

July 8, 2022
Adrian Empire, Inc
Office of Rolls and Lists

Greetings To Everyone,

We bring great news, yet another member has offered their services to the Imperial Rolls and Lists team, Dame Brea No Manchou, (Cassy Armstrong) has offered her service, we look forward to the talents and input she will bring to this group.

Our office has standardized reports to TIM's (Progress Report, Crown & Minister s Report, and our Chapter Contact Tracker), the Crowns and Local ministers (Progress Reports uploaded monthly to the R&L page on our website, and Quarterly emails reminding Crowns and MoR&L of their report and submission status) and keeping the team abreast of what each are working on (through Google Drive and Google Keep notes). The Chapter Contact for the last twelve-month period is attached, in order that this body better understand the reporting and submission practices of all chapters listed, currently.

Several K3 audits have been requested, two of which have met all StK criteria: We welcome Sirs Keyin Blacksword (#8484) of Auroch's Fjord, as Knight Warden, and Sir Cagar (#5729) of Esperance, as Knight Champion.

K1 and K2's are trickling into our office, to be verified, and archived, but we believe that requesting our local ministers to attach them to their Honor's Reports has been a better approach for us recording/storing them at the Imperial level. With our db down, verification of these has been slower than we'd like, but they are in progress.

This office has been communicating with the Minister of War and Joust to coordinate a class to inform Crowns, Ministers and folks interested in IEW#28- our Brevetting policy, for all to be on the same page for procedures and expectations- to this end our office has created a spreadsheet for the recording and reference of those individuals that have been brevetted in compliance with the procedure laid out.

We have quite a backlog accruing of event activities, make-ups and late submissions that need to be verified - Moreso since the IEM announcement (as seems to be usual practice, if not "best practices'), though information submitted with Event Summaries are easier to verify information for audits and queries.

Sir Sean to leave us soon to concentrate more on his Kingdom's duties and training of ministers within his realm.

As Always in service to the Empire,
The Imperial Lists and Rolls Team

