



**Adrian Empire  
Imperial Estates Meeting  
12-13 November 2022  
Minutes**

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Prepared and submitted by:

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## GENERAL MEETING INFORMATION

### Date and Time:

Fri, 11 November: TBA, BoD Meeting  
 Sat, 12 November: 8:00 – 9:00 PST Sign In  
 9:00 – 4:00 PST Imperial Estates Meeting  
 Sun, 13 November: 9:00 – 4:00 PST Imperial Estates Meeting (as needed)

**Airport:** Spokane International Airport, (GEG)

**Location**(IEM, Coronation and Feast): Corbin Senior Activity Center  
 827 W Cleveland Ave, Spokane, WA 99205

This meeting will be also available on zoom and the meeting location does have a sound system. We will have it all set up Friday night and ready for Saturday Morning  
 The Imperial Estates Meeting will run from 9 am - 4 pm with a break for lunch. Beverages and snacks will be on hand throughout the day.

Final Court of Empress Etoile de Manchou and Emperor Eric Mckiver followed by the Coronation and first court of Princess of Gabriele Silverhand and Prince Callon Bryn Corey will occur at 6 pm with the feast to follow.

**Room Reservations:** The Oxford Suites <http://bookings.ihotelier.com/bookings.jsp...>

Single king rooms and double queen rooms available  
 115 W North River Dr , Spokane, Washington 99201  
 Friday, November 11 - Monday November 14, 2022  
 Check-in as early as Friday and checking out as late as Monday.

**Amenities:**

- Complimentary breakfast buffet for all your overnight attendees in our Bistro
- Complimentary self-service overnight parking along with complimentary shuttle service to and from the Spokane International Airport.
- Complimentary guestroom wireless internet
- Complimentary evening Managers Reception for all your overnight attendees
- All guestrooms feature microwaves, refrigerators, sofa sleepers and more

\*\*You must book by October 21 to receive the Adrian Empire Discount

Average November outside Temps range between 29° and 42° F so bring your cloak.

### Other Hotel Information

<https://www.facebook.com/events/5391640894245839/permalink/5393608010715794/>

### Restaurants:

<https://www.google.com/maps/search/Restaurants/@47.6836237,-117.4248266,15z/data=!3m1!4b1!4m8!2m7!3m6!1sRestaurants!2sCorbin+Senior+Activity+Center,+827+W+Cleveland+Ave,+Spokane,+WA+99205!3s0x549e191cdaaeb47:0x88667cb78f8fa1d5!4m2!1d-117.4248266!2d47.6836244>

**Coronation and Feast:**

To Obtain tickets to the event and Feast please visit:

<https://www.zeffy.com/en-US/ticketing/9e017f13-17d9-490f-8110-933062d0cb80>

discounted Feast ticket for those who purchase before October 21st.

**About the Feast...**

First -- on the tables throughout the feast will be fruits, nuts, cheese, breads and such...

Next we will have a meat soup/stew and a vegetarian option to enjoy with bread, then We will have a main course with meat (maybe different 2 meats) and veggies, (mushrooms, potatoes, carrots, ect) (maybe 2 meats) and we will then serve desserts, there will be at least 4 different deserts...

Beverages will include Cider, Ice Water, Coffee, Tea, and a few other options TBA

1. \*\*We are aware of some food allergies including: Mushrooms, Nuts, Garlic, Curry, Olives,
2. No one will leave hungry.
3. If you bring Mead or Adult Beverage to enjoy with your meal that will be fine. (it's allowed) however to keep costs down we are not providing alcohol
4. Out of town guests are welcome to bring their own however it is not required... we have feast gear for those traveling from afar

\*\* Additional Notes: Anyone wishing to have their banner displayed in the hall: estates, personal, or chapter banner, they need to be provided to us by Friday November 11 at 5 pm or they will not be included. Anyone wishing to mail their banners in advance to us can do so by mailing them to:  
Alhambra c/o Jenny Gossman 11308 E Broadway Spokane Valley Wa 99206

**Other activities:**

Sunday Morning there will be a meeting with the New Imperial Crowns and the subdivision Crowns at 9 am.

Sunday there will also be a meeting of the Chivalry at 10 am

Followed by Individual meetings with the imperial Crowns (schedule with their herald if you wish to meet with them one on one).

Sunday at 2 pm there will be an in person Collegium hosted by His Imperial Majesty Eric Mckiver on Steel Fighting followed by a Fighter Practice with loaner gear available for Shinai, rapier, waster, and possibly steel (depends on what we have ready and available at that time)

**Site Autocrat(s):** Hosted by the Arch Duchy of Alhambra

The Autocrats for this event are Dame Allesandra, Arch Duchess of Alhambra 509-951-8850

[alhambra.adria@yahoo.com](mailto:alhambra.adria@yahoo.com) and Hrafn Songr (Kari Thompson) of Alhambra [ravenssong@mail.com](mailto:ravenssong@mail.com)

The Feast is being managed by Paisley Wild of Alhambra [pa1sl3yw1tch@gmail.com](mailto:pa1sl3yw1tch@gmail.com)

**Authority (Lex Adria Article VI.A.1.c):****Lex Adria Article VI.E.3. Meeting Date, November**

The Imperial Estates shall meet on the second Saturday of November (and the following day), at which time they shall conduct appropriate business including but not limited to: a. Imperial budget b. Review associate memberships (see Bylaws of the Adrian Empire, Inc., Article III.B.4).

And as per amendment approved at JIEM 2022:

Elect Board of Directors Members per Bylaws of the Adrian Empire, Inc., Article V.B

**Lex Adria Article VI.E.6 Disqualification**

Members entitled to a seat by virtue of rank or office whose dues are not current, are under judicial ban, or have not attended at least two official events in any Chapter within the previous six months will be denied a seat.<sup>1</sup>

The membership entitled to vote at a meeting of a given body is fixed as of the summoning of the meeting. The vote of an Estate is held by the Estate not a person; it is the right of the Estate to determine who represents it. It may not be subsequently altered by any means (including non-participation, formation of new Estates, or change in Estate held by a given member) until the meeting is concluded, with these exceptions:

- a. Resignation of a given member
- b. Judicial ban
- c. Creation of a greater estate that does not reduce another greater estate below minimum membership (subject to 2/3 approval of the Estates to waive notice and seat the estate)
- d. Expiration of dues

**Requirement for Written Proxies. (As per Lex Adria VI.H)**

It is the right of any member entitled to a vote to give a written proxy to any other Adrian member attending the meeting.

1. Written proxies are effective when presented to the Chancellor.
2. The proxy-holder may present a copy to the Chancellor when signing in for the meeting, or
3. The proxy-granter may mail or electronically submit a copy to the Chancellor, provided it is received at least 72 hours prior to the meeting.

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<sup>1</sup> Canadian members and chapters have been exempted by the Crowns due to their National restrictions.

**LEGEND:**~~[Deleted or replaced text]~~

(Requirements for actions and approval)

Author's commentary

Added or new text*Chancery notes, comments, and explanations.*

Imperial Crown commentary

**HOW THE MEETING WILL BE RUN:**

There will be two lists for speaking: a speaker's list and an interruption list. You must be on one of the lists to be recognized by the Chancellor, and you must be recognized by the Chancellor to speak.<sup>2</sup>

If you are online:

You are asked to keep yourself muted except when you are speaking in response to the Chancellor's acknowledgement, and to have your camera on when you are speaking (video backgrounds are encouraged).

To be added to the Speaker's list, you must "Raise your Hand" (make sure you are not waving). The deputy chancellor will send you a chat to acknowledge that they have seen your raised hand and have added you to the list. They will then lower your hand.

To be added to the Interruption list, you send a chat message to the deputy chancellor stating the nature of your interruption: question, point of law, or point of clarification. The deputy chancellor will send you a chat message to acknowledge that they have seen your message and have added you to the list.

When you have been acknowledged by the Chancellor and given the floor, unmute yourself, (make sure your camera is on) say whatever it is that you want to say, then re-mute yourself.

For voice votes, waive. For counted votes, write your vote count in a chat message to the deputy chancellor: the number of votes in favor, the number of votes against, and, optionally, the number of abstentions.

If you are in person:

To be added to the Speakers list, please raise your hand. A deputy chancellor will add your name to the Speaker's list and indicate to you visually that they have recognized you and added you to the list.

To be added to the Interruption list, please raise your hand and state the nature of the interruption: "Question", "Point of Law", or "Point of Clarification". A deputy chancellor will add your name to the Interruption list and indicate to you visually that they have recognized you and added you to the list. Then, or when the Chancellor recognizes you and gives you the floor, you may put your hand down.

When it is your turn to speak, step up to the "speaker's station" (so that everyone can see and hear you) and say what you need to say, then "return to your seat". To save time, you are encouraged to step up to the speaker's station prior to the Chancellor's acknowledgement (e.g., when you raise your hand or when the deputy chancellor acknowledges you, depending on whether or not someone else is at the speaker's station and the nature of your request).

For voting, respond verbally from your seat for voice votes, and raise your placards as requested for counted votes. Please raise your placards &/or the number of votes you are casting and keep them up until the counters have finished and reported the count.

**Please be patient with us.** This will be the second time we will be running a combination in-person and online meeting, so the "bugs" are not completely worked out and we are not experienced with the combination.

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<sup>2</sup> Their Imperial Majesties, of course, have the right to interrupt &/or speak "at any time" without recognition by the Chancellor or being on one of the lists, as is their privilege.

## NOVEMBER AGENDA

### I. SIGN IN 8-9AM (BY SIR ROBERT AND SIR GREGOR)

### II. CALLED TO ORDER 9:02 AM BY THE CHANCELLOR, AUTOCRAT'S ANNOUNCEMENTS

### III. ROLL CALL

- A. Seating of qualified members and written proxies -- 32– In person, 17– Remote, 20– Proxies, 69– Total, *quorum was met with 42* (because 83 participated in JIEM)
- B. Petitions to be seated, waiver of Article VI.E.6. Disqualifications -- None  
*(Requires 2/3 to approve)*

### IV. REPORTS

#### A Executive

Crown(s) –President and Board of Directors – The President of the BoD reported the meeting held Friday evening: the IEM agenda and Budget were reviewed positively, our filings are complete, a calendar to help meet filing deadlines was established, Rolls and Web management are nearing completion. The Crown thanked everyone for our support for Their 3 year reign and that They are turning over a well-run empire.

#### B Ministers – Generally, the ministers' reports are available electronically.

- 1 Archery
- 2 Arts and Sciences
- 3 Chancery
- 4 Chronicler  
Imperial Webmaster
- 5 Hospitaler
- 6 Joust and War  
Crown Marshal
- 7 Physicker -- *remains vacant*
- 8 Rolls and Lists
- 9 Sovereign of Arms
- 10 Steward (See Appendix C) -- *2022 report will be complete by the end of the year.*
- 11 Other Officers

### V. APPROVAL OF MINUTES

*(Requires majority to approve)*

Approval of the minutes of the July 2022 IEM – The Minutes were corrected (“Dame” shall be removed from Mira Angel as it is redundant). *The Minutes were approved with no objection.*

### VI. CROWN BUSINESS

#### CRB1. Charter Amendments

*Chancellor's Note: As per Lex Adria VI.F.I.d.iv, the Imperial Estates may “Approve writs and charters issued by the Imperial Crown ...”. This approval raises the writ or Charter*

*to the level of Imperial Estates Writ. The Estates also have the option to not address the writ/charter, thus leaving it at the level of a Crown Writ.*

***(Requires 2/3 to approve)***

***Chancellor's Note:*** *These listings were based on the available Membership Summary as of the date of publication*

A. Consider reducing the following Chapters in status due to insufficient numbers:

***(Requires majority to approve, 2/3 for a Kingdom (VIII.D.5 unless requested Lex Adria VIII.F)***

Connacht (5 renewals) – RECONSIDERATION OF DISSOLUTION (Notice of reconsideration by Pr. Wm. Baine) from JIEM **Chancellor's Note: if the motion is seconded and approved by a majority, the Estates reconsider the motion to dissolve the chapter, not reduction from duchy; currently, the members who renewed were granted Imperial Crown permission to hold events on Imperial lands. – Seconded by Sir Siegfried, discussed, reconsidered and not dissolved without objection (reduction to Shire remains).**

Lancaster (6/20, as of Sept.) – ***Considered and reduced to Shire with one objection "in principle".***

B. Crown decision regarding Shires with fewer than 5 members:

***(Information only. Crown Decision)***

Dracheter (2/5, as of Sept.) – ***Remains in communication with Crown - N/A***

Gloucester (1/5, as of Sept.) – ***Remains in communication with Crown - N/A***

Koenigsberg (2/5, as of Sept.) – ***Dissolved.***

Sherwood (2/5, as of Sept.) – ***Dissolved.***

C. Request for change in chartered territory

***(Requires majority to approve)***

***None***

D. Elevate the following Chapters in status:

***(Requires majority to approve.)***

***None received***

***A motion was made by Sir Siegfried to approve CRB2 and Old Business as a whole, there were multiple seconds and the motion was approved with no objection.***

## **CRB2. Imperial Budget (see Appendix)**

***(Requires majority to approve) Approved with no objection.***

## **CRB3. Review associate memberships**

**(see Bylaws of the Adrian Empire, Inc., Article III.B.4).**

***None received***



## VII. BOARD OF DIRECTORS BUSINESS

*None received*

## VIII. CHANCERY BUSINESS

### CH1. Court Reports

#### A. Judicial Courts

##### 1. Rulings of the Courts

*(While no action is required, the Estates may review.)*

*None received*

##### 2. Appeals

*(Requires 2/3 to approve)*

*None received*

#### B. Civil Courts

*(Requires majority to ratify)*

*None received*

### CH2. Election of BoD Members

*(This item moved to November due to approval of JIEM OBI)*

*(Majority to elect)*

Region 1 (1, 2 year term)

Bill Eytel

Region 2 (1, 2 year term)

Krystal Norman

Region 3 (1, 2 year term)

Heather Hagerman

*These 3 candidates were unopposed and approved with no objection.*

*(Plurality to elect)*

At Large (2, 1 year term)

Heather Hagerman

Bill Eytel

Krystal Norman

*Chancery Note: See Appendix A for the letters of intent.*

*These 3 candidates were withdrawn, having been elected as above. The body moved into a committee of the whole by the Chancellor with no objection. The committee discussed and accepted volunteers to serve, Lindsay Oleson and Guy G.R. Dioguardi (Jason Steel also volunteered but is already serving a current term, therefore Lindsay Oleson's offer to withdraw was procedurally unnecessary). The candidates were approved with no objection. If Lindsay Oleson declines to serve the vacancy will be filled according to Law.*

## IX. OLD BUSINESS

### OB1. Steward's Proposal for Deposits

*(Requires 2/3 to approve)*

Modify Bylaws IV.A as follows:

... Lifetime or annual dues may be paid to the Imperial Steward; or to the Steward of a Chapter, ~~[but must be sent as presented to the Imperial Steward. Cash shall be the~~

~~exception to this: Cash must be converted to money order and may not be deposited in any bank account.].~~ The Local Steward is to deposit into their Adrian associated checking account within 7 business days and report to the Imperial Steward within 10 business days, who will electronically transfer the funds with immediate written notification to the chapter steward and Crown, (added in discussion) in order that they may account for the changes in their journal/ledger.

*Commentary: This question was raised in Mar 2009, "Suggestion made to allow local stewards to make deposits for memberships, was declined due to check and balance issues. Suggestion made to stop resisting standard business practices to make banking easier."*

*In discussion: Questions were asked about accounts for smaller chapters. This applies to paper membership submission. Immediate implementation is recommended.*

*Authors/Sponsors: Prince Desmond, Retired Emperor & Knight. Premier; Lady Moira Pritani, Knight Premier.*

*Approved with no objection.*

## **OB2. Modify the Rolls & Lists Manual to provide for electronic attendance**

*(Requires majority to approve)*

Modify Writ 34.IV.D.1 by adding the following:

For the event types of Estates Meetings and Collegia, participation may be electronic instead. In this case participation and points are determined by electronic means by the Rolls Minister and ruling Crown, for example, using attendance reports generated by Zoom. This rule does not in any way change the requirements of event notifications and the wearing of garb. In addition, the use of electronic participation in events is optional, not required, and will be determined by the ruling Crowns.

**Chancery Note:** in response to HL Moira's concerns, the author amended the last line of the proposal, no objection were received; the Chancery made a minor correction.

*Author: HG Sir Tailan Bran McNeil*

*Sponsors: HG Dame Anne Bryce of Kincaig, HG Sir Callon Bryn Correy, HIH Gabriele Silverhand, HRM Dame Ishild Drekidottir, HRM Fyodor Tyrsson (Knight Champion), HG Siegfried von Aschaffenburg, HIH Desmond Wallace.*

*Approved with no objection.*

## **OB3. Modify Lex Adria to authorize electronic IEMs in the absence of valid bids**

*(Requires 2/3 to approve)*

Modify Article VI.A by adding the following:

If the Imperial Crowns do not receive a timely acceptable bid for the Imperial Estates meeting, the meeting may be held electronically. The Imperial Crowns are still the sole determiner of what is a timely acceptable bid is. In this case participation and points are determined by electronic means by the Imperial Rolls Minister and Imperial crowns. For example, attendance reports generated by Zoom. This rule does not in any way change the requirements of event notifications and the wearing of garb.

*Author: HG Sir Tailan Bran McNeil*

*Sponsors: HG Dame Anne Bryce of Kincaig, HG Sir Callon Bryn Correy, HRM Dame Ishild Drekidottir, HRM Fyodor Tyrsson (Knight Champion), HG Siegfried von Aschaffenburg*  
*Approved with no objection.*

## **X. NEW BUSINESS**

### **NB1. Modify the Event Summary Form (see Appendix)**

*(Requires 2/3 to consider, majority to approve)*

On or around August 3, 2022, TIM's granted permission to adjust the Event Summary form to reflect our current abbreviations of "WP", instead of "Wr" for War Points, and "DP", instead of "Dm" for Demo Participation.

We ask the Estates to make this a permanent change and update the form in our library as provided.

*Sponsors: HG Sir Tailan Bran McNei, and HL Moira Pritani, KPr.*

*Sir Tailon explained that this will ratify current procedure, Sir Siegfried moved to consider and approve, there were multiple seconds and the motion was approved with no objection. It was then recommended and approved for immediate implementation with 2 objections "in principle".*

### **NB2. Proposed Resolution calling for a review of lands as part of this year's annual law update**

*(Requires 2/3 to consider, majority to approve)*

Whereas, the Adria map project has indicated inconsistencies between lands granted by charter and actual use, and to prevent the possibility of events being held in violation of law;

and

Whereas, it is the task of the Chancery to update the law annually;

and,

Whereas, it is the domain of the Crown to administer over all chapters of the Empire;

Therefore, the Imperial Estates are resolved,

That the Crown and Chancery, and such as may volunteer, should perform a review of lands granted and their actual use, to resolve any inconsistencies, as part of the annual law update.

*Authors/Sponsors: HRM Sir Sean O DubhGhaill and Pr. William Baine, CR*

*The Chancellor explained that the purpose was to address concerns that there may be conflict between lands granted and actual use (but the Chancery would be unable to participate at this time). Members discussed several other ways to look into the question and their preferences (discussion between Chapter Crowns and with Imperial Crown, or raising the issue of a violation formally. The Imperial Crown asked each chapter Crown to review their own charters and follow them. No motion to consider.*

### **NB3. Modify the following forms to adjust the date format to be recorded as MM/DD/YYYY**

*(Requires 2/3 to consider, majority to approve)*

These are currently listed as DD/MM/YYYY:

- Archery S/I
- Combat S/I
- Collegium S/I
- Demo/Feast/Faire S/I

And the following that have no indicators:

- Ministry S/I
- War Archery S/I
- War A&S S/I
- War Combat S/I
- War Ministry S/I

*Sponsors: Dame Patricia Sparrand HL Moira Pritani, KPr.*

*Sir Coda explained why it is necessary to standardize practice for our forms and electronic records and why the “American” system is preferred and must be addressed to implement the database update. Sir Siegfried moved to consider and approve, Sir Mourngrym seconded, approved with one objection. Dame Edelinne moved for immediate implementation, Sir Lucifero seconded, approved with 2 objections “in principle”.*

#### **NB4. Clarification of Law: attendance requirement for Demonstrations**

*(Requires 2/3 to consider, 2/3rds to approve)*

Lex still reflects an attendance requirement for Demonstrations and classes.

*Authors’ comments: It is our understanding that the NIEM 2016, separated Demonstrations from Collegia, so that instructors could be counted as one of the ten attendees in a class and earn a DP, but there is no reference to support Lex V.B ¶2, that 10 must be in attendance for a Demonstration. Also consider that most demos take place in public venues where sign-ins are not practical and sometimes not permitted. Members of the public observe but do not usually participate. The demo is often a performance, or may be very informal. It is our understanding that attendance of 10 is neither documented nor currently required. The Chancery believes it is “dead law”, but should be addressed by the Estates rather than ignored.*

*We recommend the attendance requirement for Demonstrations be deleted from this reference and left to Crown discretion to approve and award points/DIs.*

*Authors/Sponsors: HL Moira Pritani, KPr. and Pr. William Baine, CR*

*In discussion, it was explained that there is a conflict with Lex Adria V.B. and IEW 34 as amended in 2016, code issues that Rolls can’t implement, we are legally unable to sign students in at school demos and similar events, nor is it practical at many public events. Sir Tailon expressed support for an exception under such circumstances rather than whole change. The item was referred back to the authors for a rewrite for specific proposals as new business in March.*

## **XI. DISCUSSION ITEMS**

*The estates of Albion-Rayonne expressed concerns re the Oct IST event. Site issues that caused members to have to move after setting up could be handled better, perhaps using a site map. Members felt unfairly excluded from activities, better explanations preceding the sign-up period may have helped. We could be more serious how we present ourselves to the public. Members were frustrated with operating hours for sign-in and some other issues, which could be helped with a set administrative station. Overall the event was successful and raised unprecedented funds for Adria.*

**XII. NEXT MEETING OF THE IMPERIAL ESTATES: TBD MARCH, 2023**  
*TIMs explained that the March and July IEMs will be held electronically.*

**XIII. ADJOURNMENT THERE WOULD BE NO MEETINGS ON SUNDAY, THE AUTOCRAT DISCUSSED THE CORONATION EVENT, THE MEETING WAS ADJOURNED AT 11:35 AM BY THE CHANCELLOR.**

## Appendix A. Letters of Intent for the Board of Directors

Heather Hagerman  
1810 Spence St  
Apt 101  
Baltimore, MD 21230

March 24, 2022

To the Members of the Board:

I, Dame Asheen Wyld (mundane name- Heather Hagerman), do here by wish to submit my intention for running for Board of Directors, Region 3, also if a position for an at large position is needed for the upcoming year of 2023.

I believe that having a member of the board that is on the East Coast, is beneficial to the Empire as they need to have a voice on the Board. The needs of the coast do differ in needs, and problems at times from the ones on the West Coast.

I have successfully been:

The Board of Directors member for region 3 for 2 years.

Rolls and Lists Minister for the Duchy of Chesapeake, and am now a member of the Imperial Rolls and Lists Team

Arts and Sciences Minister of the Duchy of Chesapeake, and hold a position of Imperial Deputy Minister for Arts and Sciences

I have held the other following Ministry Positions within the Duchy of Chesapeake-

Vicereine

Duchess

Deputy Chancellor under Barone Lucifer

Webmistress

And have been granted the following awards and titles:

Knight Minister on 5-26-2018 at the hand of Dame Ariana le Treson under the authority of TIMs Babette and Desmond.

Imperial Lady of the Court awarded on 3-24-2018 by TIMs Babette and Desmond.

Imperial Empress Grace awarded on 10-14-2018 by TIM's, Babette and Desmond.

Chesapeake Baroness Royal awarded on 11-10-2019 by estates general.

Imperial Baroness of the Court awarded on 10-17-2021 by TIM's Eric McKiver & Etoile de Manchou.

Chesapeake Golden Chessie Award awarded on 2-5-2022 by Duchess Daniella and Duke Kerrigan.

Knight Civil on May 14, 2022, at the hand of Baroness Dame Daniella Vadim, under the authority of TIM's Eric McKiver & Etoile de Manchou.

I feel that being on the Board has been a wonderful learning experience for me. I respect each and every member of the Board, and their patience and willingness to teach me has been a blessing. I am eager to continue to learn and grow, and to most importantly, bring a voice from the East Coast to the board.

Yours in Service,  
Baroness Asheen Wyld, (Heather Hagerman)

Greetings unto the Great Estates of The Adrian Empire!

My name is Bill Eytel. You may know me as Sir Coda. I currently hold an "At Large" seat on the BoD and serve as the Vice President of The Adrian Empire inc.

I am seeking the continuation of my appointment as webmaster/database administrator on the BoD. I have been advised to provide some personal history and my qualifications for this office.

I am a computer programmer by trade. My title is "Senior developmental programmer/analyst III" and I have more than thirty years of experience in my field.

I am semi-retired. I do pick up contracts from time to time and my rate is \$185.00 per hour.

On July 13th 1996 at the Ojai renaissance faire I saw some crazy people fighting with kendo swords. I have a martial arts background and I was intrigued.

I approached one of the guys running the fight and started asking questions. They had me sign a waiver, put a sword in my hand and I joined that day.

Over the years I have served as a minister at both the local and imperial levels. I have been king twice.

Some of my accomplishments:

I helped Sir Arion create the combat manual.

I assisted Sir Connor O'Riordain (Now Sir James Hill) create the archery manual.

I was heavily involved in the design and testing of our combat arrows.

I wrote the marshals and seige weapons manuals.

I am a premier quad knight of the Adrian Empire.

My ranks are Knight Robe, Knight Forester, Knight Premier and Knight Champion.

I currently serve as webmaster of the Kingdom of Terre Neuve in addition to my work on the imperial website.

When I was placed on the BoD and given the task of creating a request for programming document (commonly called an RFP) I began working with a team of concerned ministers.

We began to document what the web application did and what we wanted it to do.

Socket errors were crippling our ministers efforts to keep our data up to date. There was a sense of urgency and anger because the problem was getting worse and nothing had been done for several years.

A few meetings were held and the decision was made to hand the project over to the "Tech" side of the committee.

It was a fairly difficult beginning as the prior administrators of the web application were loath to share much if any information.

Ultimately we were given access and were able to get a look at the web application in its entirety.

The initial idea of a simple "Update" was woefully inadequate. The entire website needed to be maintained.

I took on the project with the intention of creating a new comprehensive RFP document. I began to mock up what the changes could look like if we were able to get an acceptable bid from a contractor.

Things were proceeding very well until the former web hosting company "Bluehost" decided to end their support for much of the engine that runs our site.

They gave us two weeks to modify many thousands of lines of program code.

Knowing that this was impossible, I stepped up with a solution I knew would work, and with the blessings of the imperial estates migrated our web application onto a new host.

We lost some functionality in the process and the old "Centralized Database Client" became obsolete.

Migrating a large web application such as ours from one host to another is a fairly complex task in and of itself.

The configuration of the various systems involved can take quite some time.

I was able to accomplish the migration without our website going dark and only the dynamically created pages were affected for a short time.

I pledged to restore existing functionality (at no charge) before we proceeded to phase two of the project, which is to update the html aspects of the site.

I am continually working to restore functionality. I have updated hundreds of lines of deprecated program code and/or hard-coded instructions.

The data driven output pages of the website are all functional again except for the combat qualifications test, which is written in a language I am not familiar with.

I have enlisted the help of Sir Robert de la Fonteyn who is familiar with the Perl programming language to look into that.

I have restored most of the steward's office functionality and am still working on a single paypal bug that is annoying but not catastrophic.

The rolls office functionality is now being restored and I am working with the Imperial Minister of Rolls to make sure that the system behaves as required.

Once full functionality is restored, I will happily help create a new RFP for phase two of the project and present it to the estates for consideration.

If it pleases the estates, please consider allowing me to continue with the website maintenance/update by granting me a seat on the BoD.

Sincerely,

Bill Eytel/Sir Coda



Good evening,

I am submitting my intent to run for region two or an at-large seating for the Adrian Empire Board of Directors.

I am a Knight Bachelor and Knight Minister and member in good standing within the Kingdom of Auroch's Fjord. I have done ministry positions of Rolls, Deputy Chancellor and Kingdom Steward and Deputy Imperial Steward.

My mundane work makes me very suitable for the Adrian Empire BOD. I am a NV State Licensed Community Manger and run quarterly BOD Meetings for six separate single family HOA's utilizing Robert's Rule of Law methods. I create the agenda and minutes for each of these meetings.

Thank you for your consideration.

Dame Leannan Wallace  
mka Krystal Normal

## Appendix B. Imperial Budget

	2022-2023	2021-2022
<b>Memberships:</b>	\$ 17,000.00	\$ 29,000.00
<b>Imperial Events</b>	All Imperial Events should at least attempt to break even, and are assumed to do so in this budget	
Canada Imperial Crown War	\$ 150.00	\$ 100.00
NE Imperial Crown War	\$ 750.00	\$ 500.00
NW Imperial Crown War	\$ 750.00	\$ 500.00
SE Imperial Crown War	\$ 750.00	\$ 500.00
SW Imperial Crown War	\$ 1,125.00	\$ 750.00
Canada Banner War	\$ 300.00	\$ 200.00
North East Banner	\$ 750.00	\$ 500.00
South East Bannder	\$ 750.00	\$ 500.00
NW Banner War	\$ 750.00	\$ 500.00
SW Banner War	\$ 1,125.00	\$ 750.00
Imperial Coronation	\$ 1,875.00	\$ 1,250.00
Imperial Challenge	\$ 1,200.00	\$ 1,200.00
IST	\$ 3,500.00	\$ 2,500.00
<b>Total</b>	<b>\$ 13,775.00</b>	<b>\$ 9,750.00</b>
<b>Difference from Last Year:</b>	\$ 4,025.00	
<b>Imperial Government:</b>		
Imperial Travel	\$ 12,000.00	\$ 10,000.00
Corporate Travel	\$ 2,000.00	\$ 1,500.00
Estates Meetings	\$ 2,000.00	\$ 5,000.00
Administration	\$ 3,000.00	\$ 3,000.00
Change Over	\$ 300.00	\$ 300.00
Contingency	\$ 1,000.00	\$ 1,000.00
Legal	\$ 1,200.00	\$ 1,200.00
PO Box	\$ 320.00	\$ 320.00
Website	\$ 500.00	\$ 500.00
Quick Books	\$ 600.00	\$ 350.00
Media	\$ 1,000.00	\$ 1,000.00
Flyers and Printing	\$ 1,200.00	\$ -
State Registrations	\$ 200.00	\$ 200.00
Accounting CPA	\$ 1,500.00	\$ 1,500.00
Penalty and Interest	\$ -	\$ 5,000.00
Insurance Directors & Officers	\$ 800.00	\$ 800.00
Canadian Insurance	\$ 1,400.00	\$ 1,400.00
Insurance Liability	\$ 5,000.00	\$ 5,000.00
Chapter Development	\$ 2,000.00	\$ 2,000.00
Shire IEM Assist	\$ 500.00	\$ 500.00
<b>Total</b>	<b>\$ 36,520.00</b>	<b>\$ 40,570.00</b>
<b>Difference from Last Year:</b>	\$ (4,050.00)	

## **Appendix C. Steward's Report**

