



**The Adrian Empire  
Imperial Estates Meeting  
November 9-10, 2024  
Agenda **FINAL****

**Published September 25, 2024**

Prepared and submitted by:  
Mourngrym – Arawn de Mordington, Imperial Chancellor

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# GENERAL MEETING INFORMATION

**Location:**

5<sup>th</sup> Company Brewing  
348 Front St, Perryville, MD 21903

**Date and Time\*:**

Sat, 9 November, 2024:	10:00 AM – 11:00 AM	Sign In
	11:00 AM – 4:00 PM	Imperial Estates Meeting
	5:30 PM – 11:00 PM	Imperial Coronation
Sun, 10 November, 2024:	10:00 AM – 10:30 AM	Sign In
	10:30 AM – 4:00 PM	Imperial Estates Meeting

**Airport:**

The closest airports to Perryville, MD are:  
Philadelphia International (PHL)  
Baltimore-Washington International (BWI)  
Wilmington International (IGL)

**Reservations and Rates:**

Best Western Chesapeake Bay North Inn  
39 Elwoods Rd North East, MD 21901  
(410) 287-5450  
Friday – Saturday \$106, Sunday \$98  
Other lodging options are listed on the event page

**\* - All times are local time (EST)**

**Legend:**

~~Deleted or replaced text~~

Added or new text

*(Requirements for actions and approval)*

*Chancery notes, comments, and explanations.*

*Author's commentary*

*Imperial Crown commentary*

**Requirement for Written Proxies (Lex Adria Imperium, Article VI.H.)**

It is the right of any member entitled to a vote to give a written proxy to any other Adrian member attending the meeting.

1. Written proxies are effective when presented to the Chancellor.
2. The proxy-holder may present a copy to the Chancellor when signing in for the meeting, or
3. The proxy-granter may mail or electronically submit a copy to the Chancellor, provided it is received at least 72 hours prior to the meeting.

*If a proxy is not presented to the Chancery Office by the end of Roll Call, the vote will not be counted*

# AGENDA

## I. SIGN IN

## II. CALL TO ORDER

## III. ROLL CALL

- A. Seating of qualified members and written proxies

## IV. APPROVAL OF MINUTES

- A. Approval of the minutes of the July 2024 IEM

*(Requires majority to approve.)*

## V. REPORTS

### A. Executive

1. Crown(s)
2. President and Board of Directors

### B. Ministers

1. Archery
2. Arts and Sciences
3. Chancery
4. Hospitaler
5. Joust and War
6. Publishing (includes Imperial Webmaster, Chronicler, etc.)
7. Rolls and Lists
8. Sovereign of Arms
9. Steward
10. Other Officers

## VI. CROWN BUSINESS

### CRB1. Charter Amendments

*Chancery Note: These listings are based on the Membership Summary as of the date of publication.*

**A. Consider reducing the following Chapters in status due to insufficient numbers:**

*(Requires majority to approve.)*

1. Archduchy of Cathair Na Caillte. Current membership 49/50
2. Duchy of Thinairia. Current membership 19/20

**B. Crown announcements regarding Shires**

*(No approval required. Crowns are providing notification to the Estates.)*

1. Shire of Wolfendorf to be dissolved.

**C. Requests for change in chartered territory**

*(Requires majority to approve.)*

1. The Kingdom of Umbria requests that the Imperial Lands that were listed as the Borders for the Shire of Burgundy be returned to the Kingdom of Umbria.

The Western border of the 143 South to I-10 east to the I-60 to include the city limits of Miami, Claypool, Central Heights-Midland City and Globe in Arizona, continuing on the I-60/77 to the Salt River. From the Salt River through Theodore Roosevelt Lake through Apache Lake, through Canyon Lake, through Saguaro Lake to North Bush Highway to the 87 heading West to North Center Rd to East Thoman Rd continuing to north 48<sup>th</sup> Street South to East McDowell Rd West back to the 143.

*Petitioner's Commentary: These lands were originally part of Umbria, but were donated to the formation of the subdivision of Cypress, which later became Burgundy.*

2. The Duchy of Leicester has requested an amendment to their Charter to extend their borders to encompass the Imperial Lands mundanely known as Quiet Waters Park, where the chapter has secured an annual multi week demo with the Florida Renaissance Faire. They would like to amend their charter to read the following borders: lands to include North Broward County from the Atlantic Ocean along the North side of State Highway 869 to West of State Road 7 / US 441 going North, all of which are in the State of Florida.

**D. Elevate the following Chapters in status:**

*(Requires majority to approve.)*

*None Received*

## VII. CHANCERY BUSINESS

### CHB1. Court Reports

#### A. Judicial Courts

*No notices or judgments received.*

#### B. Civil Courts

*No notices or judgements received.*

### CHB2. Consideration of the proposed 2024-2025 Imperial Budget *(Requires majority to approve.)*

*Chancery Note: Appendix A is reserved for budget-related documents once they are received.*

### CHB3. Review of Associate Membership Dues per the Bylaws III.B.4 *(Requires majority to approve Imperial Crown decision or modify dues.)*

*Chancery Note: The dues for Associate Members are set by the Imperial Crown and subject to review by the Imperial Estates during the November meeting. The Estates may approve or modify the level of the dues at this time.*

### CHB4. Election of the Board of Directors per the Bylaws V.B.

The following positions will become available beginning in March 2025:

- Region 1 (2-year term, currently held by R.William Eytel)
- Region 2 (2-year term, currently held by Krystal Norman)
- Region 3 (2-year term, currently held by Heather Hagerman)
- At Large (1-year term, currently held by Jason Anderson)
- At Large (1-year term, currently held by Guy Dioguardi)

The following letters of intent have been received to date:

*(See Appendix B)*

- Patty Vanik, Region 3 or At Large
- Guy Dioguardi – Region 3 (Not eligible for At Large due to having already held the position two years in a row.)
- Jacqueline Kohnert – Region 3 or At Large

## VIII. OLD BUSINESS

### OB1. Creation of a standard for Rangemaster qualification.

*(Discussion automatic. Requires 2/3 majority to consider. Requires majority to approve.)*

As no current law exists regarding qualification for Rangemasters, it is proposed that the following be added to IEW 52 in Section I.D between items 1 and 2.

Rangemasters at Adrian events must have completed a Rangemaster qualification course with the following requirements.

1. Pass the archery written test with a minimum score of 90%
2. Pass the Rangemaster test with a minimum score of 90%
3. Assist a qualified Rangemaster with range safety at a minimum of 3 events.
4. Take a Rangemaster class..

Seated Crowns are exempt from the qualification requirements. To maintain Rangemaster qualifications, a member must attend a Rangemaster class and participate in a Rangemaster capacity at least once every two years. If a member allows their qualification to lapse, they will be required to repeat the qualification glass and range master written test before they can be reinstated.

Rangemaster cards must be signed by a local Crown, Archery Minister, or qualified Rangemaster.

*Author: Sir Einaar Arvakenson*

*Sponsors: Sir Mourngrym*

*Author Commentary: If passed, the Imperial Archery Minister, with the input and assistance of the Estates and Ministers will create a range master test and qualification card to submit for Estates approval no later than the next IEM. It is requested by the author that this law, if passed, go into effect at the time of the IEM following approval of the test and qualification card.*

*Possible examples of the qualification card can be found as Appendix C. An example of a possible test will be uploaded separately.*

### OB2. Set a timeframe for location of War sites for Imperial Banner and Imperial Crown War weekends.

*(Requires majority to approve)*

It is the responsibility of the Imperial Crowns to have war sites for the Imperial Memorial Dan and Labor Day wars booked no later than 9 months in advance in the following five regions (Canada, Northwest, Southwest, Northeast, and Southeast). Regions may be combined to create fewer sites if desired. If additional sites are added, they would also need to be noticed at least 9 months in advance. While it is expected to have support from the local regions in submitting bids for the sites, ultimately it is the responsibility of the Imperial Crowns to have sites scheduled and reserved.

*Author: Sir Puck*



**Sponsors:** *Sir Fafnir, Sir Desmond, Sir Razzial, Sir Seigfried, Sir Tailan*

*Author Commentary: We know that the wars are going to happen every year. We should be planning better than waiting until a few months beforehand to get something found and scheduled. Most sites book a year in advance and we should be striving for that. Added the requested friendly verbiage as part of the discussion to allow reductions in sites for the different regions if regions are to be combined or for additional sites. If this is approved, then the following sections would be updated to reflect the change in date requirements: **Article XV.B.4.a Imperial Civil Wars and Article XVI.B.1.a.ii.***

**OB3. Update Lex Adria Imperium to follow a uniform timeline regarding Imperial Coronation and November IEM.**  
*(Requires 2/3 majority to approve)*

Under Article VI Section E.III Meeting Date, November, it is stated that the Imperial Estates shall meet on the second Saturday of November and the following day.

Under Article XIV Term of Office, Section A, it states that the Emperor/Empress of the Empire shall rule from the Coronation (The first weekend of November of the year of ascent to the Throne) until the Coronation of the Imperial Heirs Apparent (the first weekend of November of the following year).

Under Article XIV Term of Office, Section F, Coronations Part 4: With regard to Imperial Heirs Apparent determined at regular Imperial War on Labor Day Weekend, coronation shall occur on the first weekend in November.

**Option 1:** Coronation and Imperial Estates meeting will happen on the first Saturday and following day in November.

**Option 2:** Coronation and Imperial Estates meeting will happen on the second Saturday and following day in November.

**Author:** *Sir Puck*

**Sponsors:** *Sir Fafnir, Sir Desmond, Sir Razzial, Sir Seigfried, Sir Tailan*

*Author Commentary: We have a conflict of dates that need to be updated to reflect the timeline we as an organization desire. Either way, the timelines need to correlate to what we as an Empire want. Moved previous option 3 and Discussion Items to a different piece of business,*

## IX. NEW BUSINESS

### NB1. Remove Article XVI.B.1.a.iii from the Lex Adria Imperium.

Modify the listed section of the Lex Adria Imperium as follows:

1. Notice

a. Date and Site

iii. The sites of the Imperial Crown War shall be in Chapters other than that in which the Imperial Crown resides. (Featherly Park and Prado Park in Yorba Linda, California shall be exceptions to this requirement.)

*Author: Sir Puck*

*Sponsored: Sir Fafnir, Sir Razzial, Sir Seigfried*

*Author Commentary: This is no longer needed as the organization has grown to a level that is holding the Imperial Crown war in the same chapter as the Imperial Crown resides does not create an unfair advantage. Also, if the scheduling of wars ends up being done further in advance, trying to schedule sites to be in compliance with this rule can become complicated as we won't always know who the crown will be when booking a site.*

### NB2. Allowing use of plastic shields in Waster combat as well as Shinai.

The use of plastic shields in Waster combat has been playtested according to Adrian law and the playtesters have requested the following amendment to IEW 17.

IEW #17 – section I. SHIELDS 2. SHIELD CONSTRUCTION e. High-Impact Plastic

- May be used for shinai and Synthetic Waster combat only
- Must be covered by canvas or leather
- Must be edged as described for wooden shields

*Author: HIH William Baine*

*Sponsors: Sir Gregor, Sir Mourngrym*

### NB3. Update Lex Adria Article XVI.A. Conduct of the War to include the Visiting Member clause that is present in Civil Wars but not in Crown Wars.

Distribution of Visiting Members

Only the membership of the Estate in Crown War (Empire, Chapter, or Estate) may choose for whom they will fight. The distribution of all visiting members shall be in proportion to the size of the army as set by the choice of the membership of the Estate

*Author: Sir Puck*

**Sponsors:** *Sir Fafnir, Sir Seigfried.*

**Author Commentary:** *We have this law in place for Civil Wars, but not for Crown Wars.*

#### **NB4. Move Imperial Coronation from being the same Weekend as the November IEM.**

Separate the Imperial Coronation and Imperial Estates Meetings from being on the same weekend.

**Option 1:** November IEM will be on the first full weekend of November and will be a Virtual Meeting. Imperial Coronation will be held on the second weekend of November to include additional Imperial Events for the weekend.

**Option 2:** November IEM will be on the second weekend of November and will be a Virtual Meeting. Imperial Coronation will be on the third weekend of November to include other Imperial Events for the weekend.

**Author:** *Sir Puck*

**Sponsors:** *Sir Fafnir, Sir Seigfried*

**Author Commentary:** *Based on discussions I have split the decision to align the timelines of the November IEM/Coronation the possibility of moving them to different weekends and different events.*

*Option 1 allows the meeting to occur and not cause issues with chapters holding events or people participating in Halloween activities as they will not need to travel during the holiday. The Imperial Coronation event could be held in conjunction with Tournaments, Collegiums, Discussions, Social Gatherings, and the like to allow us to gather as a community together doing what we love to do versus gathering together to have an Estates Meeting that feels rushed so people can get ready for the Coronation. This would allow us time to have the meeting, but also to have enough time to celebrate the outgoing and incoming crowns.*

*Option 2 moves Coronation to the 3<sup>rd</sup> weekend, leaving the 2<sup>nd</sup> weekend for the Estates Meeting. The only concern voiced for this option was that it does potentially put Coronation the weekend before Thanksgiving which can cause travel issues for people.*

## **X. DISCUSSION ITEMS**

### **DI1. Discuss removing Personal Votes from the Imperial Estates and moving to a full representation system.**

Sir Puck would like the Estates to discuss the following topic.

Possible Example System:

All Chapters of rank Duchy or above would receive 2 Senior Estates Minor votes. Counties and Marches in a Chapter receive a Major Estate vote. The Crown of the Subdivision has the Chapter vote.

Shires will hold a Chapter Vote and 1 Senior Estates Minor vote. If a Shire has a County or March and has not yet been elevated to Duchy status, those Estates would hold a Major Estate Vote.

The Imperial Crowns will have 1 vote to represent the Members at Large.

## **XI. NEXT MEETING OF THE IMPERIAL ESTATES**

March, 2025 – Dates and location TBD

## **XII. ADJOURNMENT**

## **APPENDIX A**

### **Imperial Budget Proposal for 2024-2025 Reign**

<b>Memberships:</b>	<b>17,000</b>	
<b>Imperial Events</b>		
<b>Canada Imperial Crown War</b>	<b>300</b>	
<b>NE Imperial Crown War</b>	<b>1000</b>	
<b>NW Imperial Crown War</b>	<b>800</b>	
<b>SE Imperial Crown War</b>	<b>750</b>	
<b>SW Imperial Crown War</b>	<b>1250</b>	
<b>Canada Banner War</b>	<b>300</b>	
<b>NE Banner War</b>	<b>1000</b>	
<b>NW Banner War</b>	<b>800</b>	
<b>SE Banner War</b>	<b>750</b>	
<b>SW Banner War</b>	<b>1250</b>	
<b>Unplanned Imperial Events</b>	<b>1000</b>	
<b>Imperial Coronation</b>	<b>2000</b>	
<b>IST</b>	<b>3500</b>	
<b>ICT</b>	<b>3500</b>	
<b>ICT Populace Assistance</b>	<b>2500</b>	
<b>Feasts</b>	<b>1500</b>	
<b>Imperial Events Subtotal</b>	<b>22200</b>	
<b>Imperial Travel</b>	<b>12000</b>	
<b>Imperial Minister Travel</b>	<b>2000</b>	
<b>Corporate Travel</b>	<b>2000</b>	
<b>Estates Meetings</b>	<b>2000</b>	
<b>Administration</b>	<b>3000</b>	
<b>Change Over</b>	<b>250</b>	
<b>Contingency</b>	<b>1000</b>	
<b>Media</b>	<b>1000</b>	
<b>Flyers and Printing</b>	<b>2000</b>	
<b>Chapter Development</b>	<b>2500</b>	
<b>Shire IEM Assist</b>	<b>600</b>	

<b>Social Media/Advert</b>	<b>5000</b>	
<b>promotional item</b>	<b>2500</b>	
<b>Imperial Storage</b>	<b>2500</b>	
<b>Imperial Government Subtotal</b>	<b>38350</b>	
<b>Board of Directors</b>		
<b>Accounting CPA</b>	<b>2000</b>	
<b>Insurance Directors &amp; Officers</b>	<b>900</b>	
<b>Canadian Insurance</b>	<b>1450</b>	
<b>Insurance Liability</b>	<b>5000</b>	
<b>State Registrations</b>	<b>300</b>	
<b>Quick Books</b>	<b>750</b>	
<b>Website/Database</b>	<b>25000</b>	
<b>Legal</b>	<b>1200</b>	
<b>PO Box</b>	<b>400</b>	
<b>Penalty and Interest</b>	<b>2000</b>	
<b>Board of Directors Subtotal</b>	<b>39000</b>	
<b>Total</b>	<b>99550</b>	

## APPENDIX B

### Letters of Intent for BoD positions to begin March 2025

#### Letter 1.

To These Imperial Estates and Members of Adria, I bring greetings.

I humbly submit this application to be considered as the Board of Director representative for Region 3. If this position should be filled by another, I request to be considered for one of the At Large Director positions.

My membership in Adria started in 2009. The Southeast region of the Empire has been my home the entire time. In game, I have served multiple ministry positions in my chapter. I have served the Empire as Imperial Minister of Rolls as well as Imperial Steward.

In my mundane life, I was co-owner of a small manufacturing business with up to 25 employees. In this capacity, I had a lot of contact with our customers and vendors, was the bookkeeper/HR/Customer Service Rep. I recently closed our business and am enjoying retirement. I have also worked in the legal field and property management.

Having served as Imperial Steward these past two years, it has been exciting and informative to be a part of the progress made by our Board of Directors. I would very much like to continue to be a part of our growth as we move forward with the changes and implementations that have been introduced.

Thank you for your consideration.

Dame Katelyn  
Proud Member and  
a Knight of the Adrian Empire

#### Letter 2.

Greetings Adrians,

This is my Letter of Intent to continue to serve as a member of the Board of Directors, either for Region 3 ~~or as a Member-at-Large~~.

Mundanelly, I am an Prelate Priest of the Abyssinian Orthodox Western Rite Church (a/k/a: Abyssinian Catholic Orthodox). I am a career student with a great number of academic degrees, primarily in research, but also in communications and education.

My medieval self is a major part of my life. Being a medievalist, for me, is another way of furthering my education. I've been a member of the SCA continually since 1985 and the Adria Empire since I learned of it in 2002.

I am an Imperial Baron, a Baron-Royal of Cambridge, & a Court Baron of Chesapeake, (as well as a Court Baron of the SCA's East Kingdom).

Currently, I am a Knight Premier, Knight Robe, & Knight Archer and a member of the Imperial Order of the Table Round. I've had two squires, (one in Malta and one in Chesapeake), each of which became knights in their own right; one of which also served on Adria's Board of Directors. I have also mentored dozens of others in various aspects of medievalism.

From my 1st year in Adria, I've been involved in many local and Imperial Offices, including being the Imperial Minister of Arts & Sciences, the Imperial Sovereign of Arms, & for many years, previously as the Deputy Imperial Sovereign of Arms. I am currently a member of the Imperial Heraldry Consulting Team.

Adria has given so much to me, I want to continue to do all I can to give back to the Empire. Two years ago, I became a Member-at-Large of the Adria's Board of Directors, where, with your help, I would like to continue my service.

I thank you for your time and attention.

His Imperial Excellency,  
Baronè Lucifero Justus, IOTR

+ The Reverend Father Guy Dioguardi, Doctor of Divinity

### **Letter 3.**

Jacqueline Kohnert  
7417 Santa Monica Drive  
Margate, Florida 33963

Re: letter of intent for Board of Directors

Greetings to the Board of Directors and the Estates,

I, Chevalier Adeline DiMontfort (aka Jacqueline Kohnert) do hereby submit my intentions to run for the Board of Directors, Region #3 or At Large Position for the upcoming year 2024.

We are growing in the East, and I feel it would be beneficial to participate in growing and supporting the Empire in a Board of Director position.

I have successfully been apart of the Adrian Empire since 2019; working with the Arch Duchy of Stirling as a minster in the following areas -

Deputy Rolls Minister/Rolls Minister/Chronicler/and Hospitaler. Now I am with Duchy of Leicester as their Duchess and work in these ministry positions - Rolls/Steward, I was their Chronicler and Hospitaler until we found eager and willing candidates.

I truly believe this will be a wonderful learning experience and will help develop the East Coast more.



In my mundane life I bring over 11 years of experience in property management and working with over 160 Board of Directors currently and following state laws and regulations.

In Service to the Dream,

Duchess Chevalier Adeline DiMontfort of Leicester (Jacqueline Kohnert)

## APPENDIX C

### Samples of the Rangemaster Qualification card.

Sample card:

Front

Name	Game Name		
	Date	Signature	Chapter
Archery Test			
Rangemaster Test			
Range Safety			
Range Safety			
Range Safety			
Class			

Back

	Date	Signature	Chapter
Class			
Class			
Class			