



**The Adrian Empire  
Imperial Estates Meeting  
November 3 and 4, 2018  
Agenda**

**Published September 19, 2018**

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## GENERAL MEETING INFORMATION

**Location:** Country Inn & Suites Metairie, 2713 N Causeway Blvd, Metairie LA 70002

**Date and Time\*:**

Fri, 2 November:	7:30 pm	BoD Meeting
Sat, 3 November:	8:30 – 9:15	Sign In
	9:30 – 4:00	Imperial Estates Meeting
Sun, 4 November:	9:30 – 5:00	Imperial Estates Meeting (as needed)

**Airport:**

Louis Armstrong New Orleans International Airport (MSY). Shuttle service is available for transfers to and from MSY.

**Reservations:**

To reserve, please call 1-800-830-5222 and identify yourself as a member of the Adrian Empire group. Please do not wait to the last minute to make your reservation! **All reservations must be made by October 2, 2018.**

**Room Rates:**

<u><i>Room Type</i></u>	<u><i>Rate</i></u>
<b>Courtyard Rooms – Exterior Access – Rooms Surround Outdoor Pool in Enclosed Courtyard Setting</b> Choice of 2 double beds, 2 queen beds, accessible rooms, 1 king bed, or 1 queen bed	\$85.00
<b>Deluxe Rooms – Interior Access</b> Choice of 2 queen beds, 1 king bed – based on availability and request only	\$125.00
<b>Studio Suites – Interior Access</b> Choice of 2 queen beds with sleeper sofa or 1 king bed with sleeper sofa – based on availability and request only	\$165.00

Rates are subject to tax; current total taxes are 14.2%.

**If you have further questions on the site, please contact Dame Etoile de Manchou.**

**\* - All times are local time (CST)**

**Legend:**

~~Deleted or replaced text~~

Added or new text

*(Requirements for actions and approval)*

*Chancery notes, comments, and explanations.*

*Author's commentary*

*Imperial Crown commentary*

**Requirement for Written Proxies (Lex Adria Imperium, Article VI.H.)**

It is the right of any member entitled to a vote to give a written proxy to any other Adrian member attending the meeting.

1. Written proxies are effective when presented to the Chancellor.
2. The proxy-holder may present a copy to the Chancellor when signing in for the meeting, or
3. The proxy-granter may mail or electronically submit a copy to the Chancellor, provided it is received at least 72 hours prior to the meeting.

*If a proxy is not presented to the Chancery Office by the end of Roll Call, the vote will not be counted.*

# AGENDA

## I. SIGN IN

## II. CALL TO ORDER

## III. ROLL CALL

- A. Seating of qualified members and written proxies
- B. Petitions to waive as per Article VI.E.6.

*(Requires 2/3 to approve.)*

## IV. APPROVAL OF MINUTES

- A. Approval of the minutes of the July 2018 IEM

*(Requires majority to approve.)*

## V. REPORTS

### A. Executive

- 1. Crown(s)
- 2. President and Board of Directors

### B. Ministers

- 1. Archery
- 2. Arts and Sciences
- 3. Chancery
- 4. Hospitaler
- 5. Joust and War
- 6. Physicker
- 7. Publishing (includes Imperial Webmaster, Chronicler, etc.)
- 8. Rolls and Lists
- 9. Sovereign of Arms
- 10. Steward
- 11. Other Officers

## VI. CROWN BUSINESS

### CRB1. Charter Amendments

*Chancery Note: These listings are based on the Membership Summary as of the date of publication.*

**A. Consider reducing the following Chapters in status due to insufficient numbers:**

*None.*

**B. Elevate the following Chapters in status:**

*(Requires majority to approve.)*

*None.*

## VII. CHANCERY BUSINESS

### CHB1. Court Reports

**A. Judicial Courts**

*None.*

**B. Civil Courts**

*None.*

### CHB2. Election of Board of Directors President

*(Requires majority to find acceptable.)*

The following BoD members have expressed interest in serving as President:

Judith King (HIH Gabriele Silverhand)

### CHB3. Consideration of amendments to the 2017-2018 Imperial Budget

*(Requires majority.)*

*Further details to be published upon receipt.*

### CHB4. Consideration of the proposed 2018-2019 Imperial Budget

*(Requires majority.)*

*Further details to be published upon receipt.*

## CHB5. Review of Associate Membership Dues per the Bylaws III.B.4

*(Requires majority to approve Imperial Crown decision or modify dues.)*

*Chancery Note: The dues for Associate Members are set by the Imperial Crown, and are subject to review by the Imperial Estates during the November meeting. The Estates may approve or modify the level of the dues at this time.*

## VIII. OLD BUSINESS

### OB1. Requirements for 2<sup>nd</sup> and 3<sup>rd</sup> Level Combat Knights

*(Requires 2/3 to approve.)*

If passed, this proposal would remove the distinction between rapier and steel in terms of wins and participations needed for advancement to 2<sup>nd</sup> level knighthood in combat. *Rewritten following July 2018 meeting.*

Authors' proposed verbiage:

Amendments to Lex Adria IX.D.1. "Combatant Roll":

#### e. Knight Banneret

- i. Participation in 18 additional Knights' Lists (eight must be in the armored or rapier Knights' Lists), at Crown events.
- ii. Five additional wins in the Knights' Lists (three must be in the armored or rapier Knights' Lists), at Crown events.

Amendments to affected manuals, tests, and forms, as necessary for consistency.

*Authors/Sponsors: HG Tailan Bran McNeil; Sir Vincenzo Grimani, KCh; HG Uther von Hopf; HG Mourngrym-Arawn de Mordington; HIM Desmond Wallace.*

## IX. NEW BUSINESS

### NB1. Revision of the Imperial Calendar

*(Discussion automatic. Requires 2/3 to consider and 2/3 to approve.)*

*Several alternatives to the current Imperial Calendar have been proposed, and are illustrated in Appendix A.*

#### Option 1:

- In-Person Imperial Estates Meetings in January and July
- Imperial Wars on Memorial Day and Labor Day weekends

#### Option 2:

- In-Person Imperial Estates Meetings in April and November

- GoToMeeting Imperial Estates Meeting in August
- Imperial Wars on Memorial Day and Labor Day weekends

Option 3:

- In-Person Imperial Estates Meetings in March and November
- GoToMeeting Imperial Estates Meeting in July
- Imperial Wars on Memorial Day and Labor Day weekends

*Authors' commentary: A Facebook poll indicated that the majority of members prefer keeping the Imperial Wars on Memorial Day and Labor Day weekends. The Option 1 calendar keeps the July IEM, although the dates for this meeting can be fluid within the month to adjust for conflicts with large local demos. The Option 2 calendar moves the IEM out of March, which is traditionally a terrible traveling month for all areas weather-wise, and removes the summer IEM in favor of a GoToMeeting IEM. The Option 3 calendar is the current calendar but with the substitution of a GoToMeeting for the July IEM.*

*Authors/Sponsors: HG Tailan Bran McNeil; HHH Gabriele Silverhand; HG Anne Bryce of KinCraig; HG Uther von Hopf.*

## **NB2. Expenditure of Imperial Funds for Travel**

*(Discussion automatic. Requires 2/3 to consider and majority to approve as IEW.)*

*This proposal was drafted at the request of the Board of Directors, to offer guidance on Imperial decision-making with respect to government travel.*

### I. Imperial Estates Meetings

A. During planning of Imperial Estates Meetings, the following should be taken into consideration, in order of descending precedence:

1. Regional rotation set forth in Imperial Estates Writ 21
2. Bids received from chapters and members
3. Cost-effectiveness

B. Cost-Effectiveness

Both direct and indirect costs must be taken into account in evaluating bids and venues for Imperial Estates Meetings.

1. Direct Costs

These are the costs reimbursed or paid directly by the Adrian Empire.

2. Indirect Costs

These are the costs incurred by individual chapters and members. While chapter expenses are not directly taken from the national bank account, their funds are ultimately Imperial funds and should be afforded the same consideration.

### II. Other Travel

Periodically, the Imperial Crowns and/or their representatives may be called upon to travel throughout the Empire, independent of Imperial Estates Meetings.

A. Reasons for Travel

1. Attendance of Imperial Crown Wars outside the region of residence, when in-region participation is restricted by Imperial Law.

2. Arbitration/mediation of disputes, where telephonic or other remote intervention has been attempted and failed.
  3. Chapter support
- B. Frequency of Travel
1. It is anticipated that the Imperial Crowns and/or their representatives may need to undertake a total of up to 5 trips per regnal year, in addition to the Imperial Estates Meetings.
  2. Additional travel must be approved in advance by a majority vote of the Imperial Estates.

*Author: HG Edelinne d'Orsay, on behalf of the Board of Directors*

## **X. DISCUSSION ITEMS**

### **D1. Imperial Archives**

Over the past several years, efforts have been underway to produce and store an electronic copy of the Imperial archives. As this project nears completion, several questions arise:

- What is to be done with the physical paperwork?
- On what timeline should physical documents be destroyed?
- How are the electronic documents to be stored and backed up?
- How are the electronic documents to be accessed?

## **XI. NEXT MEETING OF THE IMPERIAL ESTATES**

TBD

## **XII. ADJOURNMENT**

