

Report from the Imperial Office of Information for the March 2007 Imperial Estates Meeting Sir Rhydderch ap Eirwyn IMoI

At the November IEM, the office of Imperial Chronicler and Imperial Webmaster were combined into one; the Imperial Office of Information. The tasks set before this office were better Empire wide communications, continued expansion of the Imperial Newsletter, a new improved and interactive website that would assist in communications and the building of a stronger Empire community. Below details the progress so far:

- A problem with the financial budget of the expanded newsletter was identified.
 - The March Imperial Estates Agenda includes an item to suggest a resolution to this issue.
 - Several debates/discussions have been held since the agenda was announced and additional solutions may be offered at the IEM.
- The Imperial Newsletter has continued to grow.
 - The largest issue to date was published in January at 36 pages.
 - Comments have been received from all over the Empire containing rave reviews.
 - The CoA has contacted this office concerning heraldry displays which are inaccurate. It is hoped to have that matter resolved in the next issue.
- The current Imperial Website status:
 - All requests for updates have been processed.
 - Attention is now turning to checking pages that have not received update requests.
- The new Imperial Website status:
 - The first hurdle that has to be completed is the creation of way to interact with the Imperial Rolls Database.
 - This sub-project is 85-90% completed.
 - An added benefit to this effort was making the upload process from the database to the web more efficient. We have gone from doing uploads of 4500 files to an upload of 1 file. This changes the upload process from taking nearly an hour or more to taking only minutes.
 - Additionally the amount of storage on our web host has been diminished considerably. We previous were storing 4500 pages and 21.3 Megs of space to display the rolls section. The new process uses only 23 files and 96K of space.
 - Completion of this project should occur in the next month or so dependant on Sir Terrin's availability.
 - Once the sub-project of the database interaction is completed, efforts can move forward on the actual website. The basic framework is already installed and operational.

- An additional project taken on by this office is to standardize Empire emails.
 - This project will be available for implementation within a month and hopefully will be fully utilized by the Empire by the July IEM.
 - This project involves:
 - All Imperial Offices will get updated email accounts.
 - All subdivision ministers will get standardized email accounts that are fashioned after the Imperial counterpart.
 - Additionally all subdivisions will receive an information address with an auto-responder to assist in recruiting efforts. Our Imperial Hospitaler has been made aware of this new tool.
 - The email list will be managed and updated based on the current contact listing but will eliminate the need to look up addresses. If you need to reach a certain subdivisional minister you will simply need to email the standard address (ministertitle.subdivisonname@adrianempire.org) and they will get it.