



**The Adrian Empire
Imperial Estates Meeting
July 10th & 11th, 2021
Minutes - Corrected**

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GENERAL MEETING INFORMATION

Location: Remote meeting through Zoom. Log in information will be provided prior to meeting.

Date and Time*:

Sat, 10 July:	7:00 – 8:00	Sign In and Registration
	8:15 – 4:00	Imperial Estates Meeting
Sun, 11 July:	8:00 – 4:00	Imperial Estates Meeting (as needed)

Airport:

Not Applicable

Reservations and Rates:

Not Applicable

*** - All times are local time (PST)**

Legend:

~~Deleted or replaced text~~

Added or new text

(Requirements for actions and approval)

Chancery notes, comments, and explanations.

Author's commentary

Imperial Crown commentary

Requirement for Written Proxies (Lex Adria Imperium, Article VI.H.)

It is the right of any member entitled to a vote to give a written proxy to any other Adrian member attending the meeting.

1. Written proxies are effective when presented to the Chancellor.
2. The proxy-holder may present a copy to the Chancellor when signing in for the meeting, or
3. The proxy-granter may mail or electronically submit a copy to the Chancellor, provided it is received at least 72 hours prior to the meeting.

If a proxy is not presented to the Chancery Office by the end of Roll Call, the vote will not be counted.

AGENDA

I. SIGN IN

II. CALL TO ORDER

8:24 AM

III. ROLL CALL

A. Seating of qualified members and written proxies

54 Present, 35 Proxy, 89 Total

B. Petitions to waive as per Article VI.E.6.

Simple Majority: 45

(Requires 2/3 to approve.)

Super Majority: 59

IV. APPROVAL OF MINUTES

A. Approval of the minutes of the July 2019 IEM

Motion to Table by Sir Tailin, Second by Dame Moira; Passed 69-14-1

(Requires majority to approve.)

V. REPORTS

A. Executive

1. Crown(s) – *Intent to open Adria for events as of ICW.*

2. President and Board of Directors – *Transfer of authority procedures being worked on in new committees. Discussion with attorneys regarding reopening. Changes needed to sign ins.*

B. Ministers

1. Archery – *Nothing to report*

2. Arts and Sciences – *Questions regarding Masterworks vs. Masterwork projects. Clarified info will be presented soon.*

3. Chancery – *Still issues with getting IEM rosters. Proxies being sent in without needed information. Please include Persona Name, Mundane Name, and Subdivision.*

4. Hospitaler – *Little to report. IST and ICW will be happening. Requests for online collegiums and content, but very little interest when offered. Event contacts should be done with approval of crowns only.*

5. Joust and War – *Marshalling collegiums coming soon. Weapons and armor should be rechecked after shut down.*
6. Physicker – *Nothing to report*
7. Publishing (includes Imperial Webmaster, Chronicler, etc.) – *Nothing to report*
8. Rolls and Lists – *Very few events or online events. A few STKs sent in.*
9. Sovereign of Arms – *Working on LORRs. Get arms in for IST*
10. Steward - *Finances are in healthy state. All taxes caught up and properly filed. Dame Anne stepping down as Imperial Steward. Sir Desmond will be taking on financial portion of Steward roll and serving as Treasurer for the Adrian Empire. Dame Mira Angel will be taking on non-financial duties of the roll until a permanent replacement can be found.*
11. Other Officers

Request for Suspension of the Order of the Day.

*Motion by: Dame Moira, Seconded: Sir Siegfried - Passed Unanimously.
Discussion of CRB3 moved up due to schedule of guest speaker.*

EB1. Cancellation of CRW3-03212020 – Suspension of In Person Events.

*Motion to Consider: Sir Siegfried, Second: Sir Fyodor; Passed: 79 – 3 – 7
Motion to Approve: Sir Tailan, Second: Sir Fyodor; Passed. Nays condeed without vote*

Imperial Crown Writs:

CRW1-07102021 – Waiver of 30 Day notice of crown events. Will be revisited at November IEM.

CRW2-07102021 – Requirement of monthly events for chapters will not be enforced. This will be revisited at November IEM.

Break for Lunch from 11:58 am until 1:00 pm.

VI. CROWN BUSINESS

CRB1. Pause On Chapter Reductions Due to Shut Down.

*Motion to Approve: Dame Moira, Seconded: Baron Lucifer. **Pass** without objection
(Requires 2/3 to approve.)*

Chancery Note: *A vote of Yes on this item will remove CRB2 from this agenda as no Chapters are petitioning for advancement at this time.*

Due to the continuing Adria shut down because of Covid restrictions, Their Imperial Majesties are requesting that no Chapters be reduced in status for the 2021 voting cycle.

CRB2. Charter Amendments.

CRB2 was rendered irrelevant after passing of CRB1. No advancement requests.

Chancery Note: These listings are based on the Membership Summary as of the date of publication.

A. Consider reducing the following Chapters in status due to insufficient numbers:

(Required majority to approve.)

1. Archduchy of Alhambra
Current Membership: 26
2. Archduchy of Esperance
Current Membership: 44
3. Duchy of Connacht
Current Membership: 17
4. Duchy of Gaelacia
Current Membership: 7
5. Duchy of Loch Fyn
Current Membership: 1

B. Elevate the following Chapters in status:

(Requires majority to approve.)

None received.

CRB3. Consideration of Bids for Database and Website Improvement.

*After some discussion and speaking with a representative from Masheenist, Dame Mira Angel moved to table the matter pending more in depth Requests for Proposal. Motion was seconded by Dame Moira. **Motion Passed** 62 – 26 – 1. Request made by Sir Talin to discuss CRB3 at conclusion of meeting.*

(Requires majority to approve.)

Chancery Note: No more than one bid will receive final approval. The estates may also reject both bids if they feel it appropriate. Both bids have been posted to the Files section of the Adrian Empire Facebook page. The Database Committee notice to the Estates and BoD is attached as Appendix A

To the Imperial Estates.

In keeping with with previously advised committee formation as well as the more currently noted minutes regarding collection and review of bids to update the database/website for the Adrian Empire, we present the following two bids. We feel that the bullet points as noted in the 2019 agenda have been met and ask to move forward to resolve the issues presented primarily to the Rolls and Steward Offices with the issues of the database current system.

Both bidders have had complete access to the database as well as the website and PHP programs. They are aware of the requirements noted in the original agenda item and need for future expansion to accommodate a wish list of the various offices involved in the website. Both bidders feel they are equally capable of providing for current and future Adrian Empire website needs.

Both bidders are aware that there is currently discussion on the DB committee. Both bidders have requested a level of anonymity until issues have been resolved. This is to avoid side conversations that may be detrimental to the project.

We do ask that the Imperial Estate Holders understand there is a difference between Database information and Website information. There is a "wish list" being formulated as to what website items are desired which is easy to extrapolate using code language. The database itself has been functioning since early 2000s but does need to become a web based application with some additional functionality and updating. This has been discussed with both bidders.

Bid 1 is from a company called Masheenist. Bid 2 is from a company called Element. Full name disclosure is available upon request.

It is believed that the author and sponsors of this agenda item are leaning toward the bid provided by Masheenist. While they are the new bidder, as Element has been in the bidding process since the origination of this conglomeration (3 years, duplicate bids), Masheenist is most Adria friendly, most responsive and more cost effective due to a prior member relationship and desire to "give back to the organization".

VII. CHANCERY BUSINESS

CHB1. Court Reports

A. Judicial Courts

No notices or judgments received.

B. Civil Courts

No notices or judgements received.

CHB2. Consideration of Acceptability of Imperial Crown Contenders *(Requires majority to approve.)*

Motion to find acceptable by Sir Desmond, Seconded by Dame Scarlet. Motion Passed 75 – 1 - 13

Letters of Intent are listed as Appendix B.

A. Dame Etoile de Manchou and Sir Eric McKiver la Connard

CHB3. Election of the Board of Directors

(Requires majority to approve.)

The following members were elected to the Board of Directors:

*Treasurer: Brandon Grider
Region 1: John Stalker
Region 2: Angela Akins-Sawyer
Region 3: Jerry Edwards
At Large: Kevin King, William Eytel*

Current voting members of the Board of Directors: *(Expiring members highlighted)*

Position	Legal Name	Term Expiration
Treasurer	Ann Cox	Imperial Crown Appointed
Region 1	John Stalker	November 2021
Region 1	Jason Steele	November 2022
Region 2	Angela Akins-Sawyer	November 2021
Region 2	Ashton Worrall	November 2022
Region 3	Louwanna Wilson	November 2021
Region 3	Heather Hagerman	November 2022
At Large	Robison Krenzer	November 2021
At Large	Ruaidari King	November 2021

Letters of interests from members wishing to serve on the Board of Directors have been included in Appendix C.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

None received.

X. DISCUSSION ITEMS

Some general discussion regarding what we should be looking for in future RFPs regarding the Database and Website.

XI. NEXT MEETING OF THE IMPERIAL ESTATES

November 2021 – Dates and location TBD

XII. ADJOURNMENT

Motion by Sir Bow Wolf, Seconded by Baron Lucifer. No Objections

APPENDIX A

Database Committee Notice

Database Committee
3/28/2021

Committee Heads: HHH Lenora Greyphis & Dame Katelyn
Tech Members: Sir Gregor, Sir Coda, Dame Arbella, Sir Sean, Dame Ishild
End-user Members: Dame Ann (Steward), Lady Moira (R&L), missing Heralds
BOD Members: Mira Angela, HIM Eric

Open Format Discussion:

* Purpose of Committee:

~Maintainability ~ Expandability ~ Suitability ~Functionality ~ Front-end Project ~ Look ~Function ~ User

Ability ~ Web Host/not download client ~Granular-> Structure-> Presentation ~Maintenance
Spec/Programmer facility for data entry ~PayPal Certificate ~ Engine Code ~Maintenance~ Report
Collation ~Integrate into Commercial DB ~Eliminate 'Socket' Errors ~ Address clunky & outdated
segments of db (steward note section & heralds)

Myths Clarified:

~MySQL is the code that was used & is available to anyone; not proprietary- Dame Lenora
MySQL is a relational database management system based on SQL – Structured Query Language. The
application is used for a wide range of purposes, including data warehousing, e-commerce, and logging
applications. The most common use for mySQL however, is for the purpose of a web database.
~ Already hosted on a commercial server (<https://www.bluehost.com/>) not in personal residence.

Details:

~Data model request from Dame Arbella

~Bidding Sheet requested by Sirs Gregor & Coda; 45 page pdf provided & told to not post electronically
or circulate by Dame Lenora.

Synopsis:

Dame Katelyn stated that structure is addressed in bids & opined that DB/Integration has potential,
need to someone to access & write; various reports available, just code is turned off from the info
available currently.

HHH Lenora stated that this is a front-end project; this meeting addresses the DB requirements; structure
is available in 45 page bidding sheet & 800 page field document; commercially available DBMS is
already

addressed, and server housing has been addressed.

Next Meeting: 4/18/2021, 11am – Zoom link pending

APPENDIX B

Letters of Intent to Vie for the Imperial Crown of Adria

Unto the Chancellor and imperial estates of the Adrian empire we wish at this time to declare our intention to lead the empire for another year. We thank the estates for the opportunity to lead these past two years and feel we still have more to offer as we prepare to re-open. We would also like to thank the estates for the opportunity to have a third reign in these special and trying times.

TIM

Etoile et Eric

APPENDIX C

Letters of Interest to serve on the Board of Directors

Greetings to the Empire

The last year has been an unprecedented one for all of us with challenges that no one expected to face. Born out of this adversity many have found new purpose to serve. With reopening of the Empire on the horizon I would be willing to offer myself for your consideration to serve the people of the Empire by representing the populace of region 2 on the Adrian Board of Directors. I have learned much over the last 20 years in the Adrian Empire from both my successes and mistakes alike and would offer this sum total of my experiences to benefit of the vox populi if they should find me worthy to speak for them.

Desmond / Brandon Grider