

**The Adrian Empire  
Board of Directors  
Meeting  
July 27, 2018**

**Agenda**

Prepared and Submitted by:  
Leslie Burgess, Secretary

# TABLE OF CONTENTS

<b>I.</b>	<b>General Meeting Information</b> .....	<b>3</b>
<b>II.</b>	<b>OPEN GALLERY DISCUSSION</b> .....	<b>4</b>
<b>III.</b>	<b>REVIEW OF MARCH 2018 MINUTES</b> .....	<b>4</b>
<b>IV.</b>	<b>REVIEW OF IMPERIAL BUDGET</b> .....	<b>5</b>
<b>V.</b>	<b>VOTE FOR VICE PRESIDENT</b> .....	<b>5</b>
<b>VI.</b>	<b>REPORTS ON SPECIAL PROJECTS</b> .....	<b>6</b>
	a. BoD Archive.....	6
	b. BoD Handbook.....	6
	c. Conflict of Interest Policies: Travel Funds.....	7
	d. Physiker Training/Guideline .....	7
	e. Arbitration – “How To” Guide .....	7
	f. Review of Policy Regarding Social Media .....	8
	g. “What is the Adrian Empire?” .....	8
	i. Clarify the definition of the Empire. ....	8
	ii. Define “Significant presence” within the structure of Adria.....	8
<b>VII.</b>	<b>GOAL SETTING</b> .....	<b>9</b>
<b>VIII.</b>	<b>NEXT MEETING</b> .....	<b>9</b>
	<b>DOCUMENT A – Letter from Joel Hill</b> .....	<b>10</b>

## I. General Meeting Information

MEETING CALLED	Notice posted in the IEM Agenda on 06/13/2018 and published on the Adrian Empire/Estates/BoD and Facebook Page.			
TYPE OF MEETING	July BoD Meeting			
PRESIDENT	Christina Cox			
VICE PRESIDENT	Thomas Wilson			
RECORDING SECRETARY	Leslie Burgess			
	TERM EXPIRES	BOARD MEMBER	PRESENT IN PERSON	PRESENT ELECTRONICALLY
STEWARD	Nov 2018	Lawrence Moura		
AT LARGE	Nov 2018	Christina Cox		
AT LARGE	Nov 2018	Ashton Worrall		
REGION 1	Nov 2019	Leslie Burgess		
REGION 1	Nov 2018	John Caldwell		
REGION 2	Nov 2019	Lindsay Oleson		
REGION 2	Nov 2018	Brad Sawyer		
REGION 3	Nov 2018	Sara Huizenga		
REGION 3	Nov 2018	Thomas Wilson		
ADVISORY, IMPERIAL CROWN	Nov 2018	Michelle Kout		
ADVISORY, IMPERIAL CROWN	Nov 2018	Brandon Grider		
ADVISORY, PREVIOUS IMPERIAL CROWN	Nov 2018	Judith King		
ADVISORY, PREVIOUS IMPERIAL CROWN	Nov 2018	Anthony Derivi		
ADVISORY				
OBSERVERS				
SPECIAL NOTES				

**II. OPEN GALLERY DISCUSSION**

- a. Director Responsible: Christina Cox
- b. Time Allotted: *30 Minutes*
- c. In order to better answer all questions of the membership, all Directors and Directors-Elect are hereby formally invited to participate in this discussion.

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**III. REVIEW OF MARCH 2018 MINUTES**

- a. Director Responsible: Christina Cox
- b. Time Allotted: *2 Minutes*
- c. Requires Majority Vote to Accept

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**IV. REVIEW OF IMPERIAL BUDGET**

- a. Director Responsible: Lawrence Moura, Brandon Grider, Michelle Kout
- b. Time Allotted: *5 Minutes*
- c. No Submissions for Review at time of publication of BoD Agenda
  - i. As Per Bylaws V.C.:

**POWERS OF THE BOARD OF DIRECTORS**

The Board of Directors shall only have the power to review budgets and expenditures proposed by the Imperial Crown or Their designee for the purpose of making recommendations and commentary thereon to the Imperial Estates.

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**V. VOTE FOR VICE PRESIDENT**

- a. Time Allotted: *5 Minutes*
- b. No letters of intent have been received. Nominations will be taken on the floor.

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## VI. REPORTS ON SPECIAL PROJECTS

Time Allotted: *20 Minutes*

### a. BoD Archive

- i. Archive of previous minutes and documents into a central location.
  1. Person Responsible: Leslie Burgess
  2. Deadline: Ongoing
  3. Creation of Confidentiality Agreement is still pending.
  4. Leslie has finished 2009. Christina has done some work as well. Bish has been in communication with Leslie and Christina as volunteer to help with this project. We haven't been able to get him onto the BoD Yahoo group with the correct privileges. He also needs to sign the confidentiality agreement, once it is created.

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

### b. BoD Handbook

- i. Publish Draft to the Estates
  1. Person Responsible: Christina Cox
  2. Deadline: ASAP

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**c. Conflict of Interest Policies: Travel Funds**

- i. Submit Draft Guideline to be published in the Imperial Agenda
  - 1. Person Responsible: Lindsey Oleson
  - 2. Deadline:

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**d. Physiker Training/Guideline**

- i. Create a document on the responsibilities of a Physiker.
  - 1. Person Responsible: Imperial Crown
  - 2. Deadline:

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**e. Arbitration – “How To” Guide**

- i. Create final draft for review then publish to the Estates.
  - 1. Person Responsible: Imperial Crown/Christina Cox
  - 2. Deadline:

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**f. Review of Policy Regarding Social Media**

- i. It is the policy of the Adrian Empire, Inc. to manage the content on social media sites that are under the direct control of, or belong to, the Adrian Empire, Inc. This also includes content posted or shared by its members on those sites. The content is subject to our rules of conduct and can be enforced as such. The Adrian Empire, Inc. is in no way responsible for managing content or social media that belongs to members, other people, organizations, or groups.
  - 1. Person responsible:
  - 2. Deadline:

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**g. “What is the Adrian Empire?”**

- i. Clarify the definition of the Empire.
- ii. Define “Significant presence” within the structure of Adria.
- iii. Joel Hill asked on Facebook whether this inquiry should be asked of the BoD or the Imperial Estates. Christina Cox replied that this should be asked of the Estates.
- iv. See Document A “Letter from Joel Hill” (page 9)
  - 1. Person Responsible:
  - 2. Deadline:

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE



## VII. GOAL SETTING

- a. What goals and projects does the BoD see as necessary, within the confines of our limitation of powers, but also within our scope as an advisory board?

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## VIII. NEXT MEETING

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## DOCUMENT A – Letter from Joel Hill

Dear members of the Board of Directors,

I'm formally requesting an official definition on what the Adrian Empire is. I'm finding inconsistencies in our published documents that is making it confusing to know what is in the scope of the Adrian Empire as well as the vague nature of these documents. On the Adrian Empire main website it states:

“The Adrian Empire is dedicated to the study and re-creation of Western European culture between the the year 793 and 1625. Our members work to re-create the arts, skills, and culture of this range of the Medieval and Renaissance eras. “

However, the Lex Adria states:

“The period of history that is encompassed by the game shall be defined as the years from 793 to and including 1625. The scope of the Adrian Empire shall include the Medieval and Renaissance cultures of Europe and those cultures that had a significant presence in Europe during our defined period of history. “

What constitutes a “Significant presence” within the structure of The Adrian Empire? It can be easily proven that people and items outside of Europe came into contact with Europe, but to what level does that need to occur for Adria to embrace those cultures as part of Adria's circle? Are members allowed to portray people from regions outside of Europe? Do we allow members to portray Aztecs, Asians, Native Americans?

This creates further confusion on discussion boards. Is talking about things like Roinins and katanas out of scope for the Adrian Empire? Where should our focus as a company lie?

Thank you for your time,

Joel Hill