web site is the official distribution point of all online documents. An easier method would be to provide a link to the Imperial web site Library pages.

Web Site Statistics

For those interested, here is a short list of the statistics for the Imperial web site from October 01, 2002 through September 28, 2002:

	Hits	Files	Sessions	KB sent
Total	586,628	379,657	53,401	8,161,251
Average	48,885	31,638	4,450	680,105

STEWARD'S REPORT

Sir Terrin Greyphis, Dame Lenora Scott Greyphis

Updated information, including 2003 proposed budget, will be contained in a separate document, [2002November_President.pdf](#). This information shall be released as soon as possible before the Imperial Estates Meeting.

A Note from the Treasurer:

I'm really happy about the increased level of information based on the worksheets from the subdivisions, but there have been many problems getting each month to agree with the next. This is the first year that these forms were used and I've learned a whole lot from the experience. I will definitely be enacting changes in the form (or recommending changes to my successor).

Many adjustments have been made to the subdivision pages, when at all possible in concert with the regional steward. Some of these pages may not be finished by the time this document goes to press, but work will continue until they are the best that we can do. Updates will be available in October or November showing these changes.

Additional information will also be available in October or November showing some year-to-date figures.

Steven T. Huizenga
Secretary/Treasurer
Adrian Empire, Inc.

ADRIAN EMPIRE, INC.

	2001:Jly	Aug	Sept	Oct	Nov	Dec	2002:Jan	Feb	Mar	Apr	May	June	
INCOME													
Corporate	984.19	3016.19	3449.19	3324.97	0.18	4748.79	0.13	3040.13	2946.13	0.13	4017.13	4003.13	29530.29
Misc.													
Subdivisions	35.00	32.00	0.00	351.00	21.00	171.00	42.00	23.00	44.00	31.55	17.00	28.00	795.55
Aragon	365.00	200.00	100.00	4375.00	5234.55	0.00	1125.00	0.00	521.00	1798.66	330.00	7409.00	21458.21
Brandenburg	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	151.00	374.00	525.00
Caerleon	50.00	170.00	0.00	145.63	145.63	145.64	210.16	349.00	275.35	341.85	0.00	0.00	1833.26
Chesapeake	54.00	0.00	172.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	226.00
Esperance	67.00	53.00	59.00	117.00	1220.00	111.00	101.00	104.00	681.00	178.00	100.00	317.00	3108.00
Terre Neuve	115.00	133.00	76.00	86.00	65.00	675.00	0.00	120.00	1202.56	1499.75	155.00	251.00	4378.31
Umbria	373.00	143.79	0.00	0.00	377.00	0.00	183.00	100.00	0.00	0.00	182.00	251.00	1609.79
York	270.00	163.00	81.00	0.00	0.00	0.00	64.00	539.48	88.60	64.00	0.00	0.00	1270.08
Total Income	2313.19	3910.98	3937.19	8399.60	7063.36	5851.43	1725.29	4275.61	5758.64	3913.94	4952.13	12633.13	64734.49
EXPENSES													
Corporate	6351.27	455.47	3174.33	2393.14	373.50	3795.70	70.00	1085.00	1538.54	281.00	510.40	1265.35	21293.70
Misc.													
Subdivisions	0.00	0.00	0.00	0.00	0.00	293.19	0.00	25.00	0.00	28.55	0.00	16.00	362.74
Aragon	371.00	656.38	517.51	505.00	5968.07	614.84	5.00	155.00	455.00	1479.32	0.00	5963.14	16690.26
Brandenburg	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	615.38	10.50	625.88
Caerleon	120.78	132.92	61.16	0.00	0.00	0.00	22.66	323.30	600.00	137.14	40.00	0.00	1437.96
Chesapeake	7.00	7.00	7.00	7.08	7.00	7.00	7.00	75.00	7.00	7.00	7.00	7.00	152.08
Esperance	22.00	100.00	0.00	100.00	1361.94	110.59	748.29	48.49	958.52	217.92	100.00	190.00	3957.75
Terre Neuve	33.00	102.69	86.22	10.00	497.13	76.47	10.00	184.74	1041.75	960.20	25.00	453.32	3480.52
Umbria	111.49	0.00	0.00	0.00	0.00	377.00	15.00	10.00	(367.00)	138.44	10.00	329.43	624.36
York	0.00	196.23	0.00	0.00	0.00	0.00	8.06	0.00	277.02	0.00	0.00	0.00	481.31
Total Expenses	7016.54	1650.69	3846.22	3015.22	8207.64	5274.79	886.01	1906.53	4510.83	3249.57	1307.78	8234.74	49106.56

ADRIAN EMPIRE, INC. (continued)

	2001: Jly	Aug	Sept	Oct	Nov	Dec	2002:Jan	Feb	Mar	Apr	May	June
CASH ON HAND												
Corporate	17589.37	20150.09	20424.95	21356.78	20983.46	21936.55	21866.68	23821.81	25229.40	24948.53	28455.26	31193.04
Misc.												
Subdivisions	1006.68	1038.68	1038.68	1389.68	1410.68	1758.91	1800.91	1798.91	1372.49	1375.49	1392.49	1404.49
Aragon	2256.40	1762.02	1374.51	5244.51	4710.99	3866.15	5176.15	4831.15	5067.15	6036.49	6296.49	11556.40
Brandenburg	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1207.11	972.75
Caerleon	84.61	121.69	60.53	206.16	351.79	497.43	684.93	710.63	385.98	590.69	550.69	580.69
Chesapeake	374.00	221.00	386.00	278.92	271.92	264.92	257.92	182.92	175.92	168.92	161.92	154.92
Esperance	3271.51	3376.51	3501.51	3012.51	2870.57	2880.98	2763.69	2407.69	2263.68	2300.76	2031.76	2130.76
Terre Neuve	2281.02	2311.33	2301.11	2377.11	1944.98	2543.51	2533.51	2468.77	1555.95	2095.50	2225.50	2023.18
Umbria	1589.63	1833.42	1833.42	373.00	750.00	373.00	541.00	631.00	1468.42	1329.98	1501.98	1598.55
York	0.00	1878.55	3613.69	3266.48	3629.48	3091.64	3285.64	0.00	0.00	3048.90	0.00	4024.29
Total cash	28453.22	32693.29	34534.40	37505.15	36923.87	37213.09	38910.43	36852.88	37518.99	41895.26	43823.20	55639.07
REMAINING DISCREPANCIES												
Corporate		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Misc.												
Subdivisions		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Aragon		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Brandenburg											0.00	0.00
Caerleon		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Chesapeake		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Esperance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	(18.00)	0.00	0.00	0.00
Terre Neuve		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Umbria		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
York	(1911.78)	(1654.14)	347.21	(363.00)	537.84	(138.06)	3825.12	(188.42)	(2984.90)	3048.90	(4024.29)	
Total	(1911.78)	(1654.14)	347.21	(363.00)	537.84	(138.06)	3825.12	(206.42)	(2984.90)	3048.90	(4024.29)	

ADRIA CORPORATE

	2001: Jly	Aug	Sept	Oct	Nov	Dec	2002: Jan	Feb	Mar	Apr	May	June	
INCOME													
Contributions													
(Imp Trav Fund)	0.00	0.00	93.00	0.00	0.00	128.00	0.00	0.00	247.00	0.00	0.00	0.00	468.00
Memberships	984.00	2866.00	1974.00	2214.00	0.00	3814.00	0.00	3040.01	2699.00	0.00	3210.00	4003.00	24804.01
Interest	0.19	0.19	0.19	32.97	0.18	0.13	0.13	0.12	0.13	0.13	0.13	0.13	34.62
Program revenues	0.00	0.00	1382.00	1078.00	0.00	806.66	0.00	0.00	0.00	0.00	807.00	0.00	4073.66
AR: Dogbite		150.00											150.00
Total Income	984.19	3016.19	3449.19	3324.97	0.18	4748.79	0.13	3040.13	2946.13	0.13	4017.13	4003.13	29530.29
EXPENSES													
Program (event) costs													
Equip rentals	0.00	0.00	222.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.85	0.00	473.15
Food	0.00	0.00	0.00	1727.50	373.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2101.00
Permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Site use fees	0.00	0.00	400.00	275.00	0.00	250.00	0.00	0.00	700.00	0.00	0.00	0.00	1625.00
Supplies	168.75	0.00	191.95	147.45	0.00	0.00	0.00	0.00	0.00	0.00	114.00	0.00	622.15
Licenses, permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27.00	0.00	160.06	187.06
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.07	7.51	59.58
Travel	341.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	341.00
Internet service	50.00	0.00	47.00	0.00	0.00	95.70	0.00	0.00	0.00	0.00	0.00	0.00	192.70
Postage, delivery	343.47	142.80	182.25	148.45	0.00	0.00	0.00	0.00	185.64	0.00	2.64	131.25	1136.50
Printing, publication	354.05	247.67	854.83	89.74	0.00	0.00	0.00	0.00	652.90	4.00	85.84	646.53	2935.56
Liability													
Insurance	5094.00	(75.00)	25.00	0.00	0.00	25.00	70.00	0.00	0.00	0.00	0.00	70.00	5209.00
Accounting	0.00	0.00	1125.00	0.00	0.00	3420.00	0.00	1075.00	0.00	250.00	0.00	250.00	6120.00
Contract Labor	0.00	140.00	130.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	270.00
Bank charges	0.00	0.00	(4.00)	5.00	0.00	5.00	0.00	10.00	0.00	0.00	5.00	0.00	21.00
Total Expenses	6351.27	455.47	3174.33	2393.14	373.50	3795.70	70.00	1085.00	1538.54	281.00	510.40	1265.35	21293.70
CASH ON HAND													
Bank balance:													
checking	16046.06	18606.59	18788.26	20958.78	20585.28	21410.24	21340.24	23295.25	24455.71	24174.71	27681.31	30418.96	
Bank balance:													
savings	304.43	304.62	304.81	305.00	305.18	305.31	305.44	305.56	305.69	305.82	305.95	306.08	
Imp Travel Fund	0.00	0.00	93.00	93.00	93.00	221.00	221.00	221.00	468.00	468.00	468.00	468.00	
CD (Bank One)	1238.88	1238.88	1238.88										
Total cash	17589.37	20150.09	20424.95	21356.78	20983.46	21936.55	21866.68	23821.81	25229.40	24948.53	28455.26	31193.04	
CHECK													
Prior months balance	17589.37	20150.09	20424.95	21356.78	20983.46	21936.55	21866.68	23821.81	25229.40	24948.53	28455.26		
Income	3016.19	3449.19	3324.97	0.18	4748.79	0.13	3040.13	2946.13	0.13	4017.13	4003.13		
Expenses	(455.47)	(3174.33)	(2393.14)	(373.50)	(3795.70)	(70.00)	(1085.00)	(1538.54)	(281.00)	(510.40)	(1265.35)		
Total	20150.09	20424.95	21356.78	20983.46	21936.55	21866.68	23821.81	25229.40	24948.53	28455.26	31193.04		

SUBDIVISIONS THAT BANK WITH THE EMPIRE

	2001: Jly	Aug	Sept	Oct	Nov	Dec	2002:Jan	Feb	Mar	Apr	May	June
MEMBERSHIPS FORWARDED												
INCOME												
Contributions	---	---	---	300.00	---	140.00	---	---	---	31.55	---	16.00
Interest	---	---	---	---	---	---	---	---	---	---	---	---
Program revenues	35.00	32.00	---	51.00	21.00	31.00	42.00	23.00	44.00	---	17.00	12.00
Total Income	35.00	32.00	0.00	351.00	21.00	171.00	42.00	23.00	44.00	31.55	17.00	28.00
EXPENSES												
Program (event) costs												
Equip rentals	---	---	---	---	---	---	---	---	---	---	---	---
Food	---	---	---	---	---	193.19	---	---	---	---	---	---
Permits	---	---	---	---	---	---	---	---	28.55	---	---	16.00
Site use fees	---	---	---	---	---	100.00	---	25.00	---	---	---	---
Supplies	---	---	---	---	---	---	---	---	---	---	---	---
Office Supplies	---	---	---	---	---	---	---	---	---	---	---	---
Travel	---	---	---	---	---	---	---	---	---	---	---	---
Internet service	---	---	---	---	---	---	---	---	---	---	---	---
Postage, delivery	---	---	---	---	---	---	---	---	---	---	---	---
Printing, publication	---	---	---	---	---	---	---	---	---	---	---	---
Bank charges	---	---	---	---	---	---	---	---	---	---	---	---
Total Expenses	0.00	0.00	0.00	0.00	0.00	293.19	0.00	25.00	0.00	28.55	0.00	16.00
TRANSFERS FROM UMBRIA*												
CASH ON HAND												
Bank balance:												
Chesapeake	84.00	84.00	84.00	84.00	84.00	84.00	84.00	84.00	84.00	84.00	84.00	84.00
Dragon's Mist	69.15	69.15	69.15	69.15	69.15	69.15	69.15	69.15	69.15	69.15	69.15	69.15
Ekaterinegorod	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00
Fire and Ice	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00
Sangreal	333.25	333.25	333.25	633.25	633.25	633.25	633.25	633.25	633.25	633.25	633.25	633.25
Tierra del Fuego	342.79	342.79	342.79	342.79	342.79	342.79	342.79	342.79	342.79	342.79	342.79	342.79
Umbria*	---	---	---	---	---	470.42	470.42	470.42	0.00	---	---	---
Valley of Kings	73.35	73.35	73.35	73.35	73.35	73.35	73.35	73.35	73.35	73.35	73.35	73.35
CD (Bank One)	1238.88	1238.88	1238.88	---	---	---	---	---	---	---	---	---
Total cash	17589.37	20150.09	20424.95	21356.78	20983.46	21936.55	21866.68	23821.81	25229.40	24948.53	28455.26	31193.04
CHECK												
Prior months bal.	---	1006.68	1038.68	1038.68	1389.68	1410.68	1758.91	1800.91	1798.91	1372.49	1375.49	1392.49
Income	---	32.00	0.00	351.00	21.00	171.00	42.00	23.00	44.00	31.55	17.00	28.00
Expenses	---	0.00	0.00	0.00	0.00	(293.19)	0.00	(25.00)	0.00	(28.55)	0.00	(16.00)
Transfers	---	---	---	---	---	470.42	---	---	(470.42)	---	---	---
Total	---	1038.68	1038.68	1389.68	1410.68	1758.91	1800.91	1798.91	1372.49	1375.49	1392.49	1404.49
Discrepancy	---	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Donations and expenses were comprised of the Shire of Andorra and the Duchy of Sangreal

* The Kingdom of Umbria does not normally bank with the Empire, but did during part of this year

ARAGON

	2001: Jly	Aug	Sept	Oct	Nov	Dec	2002:Jan	Feb	Mar	Apr	May	June	
MEMBERSHIPS FORWARDED													
Previous balance	---	38.00	0.00	30.00	30.00	230.00	0.00	190.00	0.00	170.00	320.00	750.00	
Collected this month	58.00	---	30.00	---	230.00	---	190.00	---	170.00	320.00	430.00	---	
Forwarding cleared	(20.00)	(38.00)	---	---	(30.00)	(230.00)	---	(190.00)	---	(170.00)	---	(110.00)	
Remaining balance	38.00	0.00	30.00	30.00	230.00	0.00	190.00	0.00	170.00	320.00	750.00	640.00	
INCOME													
Contributions	---	---	---	80.00	189.80	---	600.00	---	---	---	---	---	
Interest	---	---	---	---	---	---	---	---	---	---	---	---	
Program revenues	---	---	---	4095.00	4944.75	---	425.00	---	76.00	1788.66	40.00	7409.00	
Reimbursements	365.00	200.00	100.00	200.00	100.00	---	100.00	---	445.00	---	290.00	---	
Reversed bank fees	---	---	---	---	---	---	---	---	---	10.00	---	---	
Total Income	365.00	200.00	100.00	4375.00	5234.55	0.00	1125.00	0.00	521.00	1798.66	330.00	7409.00	21458.21
EXPENSES													
Program (event) costs													
Equip rentals	---	---	---	---	---	609.84	---	---	---	---	---	---	
Food	---	---	288.95	---	3381.39	---	---	---	250.00	901.35	---	2039.09	
Permits	---	---	---	---	---	---	---	50.00	---	---	---	---	
Site use fees	---	110.00	---	---	2306.68	---	---	---	---	---	---	3914.93	
Supplies	261.00	522.38	---	---	275.00	---	---	100.00	150.00	168.73	---	---	
Office Supplies	---	---	118.56	500.00	---	---	---	---	50.00	---	---	---	
Travel	---	---	---	---	---	---	---	---	200.00	---	---	---	
Internet service	---	---	---	---	---	---	---	---	---	---	---	---	
Postage, delivery	---	---	---	---	---	---	---	---	---	5.70	---	9.12	
Printing, publ.	---	---	---	---	---	---	---	---	---	125.54	---	---	
Bank charges	110.00	24.00	110.00	5.00	5.00	5.00	5.00	5.00	5.00	78.00	---	---	
Total Expenses	371.00	656.38	517.51	505.00	5968.07	614.84	5.00	155.00	455.00	1479.32	0.00	5963.14	16690.26
CASH ON HAND													
Bank balance	2256.40	1762.02	1374.51	5244.51	4710.99	3866.15	5176.15	4831.15	5067.15	6036.49	6256.49	11516.40	
Petty cash	---	---	---	---	---	---	---	---	---	---	40.00	40.00	
Total cash	2256.40	1762.02	1374.51	5244.51	4710.99	3866.15	5176.15	4831.15	5067.15	6036.49	6296.49	11556.40	
CHECK													
Prior months balance	---	2256.40	1762.02	1374.51	5244.51	4710.99	3866.15	5176.15	4831.15	5067.15	5536.49	6296.49	
Income	---	200.00	100.00	4375.00	5234.55	0.00	1125.00	0.00	521.00	1798.66	330.00	7409.00	
Member.collected	---	0.00	30.00	0.00	230.00	0.00	190.00	0.00	170.00	320.00	430.00	0.00	
Expenses	---	(656.38)	(517.51)	(505.00)	(5968.07)	(614.84)	(5.00)	(155.00)	(455.00)	(1479.32)	0.00	(5963.14)	
Member.forwarded	---	(38.00)	0.00	0.00	(30.00)	(230.00)	0.00	(190.00)	0.00	(170.00)	0.00	(110.00)	
Other checks not cleared	---	---	---	---	---	---	---	---	---	500.00	---	3924.05	
Total	---	1762.02	1374.51	5244.51	4710.99	3866.15	5176.15	4831.15	5067.15	6036.49	6296.49	11556.40	
Discrepancy	---	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

BRANDENBURG

	2001: Jly	Aug	Sept	Oct	Nov	Dec	2002:Jan	Feb	Mar	Apr	May	June
MEMBERSHIPS FORWARDED												
Previous balance	-	-	-	-	-	-	-	-	-	-	0.00	0.00
Collected this month	-	-	-	-	-	-	-	-	-	-	20.00	300.00
Forwarding cleared	-	-	-	-	-	-	-	-	-	-	(20.00)	(300.00)
Remaining balance	-	-	-	-	-	-	-	-	-	-	0.00	0.00
INCOME												
Contributions	-	-	-	-	-	-	-	-	-	-	55.00	71.00
Interest	-	-	-	-	-	-	-	-	-	-	-	-
Program revenues	-	-	-	-	-	-	-	-	-	-	96.00	303.00
Reimbursements	-	-	-	-	-	-	-	-	-	-	-	-
Reversed bank fees	-	-	-	-	-	-	-	-	-	-	-	-
Total Income	-	-	-	-	-	-	-	-	-	-	151.00	374.00
EXPENSES												
Program (event) costs												
Equip rentals	-	-	-	-	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-	-	-	-
Site usage fees	-	-	-	-	-	-	-	-	-	-	51.00	-
Supplies	-	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-	-	-	-	-	511.95	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-
Internet service	-	-	-	-	-	-	-	-	-	-	-	-
Postage, delivery	-	-	-	-	-	-	-	-	-	-	-	-
Printing, publication	-	-	-	-	-	-	-	-	-	-	34.91	-
Bank charges	-	-	-	-	-	-	-	-	-	-	17.52	10.50
Total Expenses	-	-	-	-	-	-	-	-	-	-	615.38	10.50
TRANSFER FROM TERRE NEUVE											1073.63	
CASH ON HAND												
Bank balance	-	-	-	-	-	-	-	-	-	-	1157.11	922.75
Petty cash	-	-	-	-	-	-	-	-	-	-	50.00	50.00
Total cash	-	-	-	-	-	-	-	-	-	-	1207.11	972.75
CHECK												
Prior months balance	-	-	-	-	-	-	-	-	-	-	0.00	609.25
Income	-	-	-	-	-	-	-	-	-	-	151.00	374.00
Memberships collected	-	-	-	-	-	-	-	-	-	-	20.00	300.00
Expenses	-	-	-	-	-	-	-	-	-	-	(615.38)	(10.50)
Memberships forwarded	-	-	-	-	-	-	-	-	-	-	(20.00)	(300.00)
Transfers	-	-	-	-	-	-	-	-	-	-	1073.63	-
Other checks not cleared	-	-	-	-	-	-	-	-	-	-	-	597.86
Total	-	-	-	-	-	-	-	-	-	-	1207.11	972.75
Discrepancy	-	-	-	-	-	-	-	-	-	-	0.00	0.00

CAERLEON

	2001: Jly	Aug	Sept	Oct	Nov	Dec	2002:Jan	Feb	Mar	Apr	May	June
MEMBERSHIPS FORWARDED	-	10.00	90.00	-	70.00	60.00	370.00	150.00	50.00	90.00	-	30.00
INCOME												
Contributions	-	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-	-	-
Program revenues	50.00	170.00	-	145.63	145.63	145.64	210.16	349.00	275.35	341.85	0.00	0.00
Reimbursements	-	-	-	-	-	-	-	-	-	-	-	-
Reversed bank fees	-	-	-	-	-	-	-	-	-	-	-	-
Total Income	50.00	170.00	0.00	145.63	145.63	145.64	210.16	349.00	275.35	341.85	0.00	0.00
EXPENSES												
Program (event) costs												
Equip rentals	-	-	-	-	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	308.30	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-	-	-	-
Site usage fees	117.48	132.92	61.16	-	-	-	-	-	600.00	-	40.00	-
Supplies	-	-	-	-	-	-	9.39	-	-	-	-	-
Office Supplies	-	-	-	-	-	-	-	-	-	137.14	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-
Internet service	-	-	-	-	-	-	-	-	-	-	-	-
Postage, delivery	-	-	-	-	-	-	6.80	-	-	-	-	-
Printing, publication	-	-	-	-	-	-	6.47	-	-	-	-	-
Bank charges	3.30	-	-	-	-	-	-	15.00	-	-	-	-
Total Expenses	120.78	132.92	61.16	0.00	0.00	0.00	22.66	323.30	600.00	137.14	40.00	0.00
CASH ON HAND												
Bank balance	84.61	121.69	60.53	206.16	351.79	497.43	684.93	710.63	385.98	590.69	550.69	580.69
Petty cash	-	-	-	-	-	-	-	-	-	-	-	-
Total cash	84.61	121.69	60.53	206.16	351.79	497.43	684.93	710.63	385.98	590.69	550.69	580.69
CHECK												
Prior months balance		84.61	121.69	60.53	206.16	351.79	497.43	684.93	710.63	385.98	590.69	550.69
Income		170.00	0.00	145.63	145.63	145.64	210.16	349.00	275.35	341.85	0.00	0.00
Memberships collected		10.00	90.00	0.00	70.00	60.00	370.00	150.00	50.00	90.00	0.00	30.00
Expenses		(132.92)	(61.16)	0.00	0.00	0.00	(22.66)	(323.30)	(600.00)	(137.14)	(40.00)	0.00
Memberships forwarded		(10.00)	(90.00)	0.00	(70.00)	(60.00)	(370.00)	(150.00)	(50.00)	(90.00)	0.00	-
Transfers		-	-	-	-	-	-	-	-	-	-	1073.63
Other checks not cleared		-	-	-	-	-	-	-	-	-	-	-
Total		121.69	60.53	206.16	351.79	497.43	684.93	710.63	385.98	590.69	550.69	580.69
Discrepancy		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

• *Oct-Dec had no income/expense information. Income was implied by the January balance. Feb income adjusted to justify balance.*

CHESAPEAKE

	2001: Jly	Aug	Sept	Oct	Nov	Dec	2002:Jan	Feb	Mar	Apr	May	June
MEMBERSHIPS FORWARDED												
Previous balance	176.00	246.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Collected this month	70.00	-	-	-	-	-	-	-	-	-	-	-
Forwarding cleared	-	(146.00)	-	(100.00)	-	-	-	-	-	-	-	-
Remaining balance	246.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INCOME												
Contributions	20.00	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-	-	-
Program revenues	34.00	172.00	-	-	-	-	-	-	-	-	-	-
Reimbursements	-	-	-	-	-	-	-	-	-	-	-	-
Reversed bank fees	-	-	-	-	-	-	-	-	-	-	-	-
Total Income	54.00	172.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EXPENSES												
Program (event) costs												
Equip rentals	-	-	-	-	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-	-	-	-
Site usage fees	-	-	-	-	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-
Internet service	-	-	-	-	-	-	-	-	-	-	-	-
Postage, delivery	-	-	-	-	-	-	-	68.00	-	-	-	-
Printing, publication	-	-	-	-	-	-	-	-	-	-	-	-
Bank charges	7.00	7.00	7.00	7.08	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Total Expenses	7.00	7.00	7.00	7.08	7.00	7.00	7.00	75.00	7.00	7.00	7.00	7.00
CASH ON HAND												
Bank balance	374.00	221.00	386.00	278.92	271.92	264.92	257.92	182.92	175.92	168.92	161.92	154.92
Petty cash	-	-	-	-	-	-	-	-	-	-	-	-
Total cash	374.00	221.00	386.00	278.92	271.92	264.92	257.92	182.92	175.92	168.92	161.92	154.92
CHECK												
Prior months balance		374.00	221.00	386.00	278.92	271.92	264.92	257.92	182.92	175.92	168.92	161.92
Income		0.00	172.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Memberships collected		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses		(7.00)	(7.00)	(7.08)	(7.00)	(7.00)	(7.00)	(75.00)	(7.00)	(7.00)	(7.00)	(7.00)
Memberships forwarded		(146.00)	0.00	(100.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers		-	-	-	-	-	-	-	-	-	-	-
Other checks not cleared		-	-	-	-	-	-	-	-	-	-	-
Total		221.00	386.00	278.92	271.92	264.92	257.92	182.92	175.92	168.92	161.92	154.92
Discrepancy		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

- *We have only bank statements for this subdivision. Categories for income and expenses were established by phone.*

ESPERANCE

	2001: Jly	Aug	Sept	Oct	Nov	Dec	2002:Jan	Feb	Mar	Apr	May	June
MEMBERSHIPS FORWARDED												
Memberships:	288.00	440.00	80.00	-	108.00	10.00	30.00	50.00	274.00	60.00	-	72.00
Previous balance	430.00	288.00	440.00	506.00	0.00	0.00	10.00	40.00	80.00	244.00	304.00	(30.00)
Coll. this month	288.00	440.00	66.00	-	108.00	10.00	30.00	50.00	274.00	60.00	-	72.00
Frwding cleared	(430.00)	(288.00)	-	(506.00)	(108.00)	-	-	(10.00)	(110.00)	-	(334.00)	-
Remaining bal.	288.00	440.00	506.00	0.00	0.00	10.00	40.00	80.00	244.00	304.00	(30.00)	42.00
INCOME												
Contributions	-	-	-	-	-	-	3.00	-	-	100.00	-	200.00
Interest	-	-	-	-	-	-	-	-	-	-	-	-
Program revenues	67.00	53.00	59.00	117.00	1220.00	111.00	98.00	104.00	681.00	78.00	100.00	117.00
Reimbursements	-	-	-	-	-	-	-	-	-	-	-	-
Reversed bank fees	-	-	-	-	-	-	-	-	-	-	-	-
Total Income	67.00	53.00	59.00	117.00	1220.00	111.00	101.00	104.00	681.00	178.00	100.00	317.00
EXPENSES												
Program (event) costs												
Equip rentals	-	-	-	-	234.25	-	-	-	-	-	-	-
Food	-	-	-	-	350.98	-	82.50	-	174.04	-	-	-
Permits	-	100.00	-	100.00	-	-	100.00	-	135.00	-	100.00	-
Site usage fees	-	-	-	-	740.00	100.00	500.00	-	615.00	-	-	190.00
Supplies	-	-	-	-	23.71	-	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	10.59	-	-	-	15.52	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-
Internet service	-	-	-	-	-	-	-	-	-	167.40	-	-
Postage, delivery	-	-	-	-	-	-	-	-	-	-	-	-
Printing, publication	22.00	-	-	-	-	-	65.79	48.49	34.48	35.00	-	-
Bank charges	-	-	-	-	13.00	-	-	-	-	-	-	-
Total Expenses	22.00	100.00	0.00	100.00	1361.94	110.59	748.29	48.49	958.52	217.92	100.00	190.00
CASH ON HAND												
Bank balance	3196.51	3301.51	3426.51	2857.51	2793.57	2803.98	2686.69	2330.69	2186.68	1985.76	1954.76	2053.76
Petty cash	75.00	75.00	75.00	155.00	77.00	77.00	77.00	77.00	77.00	315.00	77.00	77.00
Total cash	3271.51	3376.51	3501.51	3012.51	2870.57	2880.98	2763.69	2407.69	2263.68	2300.76	2031.76	2130.76
CHECK												
Prior months balance		3271.51	3376.51	3501.51	3012.51	2870.57	2880.98	2263.69	2359.20	2245.68	2265.76	1931.76
Income		53.00	59.00	117.00	1220.00	111.00	101.00	104.00	681.00	178.00	100.00	317.00
Memberships collected		440.00	66.00	0.00	108.00	10.00	30.00	50.00	274.00	60.00	0.00	72.00
Expenses		(100.00)	0.00	(100.00)	(1361.94)	(110.59)	(748.29)	(48.49)	(958.52)	(217.92)	(100.00)	(190.00)
Memberships forwarded		(288.00)	0.00	(506.00)	(108.00)	0.00	0.00	(10.00)	(110.00)	0.00	(334.00)	0.00
Transfers		-	-	-	-	-	-	-	-	-	-	-
Other checks not cleared		-	-	-	-	-	500.00	48.49	-	35.00	100.00	-
Total		3376.51	3501.51	3012.51	2870.57	2880.98	2763.69	2407.69	2245.68	2300.76	2031.76	2130.76
Discrepancy		0.00	0.00	0.00	0.00	0.00	0.00	0.00	(18.00)	0.00	0.00	0.00

TERRE NEUVE

	2001: Jly	Aug	Sept	Oct	Nov	Dec	2002:Jan	Feb	Mar	Apr	May	June
MEMBERSHIPS FORWARDED	60.00	50.00	130.00	0.00	297.00	594.00	26.00	130.00	322.00	130.00	150.00	260.00
INCOME												
Contributions	-	-	-	-	-	-	-	1.00	-	434.75	-	102.00
Interest	-	-	-	-	-	-	-	-	-	-	-	-
Program revenues	115.00	133.00	76.00	86.00	65.00	675.00	-	119.00	1202.56	1065.00	155.00	149.00
Reimbursements	-	-	-	-	-	-	-	-	-	-	-	-
Reversed bank fees	-	-	-	-	-	-	-	-	-	-	-	-
Total Income	115.00	133.00	76.00	86.00	65.00	675.00	0.00	120.00	1202.56	1499.75	155.00	251.00
EXPENSES												
Program (event) costs												
Equip rentals	-	-	-	-	70.95	-	-	-	115.00	-	-	-
Food	-	3.31	-	-	-	-	-	-	-	279.49	-	-
Permits	25.00	-	-	-	-	-	-	-	-	-	-	-
Site usage fees	-	20.00	-	-	289.00	-	-	20.00	405.00	482.00	15.00	-
Supplies	-	-	35.83	-	81.44	66.47	-	54.02	182.67	120.51	-	-
Office Supplies	-	53.18	36.32	-	40.25	-	-	72.51	-	-	-	257.51
Travel	-	-	-	-	-	-	-	-	326.49	-	-	20.91
Internet service	-	-	-	-	-	-	-	-	-	-	-	-
Postage, delivery	-	-	4.07	-	2.40	-	-	17.85	-	-	-	164.90
Printing, publication	-	16.20	-	-	3.09	-	-	10.36	2.59	54.20	-	-
Bank charges	8.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	24.00	10.00	10.00
Total Expenses	33.00	102.69	86.22	10.00	497.13	76.47	10.00	184.74	1041.75	960.20	25.00	453.32
TRANSFER TO BRANDENBURG *									1073.63			
CASH ON HAND												
Bank balance	2231.02	2261.33	2251.11	2327.11	1894.98	2493.51	2483.51	2418.77	1505.95	2045.50	2175.50	2023.18
Petty cash	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	0.00
Total cash	2281.02	2311.33	2301.11	2377.11	1944.98	2543.51	2533.51	2468.77	1555.95	2095.50	2225.50	2023.18
CHECK												
Prior months balance		2281.02	2311.33	2301.11	2377.11	1944.98	2543.51	2533.51	2468.77	1555.95	2095.50	2225.50
Income		133.00	76.00	86.00	65.00	675.00	0.00	120.00	1202.56	1499.75	155.00	251.00
Memberships collected		-	-	-	-	-	-	-	-	-	-	-
Expenses		(102.69)	(86.22)	(10.00)	(497.13)	(76.47)	(10.00)	(184.74)	(1041.75)	(960.20)	(25.00)	(453.32)
Memberships forwarded		-	-	-	-	-	-	-	-	-	-	-
Transfers		-	-	-	-	-	-	-	(1073.63)	-	-	-
Other checks not cleared		-	-	-	-	-	-	-	-	-	-	-
Total		2311.33	2301.11	2377.11	1944.98	2543.51	2533.51	2468.77	1555.95	2095.50	2225.50	2023.18
Discrepancy		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

- *The three petty cash amounts in blue and italics were added by the corporate treasurer.*
- *Brandenburg is another subdivision of the Adrian Empire, Inc. and was created as part of a division of this subdivision (Terre Neuve).

UMBRIA

	2001: Jly	Aug	Sept	Oct	Nov	Dec	2002:Jan	Feb	Mar	Apr	May	June
MEMBERSHIPS FORWARDED												
Previous balance	770.00	890.00	990.00	990.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Collected this month	120.00	100.00	-	-	130.00	-	(248.00)	40.00	20.00	308.00	290.00	427.00
Forwarding cleared	-	-	-	(990.00)	(130.00)	-	248.00	(40.00)	(20.00)	(308.00)	(290.00)	(252.00)
Remaining balance	890.00	990.00	990.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00
INCOME												
Contributions	-	-	-	-	377.00	-	-	60.00	-	-	100.00	61.00
Interest	-	-	-	-	-	-	-	-	-	-	-	-
Program revenues	373.00	143.79	-	-	-	-	183.00	40.00	-	-	82.00	190.00
Reimbursements	-	-	-	-	-	-	-	-	-	-	-	-
Total Income	373.00	143.79	0.00	0.00	377.00	0.00	183.00	100.00	0.00	0.00	182.00	251.00
EXPENSES												
Program (event) costs												
Food	-	-	-	-	-	-	-	-	-	-	-	289.43
Permits	-	-	-	-	-	-	-	-	-	-	-	-
Site usage fees	-	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-	15.00	-	-	98.00	-	30.00
Postage, delivery	-	-	-	-	-	-	-	-	-	-	-	-
Printing, publication	111.49	-	-	-	-	-	-	-	-	30.44	-	-
Bank charges	-	-	-	-	-	-	-	10.00	10.00	10.00	10.00	10.00
Money stolen	-	-	-	-	-	377.00	-	-	(377.00)	-	-	-
Total Expenses	111.49	0.00	0.00	0.00	0.00	377.00	15.00	10.00	(367.00)	138.44	10.00	329.43
CASH ON HAND												
Bank balance	1216.63	1460.42	1460.42	-	-	-	541.00	531.00	521.00	1199.98	1419.98	1443.55
Petty cash	373.00	373.00	373.00	373.00	750.00	373.00	-	100.00	947.42	130.00	82.00	155.00
Total cash	1589.63	1833.42	1833.42	373.00	750.00	373.00	541.00	631.00	1468.42	1329.98	1501.98	1598.55
TRANSFER FROM CORPORATE *				(470.42)				470.42				
CHECK												
Prior months balance	1589.63	1833.42	1833.42	373.00	750.00	373.00	541.00	631.00	1468.42	1329.98	1501.98	1501.98
Income	143.79	0.00	0.00	0.00	377.00	0.00	183.00	100.00	0.00	0.00	182.00	251.00
Memberships collected	100.00	0.00	0.00	0.00	130.00	0.00	(248.00)	40.00	20.00	308.00	290.00	427.00
Expenses	0.00	0.00	0.00	0.00	0.00	(377.00)	(15.00)	(10.00)	367.00	(138.44)	(10.00)	(329.43)
Memberships forwarded	0.00	0.00	(990.00)	(130.00)	0.00	248.00	(40.00)	(20.00)	(308.00)	(290.00)	(252.00)	-
Transfers	0.00	0.00	(470.42)	0.00	0.00	0.00	0.00	0.00	470.42	0.00	0.00	0.00
Total	1833.42	1833.42	373.00	750.00	373.00	541.00	631.00	1468.42	1329.98	1501.98	1598.55	1598.55
Discrepancy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

- These records include our best estimates and include reconstructions from periods with inadequate record keeping.
- In October, the regional bank account was closed and \$1460.42 sent to corporate. Of this amount, \$990.00 was used to cover the memberships submitted by Umbria and the remaining 470.42 was added back to their new bank account in March.
- The \$770 starting membership balance was calculated based on knowing that the balance in October was \$990 and may include amounts from x-x as well. The previous memberships amounts forwarded were \$306 for Jan-01, \$194 for Feb-01, \$234 for Mar-01, \$404 for Apr-01 with no other amounts prior to the closing of their account.
- The \$377 and (\$377) reflects petty cash that was stolen (along with personal property) from a Deputy Steward and later repaid out of an insurance settlement.

YORK	2001: Jly	Aug	Sept	Oct	Nov	Dec	2002:Jan	Feb	Mar	Apr	May	June	
MEMBERSHIPS FORWARDED	539.00	240.00	260.00	300.00	532.00	300.00	390.00	-	790.00	-	280.00	442.00	
INCOME													
Contributions	-	-	-	-	-	-	-	-	26.60	-	-	-	
Interest	-	-	-	-	-	-	-	-	-	-	-	-	
Program revenues	270.00	163.00	81.00	-	-	-	64.00	539.48	62.00	64.00	-	-	
Reimbursements	-	-	-	-	-	-	-	-	-	-	-	-	
Reversed bank fees	-	-	-	-	-	-	-	-	-	-	-	-	
Total Income	270.00	163.00	81.00	0.00	0.00	0.00	64.00	539.48	88.60	64.00	0.00	0.00	
EXPENSES													
Program (event) costs													
Equip rentals	-	-	-	-	-	-	-	-	-	-	-	-	
Food	-	-	-	-	-	-	-	-	-	-	-	-	
Permits	-	-	-	-	-	-	-	-	-	-	-	-	
Site usage fees	-	125.00	-	-	-	-	-	-	-	-	-	-	
Supplies	-	-	-	-	-	-	8.06	-	277.02	-	-	-	
Office Supplies	-	-	-	-	-	-	-	-	-	-	-	-	
Travel	-	-	-	-	-	-	-	-	-	-	-	-	
Internet service	-	-	-	-	-	-	-	-	-	-	-	-	
Postage, delivery	-	-	-	-	-	-	-	-	-	-	-	-	
Printing, publication	-	71.23	-	-	-	-	-	-	-	-	-	-	
Bank charges	-	-	-	-	-	-	-	-	-	-	-	-	
Total Expenses	0.00	196.23	0.00	0.00	0.00	0.00	8.06	0.00	277.02	0.00	0.00	0.00	
CASH ON HAND													
Bank balance	-	1878.55	3613.69	3266.48	3629.48	3091.64	3285.64	-	-	3048.90	-	4024.29	
Petty cash	-	-	-	-	-	-	-	-	-	-	-	-	
Total cash	0.00	1878.55	3613.69	3266.48	3629.48	3091.64	3285.64	0.00	0.00	3048.90	0.00	4024.29	
CHECK													
Prior months balance	-	0.00	1878.55	3613.69	3266.48	3629.48	3091.64	3285.64	0.00	0.00	3048.90	0.00	
Income	-	163.00	81.00	0.00	0.00	0.00	64.00	539.48	88.60	64.00	0.00	0.00	
Memberships collected	-	-	-	-	-	-	-	-	-	-	-	-	
Expenses	-	(196.23)	0.00	0.00	0.00	0.00	(8.06)	0.00	(277.02)	0.00	0.00	0.00	
Memberships forwarded	-	-	-	-	-	-	-	-	-	-	-	-	
Transfers	-	-	-	-	-	-	-	-	-	-	-	-	
Other checks not cleared	-	-	-	-	-	-	-	-	-	-	-	-	
Total	-	(33.23)	1959.55	3613.69	3266.48	3629.48	3147.58	3825.12	(188.42)	64.00	3048.90	0.00	
Discrepancy	-	(1911.78)	(1654.14)	347.21	(363.00)	537.84	(138.06)	3825.12	(188.42)	(2984.90)	3048.90	(4024.29)	(3505.52)

• We have only bank statements and membership reports for this subdivision. Some information was established by phone.

END OF REPORTS